

THE DIRECTOR

THE EXECUTIVE CONFERENCE

September 20, 1946

The Executive Conference of September 16, 1946, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Clegg, Rosen, Quinn Tamm, Harbo and Glavin approved the attached form to be forwarded to all divisional offices to bring up to date the technical equipment inventory presently located in the field.

The Conference was advised by Mr. Glavin that this technical equipment inventory has been turned over to the Administrative Division from the Laboratory and in order to bring the records into agreement with other inventory records presently maintained in the Administrative Division, this information is desirable.

Respectfully submitted,  
FOR THE CONFERENCE

Attachment

Clyde Tolson

E. A. Tamm

CC - Mr. Hendon  
Mr. Clegg

WEG/cmb

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/22/90 BY SP-5ci/jat

323,013

RECORDED

EX-6  
D

56 SEP 25 1946

96-2554-5411

THE DIRECTOR

September 20, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference of Monday, September 16, 1946, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Clegg, Rosen, Quinn Tamm, Harbo and Glavin considered a request received orally from SAC Hood that a small panelled truck be purchased for the Los Angeles Office.

The Conference was advised that Mr. Hood had pointed out that such a panelled truck would be of particular benefit in the handling of a number of surveillance matters where a passenger car is out of place. Further, it would be particularly beneficial in handling supply moves and also in handling the transportation of firearms to the range during firearms training periods. The Conference felt that the Los Angeles Office, due to the many important investigative matters presently pending and necessitating surveillances, could very well utilize a small panelled truck for such assignments from time to time.

The Conference was in the opinion that such a truck could be effectively utilized for transportation of firearms and other general transportation of supplies. The Conference therefore recommends favorable action in so far as Mr. Hood's request is concerned.

Should the Director approve the Conference's recommendation, appropriate contacts will be made with the Procurement Division of the Treasury Department, which Division must, under present regulations, purchase all automotive equipment for the Federal Government, to ascertain what type of equipment would be available and the cost thereof and the approximate delivery date of such a vehicle, if an order were placed. Prior to any acceptance of any order for delivery, the matter will again be brought before the Executive Conference for final approval as to cost and delivery date.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/27/70 BY SP-5 CIP/K

Respectfully submitted,  
FOR THE CONFERENCE

RECORDED  
CLYDE TOLSON  
INDEXED

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

10/10/46  
10/10/46



THE DIRECTOR

SEPTEMBER 18, 1946

THE EXECUTIVES CONFERENCE

FILE CABINETS

ALL INFORMATION  
HEREIN IS UNCLASSIFIED  
DATE 10/22/90 BY SP-5CJ/DAF

CONFIDENTIAL

On September 9, 1946, the Executives Conference, Messrs. Tolson, Glavin, Tracy, McGuire, Ladd, Long, Rosen and Clegg being present, considered the matter of whether the Bureau should in the future make purchases of letter size or legal size filing cabinets for filing of pending and closed investigative files. This matter, when it originally arose, was referred to the field and the opinions of Messrs. Acers, Brantley, Fletcher, Gleason, Hood, McKee, McSwain, Naughten, Newman, Soucy, Wyly and Gurnea were obtained.

Mr. Gurnea was of the opinion that the Bureau should continue to obtain and make use of legal size cabinets in the field, since the advantages would outweigh any advantages which would result from the use of letter size cabinets. The use of legal size cabinets would eliminate the necessity of cutting down the size of folders in which files are placed, such folders now being legal size, and quite frequently legal size documents are received for filing in the Bureau's files and if smaller size file cabinets were used it would be necessary to fold this material before it could be placed in a smaller cabinet. Mr. Gurnea does not believe that the amount of space saved by the smaller cabinets would justify the other inconveniences involved in filing exhibits of the larger size, and in view of the frequency with which the files are removed from and replaced in file cabinets, the narrower cabinets would have a tendency to tear the files apart more rapidly than the larger cabinets.

SAC McSwain recommended that the present supply of legal size cabinets be used for current pending investigative files and that in the future letter size cabinets be purchased for the storage of closed files.

All others submitting an opinion were of the opinion that there would be a saving of 3 inches in floor space for each file if the smaller cabinets were obtained; there would be a saving in cost of approximately \$10 per cabinet; that bulky exhibits could be filed in file cabinets now on hand; that the smaller cabinets would contain more evenly and neatly the files, which would not be slipping about and becoming uneven; and that clerical employees would encounter no difficulty in filing the material in letter size cabinets.

Executives Conference Consideration on 9/19/46: 32766-2554-5414

Messrs. Clegg and Long concurred with Mr. Gurnea that we should continue make use of the legal size cabinets. Messrs. Tolson, Glavin, Tracy, McGuire, Ladd and Rosen recommended that letter size cabinets be used.

At the present time it is impossible to make purchases of either size cabinets and the Bureau will have to take those that are available but these recommendations are made as a basis for future policy when cabinets are available.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

337 majority  
hhe:nd  
52 cc - Mr. Clegg, Mr. Hendon

Respectfully,  
For the Conference

C. Tolson

E. A. Tamm

THE DIRECTOR

THE JOINT COMMITTEE

SUGGESTION #422

EMPLOYEE: SA JOHN S. MCCOOL, NEW YORK CITY

MEMBERS PRESENT: H. H. CLEGG  
R. T. HARBO

L. V. BOARDMAN  
E. SCHEIDT

EMPLOYEE SUGGESTS: That as a means of expediting the submission of photographs and fingerprint impressions between Field Offices and the Bureau, inquiry be made as to the adaptability of newspaper wirephoto service.

ADVANTAGES:

1. An expeditious means of transmitting such data.

DISADVANTAGES:

1. In the event it became necessary in major cases to expedite the transmission of such data, the newspaper wirephoto service would be the last means to which the Bureau would desire to resort.
2. Experiments recently conducted in the Laboratory along this line reflected that the transmission of fingerprints in such a manner still leaves much to be desired and further scientific tests are being conducted to see if any improvement can be made in such transmissions.

RECOMMENDATION: Unanimously unfavorable for any further action beyond that now being taken.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CIB/DF

HHC:HD

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on 9/16/46, those present being Messrs. Tolson, Q. Tamm, Glavin, Harbo, E. A. Tamm, Rosen, Ladd and Clegg, recommended unfavorably as to any further action beyond that now being taken in an experimental stage and pointed out that as needed the Bureau can resort to private wirephoto service when the occasion arises.

Respectfully,  
For the Conference

RECORDED

Clyde Tolson

E. A. Tamm

166-2554-5415  
18 SEP 24 1946

cc - Mr. Clegg, Mr. Hendon  
SEP 27 1946

THE DIRECTOR

9/11/46

THE JOINT COMMITTEE

SUGGESTION #421

EMPLOYEE: SA JOHN S. MCCOOL, NEW YORK CITY

MEMBERS PRESENT: H. H. CLEGG  
R. T. HARBO

L. V. BOARDMAN  
E. SCHEIDT

EMPLOYEE SUGGESTS: That the Bureau approve the use of postal cards sold by the Post Office Department which would be used by Special Agents whereby the name of the Special Agent (without his official status) and his address would be placed on the address side of the postal card and left with any prospective informant so that it might be used by such informant in communicating with the Agent when the informant subsequently received information relating to the subject matter of the Agent's inquiry. At the present the manual prohibits a Special Agent using a personal card with his official connection with the Bureau listed thereon and he felt this method of using the postal card would serve as a constant reminder to the informant in subsequently communicating with the Agent at the Field Office in the event he had additional information to impart.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/21/90 BY SP-SCB/SP

The Joint Committee unanimously opposed the suggestion in view of the fact that the sample postal card submitted shows an address of a U. S. Court House and also lists the telephone number, which could be easily identified on the front page of any telephone book as the FBI office, and this postal card might in instances be used in supporting an impersonation. Further, the general practice in instances where this problem arises is for the Agent to write out his name and address in longhand on a piece of paper on which also would be listed the file number, which would aid in identifying the file, and provide a means of address or telephone number if the prospective informant subsequently needed to communicate with the Agent. There is nothing unique in the postal card and it would be more desirable for an envelope to be used anyway, but to leave a stamped envelope or postal card would be basically undesirable as a practice.

RECOMMENDATION: Unanimously unfavorable.

HHC:HD

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on 9/16/46, those present being Messrs. Tolson, Q. Tamm, Glavin, Harbo, E. A. Tamm, Rosen, Ladd and Clegg recommended unanimously unfavorably.

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

HHC:PJY

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

## OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : The Director

DATE: August 27, 1946

FROM : A. Rosen

SUBJECT: SUGGESTED SUPPLEMENT TO BUREAU  
BULLETIN 27, Series 1946  
DESERTER CASES - Reports to the Bureau

Bureau Bulletin 27, Series 1946, has been prepared and sent to the Field under date of May 15, 1946. Under Section (A) of this Bureau Bulletin, entitled "Deserter Cases--Reports to the Bureau", it was pointed out that copies of Deserter reports no longer shall be submitted to the Bureau except in the following instances:

1. When the Deserter investigation originates in the Field upon the specific request from the Armed Service
2. When, in the opinion of the Special Agent in Charge, a special reason exists for submitting a report to the Bureau in a specific Deserter case

It has been noted by the Deserter Desk supervisors that some confusion exists in the minds of the Agents in the Field concerning this Bulletin. It appears that they take the Bulletin to mean that no reports, including those to the office of origin reflecting the fugitive's apprehension, are to be submitted in a Deserter case and indicate that the matter can be closed with the submission of an apprehension teletype to the office of origin and the Bureau. This misapprehension is evidenced by the many apprehension teletypes which are received from auxiliary offices in which they close by including the phrase "RUC" or "no report".

It should be pointed out in this regard that Bureau Bulletin 27 has not changed the Manual of Instructions requirement for the submission of reports to the office of origin by the apprehending office in Deserter - Fugitive cases, but has only eliminated the Bureau as the recipient of same. Under the provisions of Bureau Bulletin 27 it should be pointed out that the office of origin is now the sole repository for full and complete information concerning Deserter - Fugitive investigations, having taken the Bureau's place in this regard; therefore, it is important that the Field Offices are made cognizant of the position the office of origin now assumes so that care will be taken to furnish them copies of all information developed in the course of a particular investigation. The Bureau has frequently received requests from the War and Navy Departments for copies of Deserter apprehension reports. These copies ordinarily are to be used before the Courts-martial, and it is now the practice of the Deserter Desk to contact the office of origin for the reports containing apprehension information. If the present practice of auxiliary offices continues in not writing reports for the office of origin but relies only on the apprehension teletype to notify the division of origin and the Bureau, then the ensuing attempts to rectify the situation and produce a report for the Armed Services at a later

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 2-24-80 BY SP-5C/buy

10/22/90

RECORDED

F B I

EX-31 30 SEP 25 1946

ORIGINAL COPY FILED IN

The Director

date on the basis of the meager information contained in the apprehension teletype is certain to result in considerable delay together with a possible loss of investigative detail which could be invaluable in the event the subject again became a Deserter fugitive at a later date.

A further perusal of Bureau Bulletin 27 brings up the question of the necessity for the submission of reports to the Bureau in Deserter cases where the investigation was instituted in the Field upon the specific request of the Armed Services. This situation arises when a general prisoner escapes from a military or naval prison. The theory under which Bureau Bulletin 27 requires the submission of a report to the Bureau in these cases is that the Bureau then will have on file the specific authority under which the investigation was instituted together with the background data concerning the fugitive. It should be pointed out in this regard that in every case involving an escaped general prisoner where the commanding officer of the military or naval prison requests that the Field Office conduct investigation, the Bureau is immediately advised by teletype setting out the subject's name and serial number together with the facts of his escape. Upon the receipt of this information from the Field the interested Service is contacted and they in turn issue the usual written request form for the Bureau's assistance in continuing investigation. Inasmuch as the Armed Service headquarters in Washington invariably confirms the request of the local military or naval prison in writing, copies of the reports containing this information are no longer necessary to the Bureau.

ACTION RECOMMENDED

It is recommended that the attached supplement to Bureau Bulletin 27, Series 1946, be issued to the Field.

Attachment.

ADDENDUM:AR:WW 8/27/46 Unanimously approved by Executive Conference today with Messrs. Ladd, Clegg, Hendon, Harbo, Tracy, Glavin, and Rosen in attendance.

Director's notation: "OK H."

SAC, Pittsburgh

September 9, 1946

Director, FBI

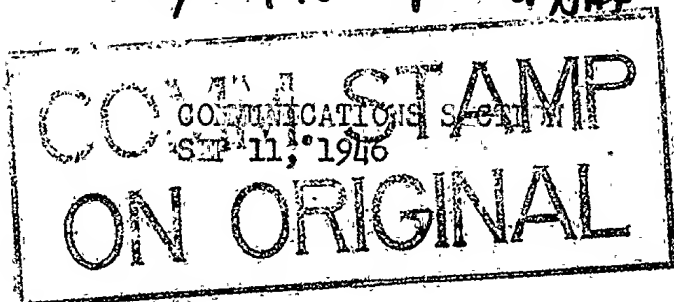
DESTRUCTION OF CLOSED FILES

*Reported Confidential*

Concerning your letters of July 30 and July 1, 1946, regarding the stamping of index cards to show that the file has been destroyed when the file is over twenty-five years old, you are advised that the Bureau is modifying its instructions so that it will no longer be necessary to stamp these cards showing that the file has been destroyed.

HHC:DRU

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 7-17-82 BY SP4 ELW/Sc  
10/22/90 SP-5 G/bk



NOTE: 8/29/46 approved by Exec Conf those present being Messrs. Ladd, Tracy, Nichols, Harbo, Hendon, Rosen, and Morgan.

RECORDED COPY FILED IN

166-2554-5418

55 SEP 24 1946

58 SEP 30 1946



TO:

THE DIA

/46

FROM:

THE JOINT COMMITTEE

SUBJECT:

SUGGESTION #418

EMPLOYEES: SAC SOUCY, BOSTON  
SAC MCSWAIN, CHICAGO  
SAC H. T. O'CONNOR, CLEVELAND

MEMBERS PRESENT:

H. H. CLEGG  
R. T. HARBO

L. V. BOARDMAN  
E. SCHEIDT

EMPLOYEES SUGGEST: That the alien enemy registration files maintained in each Field Office be destroyed.

NOTE: In the Boston Office, for example, there are approximately 45 cabinets. Other offices, SAC Soucy felt sure, had larger quantities. The same information is available in the Immigration and Naturalization Service. In the event the folders were destroyed, the index card would still be available indicating that there had been an alien enemy folder in the office and this would indicate an immediate lead to the Immigration and Naturalization Service for any information desired and would release a great deal of valuable space. It was the opinion of SACs Soucy, McSwain and O'Connor that the infrequent use of such records made it too expensive and unnecessary to retain them.

Messrs. Harbo, Scheidt and Clegg were opposed to the suggestion because they felt it was not the opportune time to destroy records, particularly concerning aliens, in view of world conditions. In some offices there are numerous and frequent name searches still being made; biographical data concerning numerous individuals who have never taken out citizenship papers are available and this provides a good basis for intelligence information and references concerning a segment of our population that might be questionable regardless of the identity of any country with whom the United States might subsequently be involved in an emergency. They were of the opinion that the records should be maintained as is.

Mr. Boardman felt that the actual records could be destroyed because the need for reference to these records is extremely rare. It is further felt that should another international emergency arise, aliens, or at least alien enemies, would be required to register, in which event that data would, it is agreed be valuable. It is further felt that these files take up a considerable amount of space and that the need for the files does not compensate for the cost of space required to maintain them.

hhe;hd

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/10/01 BY SP-SCI/BJP

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on September 16, 1946, those present being Messrs. Tolson, Q. Tamm, Glavin, Harbo, E. A. Tamm, Rosen, Ladd and Clegg, unanimously recommended unfavorably.

HHC:RJ

CC - Mr. Clegg, Mr. Hendon

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

55 SEP 30 1946

I agree  
H



THE DIRECTOR

9/19/46

THE JOINT COMMITTEE

SUGGESTION #425

EMPLOYEE: RAYMOND E. WOLFE  
CLERK, KANSAS CITY DIVISION

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That the Bureau set up a table of supplies and the quantity of supplies contained in each original package so that when field offices order supplies they can order them by packages or in quantities so that it would become unnecessary to break a package. For example, if certain types of forms come in packages of 2,000 each a field office instead of ordering 3,000, which would require breaking a package, would order either 2,000 or 4,000 in order that the original packages might remain in tact.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/22/60 BY SP-5 CIB/PP

ADVANTAGES:

1. It would permit easier packing and shipping of supplies from the Bureau to the field.
2. It would permit the receipt of supplies in the original packages with less damage to the supplies received, such damage resulting from the fact that loose paper in the original package is frequently received in unsatisfactory condition.

DISADVANTAGES:

1. It would require a tabulation of the type requested to be sent to the field which would have to be changed as each manufacturer changed the condition of packaging his product.
2. It would require clerical work, additional filing, references to files when ordering supplies and other routine administrative work.

RECOMMENDATION: That the Chief Clerk's Office be instructed that when filling requisitions when, supplies are packaged 2,000 sheets of paper, for example, to a package, the field office orders 35 or any other odd number of thousands of sheets of paper that the Chief Clerk's office fill the requisition by sending the nearest quantity to that requisition without breaking a package. If 3,000 are ordered 4,000 might well be sent; if 2,500 were ordered 2,000 could be sent.

HHC:PJ

RECORDED

INDEXED 341

66-2554-5420

EXECUTIVES CONFERENCE CONSIDERATION:

on September 20, 1946, Messrs. Ladd, Rosen, Harbo, Quinn Tamm and Morgan in attendance. The recommendation of the Joint Committee was unanimously approved by the Executives Conference.

Respectfully,  
For the Conference

cc - Mr. Hendon, Mr. Clegg

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

Clara Tolson

THE DIRECTOR

September 13, 1946

THE JOINT COMMITTEE

SUGGESTION #390

EMPLOYEE: EDWIN J. FOITZ  
SAC, PHOENIX DIVISION

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That a new form be adopted for use in Selective Service cases to record the details of interviews and the portion of cases involving no-card Selective Service violators.

At present there is a form, a number SS-10, which serves the same purpose except that the record of the opinion of the United States Attorney is not recorded on the form and the description is listed in greater detail. It is believed that any expansion on the approved form would tend to make these interviews and investigations too formalized and too much of a "paper work" type of investigation and therefore the recommendation is unanimously disapproved.

HHC:PJ 8.9

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on September 20, 1946, with Messrs. Ladd, Harbo, Rosen, Quinn Tamm, and Morgan in attendance, unanimously disapproved this suggestion in view of the fact that approved form SS-10 makes provision for pertinent information with respect to this matter.

Respectfully,  
For the Conference

Clyde Tolson

RECORDED 66-2554-5421  
B. A. Tamm

EX - 31

RECEIVED

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/22/80 BY SP-5CIB/HP

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Hendon

53 SEP 30 1946

SAC, DETROIT

September 6, 1946

DIRECTOR, FBI

*ps*  
JAMES SPENCE GUY, CHIEF OF POLICE

CADILLAC, MICHIGAN

APPLICANT 34th SESSION FBI NATIONAL ACADEMY

Reference is made to your letter dated July 1, 1946, transmitting the application of Chief of Police James S. Guy of Cadillac, Michigan, to attend the FBI National Academy.

In view of the derogatory information developed in 1941, when Guy was an applicant for a clerical position in the Bureau, it has been determined that this man is not acceptable as an officer to attend the Academy. Consequently, no further consideration will be given to his application.

JDL:mjb/vrl

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/20/90 BY SP-5 C. B. D. P. H.

Approved by the Executive Conference on 9/3/46, those present being Messrs. Harbo, Ladd, McCabe, Tracy, Glavin, E. A. Tamm, Hendon, Nichols and Clegg.

HFC/vrl

COMMUNICATIONS SECTION  
SEP 6, 1946

RECORDED  
&  
INDEXED

322

66-2554-5422  
FBI  
61 SEP 12 1946

EX - 28

ORIGINAL COPY FILED IN 1-4499

58 OCT 2 1946

THE DIRECTOR

September 23, 1946

THE EXECUTIVE CONFERENCE

LOS ANGELES 250-WATT FM RADIO STATION

The Conference was advised on September 23, 1946, that the installation of the two-way station at Los Angeles has been completed and preliminary tests have indicated satisfactory two-way communication throughout a 25 to 30 mile operating radius from the field office building.

The Conference considered the question of the hours when the radio station should be operated. It was pointed out that Mr. Clegg advised Mr. Harbo several days ago that he was in favor of limiting operation to those periods of time when there was a specific need for the radio facilities in connection with a case under investigation.

The Conference composed of Messrs. Tolson, E. A. Tamm, Tracy, Nichols, Callahan, Morgan, Ladd, Rosen, and Harbo, was unanimously of the opinion that for a 90-day period the station should be operated full time during regular field office working hours from 8:30 A. M. to 5:30 P. M., with operation outside those hours only when there was an investigative need for the radio. The installation at Los Angeles and the three additional similar installations which are under way in Washington, New York, and Detroit are in the nature of an experiment to ascertain whether similar radio installations would be desirable in additional offices. The Conference felt that it would not be possible to conduct an adequate test of the value of the radio installation unless the station were operated on a full time basis for at least 90 days.

Accordingly, if the Director approves, the Los Angeles office will be instructed to operate the radio station on a full time basis during regular working hours and to submit a report summarizing their observations and recommendations as to the value of the installation and its possible application to other field offices. Similar instructions will be given to the other three offices when they are completed and ready for full time operation. It is contemplated that during this 90-day test period the stations will operate in a manner similar to the functioning of a normal police two-way radio installation.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/22/90 BY SP-5 CIB/MP

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

EX - 28

RECORDED  
&  
INDEXED  
332

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

26 SEP 27 1946

THE DIRECTOR

September 19, 1946

THE JOINT COMMITTEE

SUGGESTION #424

EMPLOYEE: JOHN H. HINDS  
CHIEF CLERK, KANSAS CITY DIVISION

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That a special card form be devised and used in each field office, one card for each employee, on which will be recorded the number of hours compensatory leave earned, the date it was earned and also another column for the number of hours of compensatory leave taken and the balance due the employee.

ADVANTAGE:

1. It would provide a convenient type of bookkeeping procedure after the general fashion of annual leave records for recording compensatory leave earned and taken and the balance due in order to show at a glance the status of any employee as to compensatory leave at any given time.
2. It will formalize that which has been handled rather informally in the past.

DISADVANTAGES:

1. It attracts special attention to this subject which should be de-emphasized particularly in the type of emergency work which must be performed by Bureau Agents.
2. It sets up a record which would be compelling by subjecting the employees to take compensatory leave which otherwise they might not desire.
3. It would establish a bookkeeping program of the red tape type which has been found unnecessary in the past.
4. In most instances compensatory leave is taken promptly after the period where extra duty was performed and in such instances a formalized system such as suggested would be unnecessary.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/23/90 BY SP-5 C/DHP

RECOMMENDATION: Unanimously unfavorable.

LVB:PJ

RECORDED  
&  
INDEXED  
EX - 28

66-2554-5424

- Tolson
- E. A. Tamm
- Clegg
- Glavin
- Ladd
- Nichols
- Rosen
- Tracy
- Carson
- Egan
- Gurnea
- Harbo
- Hendon
- Pennington
- Quinn Tamm
- Nease
- Gandy

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference unanimously opposed this suggestion on September 20, 1946, with Ladd, Rosen, Harbo, Quinn Tamm, and Morgan present.

Respectfully,  
For the Conference

cc - Mr. Hendon, Mr. Clegg  
JUL 27 1946

Clyde Tolson

E. A. Tamm

THE DIRECTOR

9/19/46

THE JOINT COMMITTEE

SUGGESTION #399

EMPLOYEE: CARLTON V. BRODEN  
SA (A), PHILADELPHIA DIVISION

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/23/40 BY SP-5 ci/bop

MEMBERS PRESENT:

H. H. Clegg  
R. T. Harbo

L. V. Boardman  
E. Scheidt

EMPLOYEE SUGGESTS:

That a saving in traveling expense might be effected by using Special Agent Accountants of nine Bureau field offices to perform the accounting investigation in connection with Bureau cases throughout the entire metropolitan area contiguous to the cities in which the nine field offices are located even though parts of the metropolitan areas of these cities are located within the jurisdiction of other Bureau field offices.

ADVANTAGES:

1. The \$6.00 Per Diem paid to a Special Agent away from his headquarters city would be saved.
2. Banks as a rule close at noon on Saturdays and many companies are on a five day week which means that an accountant on Per Diem must return to his headquarter city or be paid Per Diem for two days which under present regulations are non-work days.
3. There would be a saving in travel time spent by agents going from their headquarters city to the locality of the investigation.
4. There would be savings in the cost of operating Bureau automobiles on the trips between headquarters city and the locality of the investigation.
5. Saving of the difference between the contract rate for storing a Bureau car in a garage in the headquarter city and the rate charged by a garage at the locality of the investigation would be affected.

DISADVANTAGES:

1. To make an exception in the instance suggested would lay the ground work for a series of similar suggestions in cases other than accounting cases and could readily result in an eventual break down of the present desired line of demarkation between field divisions.
2. The suggestion amounts to changing the limitation of field office districts with respect to accounting cases and if it were adopted it would no doubt entail additional suggestions and further extend the limits of field divisions to other towns adjacent to the points added.
3. The suggestion would result in confusion and lack of uniformity in the supervision and handling of accounting cases.
4. At the present time commonsense indicates that an investigation

R. Tolson  
R. E. A. Tamm  
R. Clegg  
R. Glavin  
R. Ladd  
R. Nichols  
R. Rosen  
R. Tracy  
R. Carson  
R. Egan  
R. Gurnea  
R. Harbo  
R. Hendon  
R. Pennington  
R. Quinn Tamm  
R. Nease  
Miss Gandy

cc - Mr. Hendon

Mr. Clegg

EX - 28

INDEXED

107

66-3554-5425

should be performed by an office closer to the point of investigation than is the headquarters office, arrangements to be made with the Bureau for handling the investigation in that manner.

5. For an office other than Office of Origin to perform an investigation would tend to preclude proper supervision and in addition the Agent from the field division not considered to be origin in the case would lack the knowledge of local conditions which might have a direct bearing or effect upon the investigation being conducted.
6. It is felt that the territorial limits of field offices should be the same in accounting cases as in all other cases.

RECOMMENDATION: Unanimously opposed.

HHC:PJP.

EXECUTIVES CONFERENCE CONSIDERATION:

Tolson, Tracy, Harbo, Callahan, Ladd, Rosen and Morgan in attendance, unanimously opposed this suggestion.

The Executives Conference on September 23, 1946, with Messrs.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

DELETED

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy



THE DIRECTOR

September 18, 1946

THE JOINT COMMITTEE

SUGGESTION #396

EMPLOYEE: HAROLD G. BURTON  
SA, KANSAS CITY DIVISION

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That the new daily report form (FD-28) be changed in size to conform with the size of the standard #9 franked envelope which it is suggested is ordinarily used for the mailing of daily reports.

ADVANTAGES:

1. In many instances the only mail being forwarded to the field office is the daily report.
2. The daily report form is too wide to fit the #9 envelope.

DISADVANTAGES:

1. The daily report form could readily be folded to prevent its proper insertion in the standard #9 franked envelope.
2. Field offices have recently instituted a new method of filing the form FD-28 with the #3 cards and to again change the size of the daily report form would merely cause again changing the recently instituted filing system.
3. In order to continue filing the #3 cards with daily reports it would be necessary to change the size of both cards if one were changed.

RECOMMENDATION: Unanimously unfavorable.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/23/90 BY SP-5 CIB/DT

LVB:FJ *PJ*

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on September 23, 1946, unanimously opposed this suggestion, Messrs. Tolson, Tracy, Harbo, Callahan, Ladd, Rosen, and Morgan being in attendance.

Respectfully,  
For the Conference

EPH:ER

*OK*

Clyde Tolson

RECORDED

INDEXED

E. A. Tamm

EX-28

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Mr. Hendon

Mr. Clegg

SEP 30 1946

THE DIRECTOR

9/23/46

JOINT COMMITTEE

SUGGESTION #123

EMPLOYEE: SPECIAL AGENT JOHN S. MCCOOL  
NEW YORK FIELD DIVISION

MEMBERS PRESENT:

H. H. Clegg  
R. T. Harbo

L. V. Boardman  
L. Scheidt

EMPLOYEE SUGGESTS:

That research be undertaken for the purpose of developing a course of psychologically and scientifically tested interview techniques to be employed by Bureau Agents. Answers to such questions as the following are desired: Is there any scientific means of ascertaining whether a bluff is likely to succeed or fail? What are the most effective means of detecting deception? Are any scientific principles available to analyze or test the personality of a person under interview? What is the best way to identify a psychopathic personality and once encountered, what is the best way to deal with a psychopathic personality?

At the present time the Bureau has approved the expenditure of a reasonable amount of time by Special Agent John P. Stutsman of the Pittsburgh Office in drafting what he believes to be basic principles for improvement of the interviewing ability of Agents. In view of the individual effort on the part of Agent Stutsman, it is believed unwise to assign any employee, or employees, at this time to make psychological, analytical surveys indicated in the suggestion as being desirable and as a necessary prelude to further training along this line.

RECOMMENDATION:

1. Unanimously unfavorable.
2. That the SAC at Pittsburgh confer with Special Agent Stutsman at this time to determine the progress being made by him and that the results of his efforts be supplied the Bureau in the very near future.

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on September 23, 1946, with Messrs. Tolson, Tracy, Harbo, Callahan, Ladd, Rosen, and Morgan in attendance, unanimously opposed this suggestion. Attached hereto is a letter to the SAC at Pittsburgh.

RECORDED  
EX-6  
Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/92 BY SP-5 CJP/H

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon

THE DIRECTOR

September 19, 1946

THE JOINT COMMITTEE

SUGGESTION #398

EMPLOYEE: R. B. HOOD  
SAC, LOS ANGELES DIVISION

MEMBERS PRESENT: H. H. Clegg  
R. T. Harbo

L. V. Boardman  
E. Scheidt

EMPLOYEE SUGGESTS: That inasmuch as an increasing number of bulletins issued by the Bureau concern Communist, Russian or other equally confidential matters such bulletins in the future, by Bureau instruction, be maintained by Agents for a period of six months following which they would be returned to field supervisors for accounting and appropriate destruction or whenever a bulletin containing highly confidential information is issued the Bureau should send a limited number of copies to the field for initialing by the Agents and then be destroyed after a six months' period.

ADVANTAGES:

1. There would be a definite account of all bulletins deemed to contain highly confidential data.
2. It would lessen the likelihood of such confidential bulletins coming into hands of unauthorized persons thereby avoiding Bureau embarrassment.

DISADVANTAGES:

1. Highly confidential information is presently disseminated by the Bureau to the field by the medium of SAC letters instead of Bureau bulletins.
2. It would be a tremendous undertaking to endeavor to keep track of Bureau bulletins in the manner proposed.
3. The system suggested could not possibly prevent the bulletin coming into unfriendly hands if a Bureau employee intended to disseminate the information to unauthorized sources because the bulletin while in the possession of such an employee could readily be photostated photographed or copied and then disseminated to unauthorized sources.

RECOMMENDATION: Unanimously opposed.

RECORDED 66-2554-5428

LVB:PJ

F. Tolson  
L. A. Tamm  
H. Clegg  
R. Glavin  
E. Ladd  
R. Nichols  
J. Rosen  
E. Tracy  
R. Carson  
M. Egan  
G. Gurnea  
R. Harbo  
R. Hendon  
R. Pennington  
C. Quinn Tamm  
J. Nease  
Miss Gandy

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on September 20, 1946 with Messrs. Ladd, Rosen, Harbo, Q. Tamm, and [unclear] in attendance, opposed this suggestion for the reasons set forth above.

CC - Mr. Hendon, Mr. Clegg

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

THE DIRECTOR

THE JOINT COMMITTEE

SUGGESTION #426

EMPLOYEE: W. A. MURPHY  
SAC, SAN DIEGO DIVISION

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That in addressing envelopes to the Honolulu, San Juan and Anchorage offices the mail be addressed to the SAC by title rather than by name in the future.

ADVANTAGES:

- 10/23/70 50-50 bnp  
ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE
1. It would represent a savings in supplies for when a quantity of envelopes are run through the addressograph machine and the identity of the SAC is changed it becomes necessary to discard the envelopes and prepare a new batch for the new SAC.
  2. It would save the effort and expense of obtaining new addressograph plates each time the identity of the SAC of one of the territorial offices is changed.
  3. It is believed that now that the war has ended the emergency conditions which led to the desirability of addressing the mail by name have diminished to such an extent to justify adopting this suggestion.
  4. It might prevent occasional delay in receipt of mail intended for one of these offices, in those instances where the Agent in Charge to which it was individually addressed has since been transferred.

DISADVANTAGES:

1. Confidential mail might be addressed by title to the SAC and then be delivered to the SAC of the Alcohol Tax Unit or some other agency which, however, is a disadvantage which might be applicable in any domestic office.

RECOMMENDATION: Unanimously favorable.

NHC: P.J. P. J.

66 2554-5429  
EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on September 20, 1946, with Messrs. E. A. Tamm, Nichols, Ladd, Harbo, Rosen, Glavin, J. Tamm and Morgan in attendance, unanimously favored this suggestion. The Conference also considered and recommended that at this time all SACs be instructed that mail addressed to the San Juan, Honolulu, and Anchorage offices be sent air mail and that only in those instances where the mail is of the most routine nature and the time element is of no consequence should communications to these offices be sent by regular mail. Attached hereto for approval is an appropriate communication to all SACs incorporating the recommendation of the Conference.

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Perrin  
Quinn Tamm  
Nease  
Gandy

Clegg  
Harbo

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

THE DIRECTOR

September 18, 1946

THE JOINT COMMITTEE

SUGGESTION #394

EMPLOYEE: G. D. King  
SAC, Cincinnati Division

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That the field be notified that the form previously used to record long distance telephone calls and teletype messages be eliminated from the form book since this form is no longer being used.

The Bureau has previously abolished the use of this form and it is recommended that the attached SAC letter be sent to the field instructing that this form be eliminated from the form book.

HHC:PJ

EXECUTIVES CONFERENCE CONSIDERATION: Approved by the Executives Conference on September 20, 1946, Messrs. Ladd, Rosen, Harbo, Quinn Tamm, and Morgan being in attendance.

LFM:FR

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/13/90 BY SP-5 CIB/HF

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Hendon

Mr. Clegg

SEP 29 1946

RECORDED

SEP 24 10 53 AM '46

66-2554-543

September 13, 1946

MEMORANDUM FOR SAC, BALTIMORE  
BOSTON  
CHICAGO  
CLEVELAND  
DETROIT  
LOS ANGELES  
NEWARK

NEW HAVEN  
NEW YORK  
PHILADELPHIA  
PITTSBURGH  
SAN FRANCISCO  
SEATTLE  
WASHINGTON

RE: HANDLING OF TECHNICAL AND MICROPHONE SURVEILLANCES

The field offices indicated above were initially requested to advise concerning the procedure employed in the handling of technical and microphone surveillances and subsequently by Bureau letter of July 18, 1946, to indicate their observations with respect to a particular procedure in which a "message form" is employed. It is clear from the replies received that each office handles technical material differently and at the same time each office feels that its particular procedure is more fully adapted to its needs and anything else would not be as satisfactory.

The Bureau recognizes that surveillance situations differ and that a mandatory procedure, stereotype in nature, may be detrimental and destroy the desired flexibility needed to meet various surveillance situations. At the same time it is believed that there are certain principles, particularly of a supervisory nature, that should apply to virtually all surveillance situations, at least those of the ordinary type. With a view, therefore, to establishing a degree of uniformity, there is attached hereto a copy of contemplated instructions to the field concerning this matter. It is desired that you submit to the Bureau not later than ten days from the date of this memorandum your observations with respect to the proposed instructions with particular regard to any additions or deletions relating thereto.

Very truly yours,

John Edgar Hoover  
Director

Attachment

NOTE: Approved 9/5/46 by Joint Committee,  
Messrs. Clegg, Scheidt, Harbo, and  
Boardman being present.

EX-84

Approved by Executives Conference 9/16/46, those  
present being Messrs. Tolson, Q. Tamm, Glavin, Harbo,  
E. A. Tamm, Rosen, Ladd and Clegg

COMMUNICATIONS SECTION  
SEPTEMBER 18, 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-SCI/bmf

ORIGINAL COPY FILED IN

5432

166-2554-  
F B I  
55 SEP 27 1946

OFFICE MEMORANDUM UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: September 23, 1946

FROM : A. ROSEN

SUBJECT: REPORTING DEPORTATIONS IN STOWAWAY CASES;  
CRIME ON THE HIGH SEAS - STOWAWAY

At the beginning of the current fiscal year the Bureau discontinued its policy of recording deportations in stowaway cases. The attached proposed Bureau Bulletin notifies the various Bureau Divisions that it is no longer necessary to maintain a case in a pending status merely to report a deportation.

RECOMMENDATION

That the proposed Bureau Bulletin be approved and distributed.

Attachment

HIP:KLT

ADDENDUM: AR:WV-9/24/46. Unanimously approved by Executive Conference today with Messrs. Tolson, Tamm, Tracy, Hendon, Morgan, Callahan, Harbo, Nichols, Ladd and Rosen in attendance.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/23/98 BY SP-5 CIB/MP

RECORDED

F B I

49 SEP 1946

EX-23

INITIALS ON ORIGINAL

52 OCT 9<sup>44</sup> 1946

ORIGINAL COPY FILED IN 100-12354-5433



September 12, 1946

lc  
Mr. Henry G. Leach  
President  
The American-Scandinavian Foundation  
116 East Sixty-fourth Street  
New York 21, New York

Dear Mr. Leach:

Reference is made to your letter dated September 3, 1946 in which you advised of the desire of Mr. K. Brogger-Moller of Copenhagen to study fingerprint work at the headquarters of the Federal Bureau of Investigation in Washington. I regret to advise you that we have no specialized courses in fingerprint identification work offered in Washington to police officials who desire to study only this special subject matter. The amount of time which would be required to accommodate individual officers who desire to study fingerprinting in Washington is such that it is impossible for us to spare the personnel for such undertakings. We do give courses in fingerprint identification work from time to time in various parts of the United States when there are a sufficient number of police officials interested in such specialized subject matter to justify the holding of a centralized school for this specific purpose. There is no school of this type planned for the near future which would specialize exclusively in this type of training.

In the event Mr. Brogger-Moller plans to visit the United States at any early date he would be most welcome, I am sure, as a regularly employed police officer to make a tour of the facilities of the FBI for one or two days but this tour would not in any sense of the word constitute a course of training of the type in which he has expressed an interest.

Your interest, I assure you, is appreciated.

Sincerely yours,

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/23/90 BY SP-5 CJB/MP

RECORDED  
John Edgar Hoover  
Director

hhc;hd

Approved in the Executives Conference on 9/9/46 - Messrs. Tolson, Glavin, Tracy, McGuire, Ladd, Long, Rosen and Clegg being present. hhc;hd

COMMUNICATIONS SECTION  
SEP 12, 1946  
cc - Mr. Ladd

53 OCT 15 1946

Orig. Copy filed in 94-33596-8

5434

66-2554

F B I

55 OCT 1 1946

THE DIRECTOR

The Executive Conference

9/22/46

72850

NEW RULES OF FEDERAL CRIMINAL PROCEDURE

CUSTODY OF PRISONERS

The Executive Conference today with Messrs. Tolson, Tamm, Harbo, Hendon, Callahan, Morgan, Tracy, Ladd and Rosen in attendance approved the attached Bureau Bulletin informing the field that the Criminal Division of the Department of Justice has advised that a supplemental Circular is being furnished to all U. S. Marshals, U.S. Attorneys and U. S. Commissioners rescinding the requirement that the arresting officer must take the prisoner before the U. S. Commissioner for arraignment, which instruction is now set forth in Departmental Circular #3051, Supplement #3.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Attachment

cc - Mr. Hendon  
Mr. Clegg

AR:HH

10/23/46 sp-50i/ME

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

EX-8 RECORDED  
&  
INDEXED

48 OCT 4 1946

166-2554-5435

ORIGINAL FILED IN

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: September 10, 1946

FROM : JOINT COMMITTEE

SUBJECT: SUGGESTION #282

EMPLOYEE: MARTHA VAUGHAN  
SEAT OF GOVERNMENT

MEMBERS PRESENT:

H. H. CLEGG  
R. C. HENDON

E. E. CONLOY  
E. SCHEIDT

EMPLOYEE SUGGESTS: That the messengers in Personnel Records be permitted to wear smocks while making deliveries.

ADVANTAGES:

1. During summer months these employees usually wear light colored clothing which is easily soiled by handling files and making deliveries.

DISADVANTAGES:

1. There is insufficient justification for the use of smocks by this type of personnel.
2. There seems to be no possible justification for this expenditure since they are not handling either chemicals that would destroy their clothing or indelible inks which would permanently soil their clothing.

RECOMMENDATION: That these messengers be permitted to wear smocks which are neat and clean if they desire to purchase them themselves but that the Bureau not purchase smocks for them.

HHC:ER:em

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/00 BY SP-5 CJP/DP

EXECUTIVE CONFERENCE CONSIDERATION: The Executive Conference of 9/6/46, consisting of Messrs. Tolson, Tamm, Tracy, Hendon, Ladd, Long and Glavin, after reconsideration of this recommendation, agreed that such smocks should be purchased for the Bureau's messenger force. Mr. Glavin who has been opposed to purchase of any smocks for employees, pointed out that these particular employees, in the lowest salary grade, have as much wear and tear on their personal clothing, through the execution of their duties in delivering files and mail, as do other employees of the Bureau for whom we have purchased smocks. He feels that if smocks are approved for Laboratory, Mechanical, and Identification Division employees, in certain categories, we should approve them for messenger employees.

RECORDED  
& 347  
INDEXED

EX-14

46 OCT 2 1946

RECEIVED

ORIGINAL FILED IN

MEMORANDUM FOR THE DIRECTOR

September 10, 1946

Should the Director approve the Conference recommendation, the appropriate smocks will be purchased.

Respectfully submitted,  
FOR THE CONFERENCE

72849

Clyde A. Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

Director's notation:

"OK, but make certain smocks are the most practical. Recently we bought them for Mech. Sect. & now they want dungarees instead."H."

WRG:em

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. NICHOLS

September 16, 1946

FROM : E. F. CARTWRIGHT

SUBJECT: SUGGESTION OF FIELD CHIEF CLERKS

The attached suggestion of the Chief Clerks revives the question as to whether index guides should be prepared in the field division on reports over 2 pages. As you know, the Records Section prepares index guides here on sub reports in all cases. The field prepares such guides presently at the discretion of the agent dictating the report.

While, as pointed out by the attached memorandum, a uniform practice on the part of the field in preparing such guides would undoubtedly be of some assistance to the Chief Clerks' Offices in the field, it is not felt that it would be of any value to the Bureau. Our experience has been that the index guides prepared in the field have to be augmented and completed in all cases to fulfill the Bureau's index needs. Accordingly, there is no time saved here. From the Records Section standpoint there is no advantage although there may be an advantage to the field. Whether this last benefit would justify the time consumed is questionable.

RECOMMENDATION:

My recommendation is that the present practice be continued, that is, that index guides be prepared by the field whenever the dictating agent feels it necessary or desirable.

LEW:EC 9/18/46 ADDENDUM:

The Executives' Conference consisting of Messrs. Quinn Tamm, Moran, Harbo, Rosen, Ladd and Nichols, after considering the foregoing suggestion unanimously recommended no change in the present practice.

Attachment

REC:fvk

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-501/DTF

*Orig. filed in  
66-2435-4*

166-2435-543

F. B. I.  
AS DPT

87

52 OCT 11 1946



MR. R. T. HANCO

September 9, 1946

I. W. CONRAD

POLICE RADIOS IN BUREAU CARS - RICHMOND FIELD DIVISION

*0 Executive Conference*

By letter dated September 4, 1946, which is attached, the Richmond Field Division has supplied additional information and has set forth justification for its request for three FM receivers and two FM two-way units to be furnished that Division to provide radio communication with the Virginia State Police radio system. The reference letter indicates that the three receivers, along with one FM receiver on hand but uninstalled, could be placed in cars of the Resident Agents at Bristol and Roanoke, Virginia, and that the two FM two-way units would be retained at Richmond for use in a 1946 Buick and a 1946 Pontiac.

DETAILS

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 12/23/90 BY SP-5 C. B. J.

Richmond points out that the Virginia State Police, in addition to the automobile two-way communication, have three airplanes also equipped with two-way radio units, and that assurance has been received from time to time from Colonel C. W. Woodson, Superintendent of the Virginia State Police, that the full cooperation and assistance of that agency may be expected in the use of the State Police radios, cars and airplane facilities at any time and more particularly in a major case such as a bank robbery, kidnapping, extortion, et cetera.

The attached letter also states that with the two-way FM units as requested, the SAC may properly leave the Field Office and through the Virginia State Police radio network continue to organize, direct and maintain close supervision of a case.

EX - 34

RECORDED

66-2554-5438

Richmond cites that the notorious killer King, ~~Wagner~~ who apprehended in the western hills of Virginia and Special Agents of that Office who apprehended Wagner have indicated that two-way communication between the various cars at that time would have been a real advantage. Richmond further advises that an additional factor to be considered is that Agents or accompanying officers may become disabled during gun fire and immediate communication may be established with the State Police for securing either additional help or appropriate medical assistance. Richmond believes that when a major case arises within that district and the assistance of both local and State Police is necessitated, the Bureau will be handicapped in the event the SAC or another Bureau official directing the case cannot properly move in the picture by directing and coordinating all activity. Likewise, the ramifications of the favorable use of two-way equipment in connection with raids, road blocks, surveillances and apprehensions are indicated.

The Richmond Field Division had requested this radio equipment prior to July 1, 1946, at which time it was requested to resubmit its recommendations after that date in view of budget limitations.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECEIVED

53 OCT 9 1946

RECEIVED

Memorandum for Mr. R. T. Harbo

9/9/46

Re: Police Radios in Bureau Cars - Richmond Field Division

PRESSENT EQUIPMENT

At the present time the Richmond Field Division has four FM two-way mobile units on the Bureau frequency, fifteen FM receivers installed on the State Police frequency, and one FM receiver on the State Police frequency which is not installed, so that the current request for three additional FM receivers will give it a total of nineteen cars with receivers on the State Police frequency, in addition to the two FM two-way cars on the State Police frequency. It is estimated that this equipment will cost approximately \$1000.

RECOMMENDATION

Should the justification as supplied by Richmond be considered sufficient, it is recommended that three FM receivers and two FM two-way units be purchased for the Richmond Field Division in accordance with its request. Should the above recommendation be approved, specifications will be prepared and forwarded to the Chief Clerk's Office for purchase of the equipment and Richmond will be advised appropriately.

ADDENDUM: This matter was considered by the Executive Conference on September 16, 1946, Messrs. Tolson, E. A. Tamm, Glavin, Quinn Tamm, Nichols, Clegg, Ladd, Rosen, and Harbo being present. The Conference approved the purchase of 3 FM receivers for the Richmond Division but decided that the request for 2 FM 2-way units for tie-in with the State Police be deferred until the policy question as to the desirability of such installations is determined by the Joint Committee to which this question has been referred.

RTH



THE DIRECTOR

9/25/46

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-SC/BJ

The Executive Conference, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Nichols, Rosen, Harbo, Morgan, Callahan and Tracy on September 12, 1946, reconsidered a suggestion of Mr. Quinn Tamm in the Identification Division concerning the matter of penalties.

For the Director's information, a present rule in the Identification Division is if an employee has over five missed identifications within a calendar year he is subject to a suspension of three days. A part of this rule is that employees are given credit against their missed identifications for errors found and turned in. They get a credit of one missed identification for each five errors turned in.

In order to tighten the discipline in the Identification Division and to insure more accurate work, Mr. Quinn Tamm recommended that the credit allowed for missed identifications be stopped.

For the Director's further information, the present rule allowing credit has existed only during the war period and the recommendation is to return to the pre-war practice.

In considering the recommendation, the Executive Conference considered the advantages in having errors turned in promptly, recognizing that the rule provides an incentive. The Conference also considered the fact that if there were sufficient employees to have a permanent checking squad for the purpose of eliminating such errors from the fingerprint files, it would not be necessary to give a bonus for the location of errors.

On reconsidering, the Conference recommends that the credit for errors found be continued. It also recommends that a modification of the penalty rules suggested by Mr. Harbo be adopted, i.e., that the suspension of three days be made on the fifth instead of the sixth missed identification; further, that an employee be warned on the fourth instead of the fifth missed identification as is the present practice. It is felt this will tend to strengthen the discipline and yet continue to provide the incentive to locate errors, at least until such time as a permanent checking squad is possible.

cc - Mr. Clegg  
Mr. Hordon

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Harbo  
Morgan  
Quinn Tamm  
Nease  
Gandy

1946  
SEP 27 1946

Respectfully,  
For the Conference

RECORDED

&  
INDEXED

EX-14  
E. A. Tamm

66-2554-5439

THE DIRECTOR

9/30/46

EXECUTIVES CONFERENCE

TEN WEEKS' NEW AGENTS' CURRICULUM

The Executives Conference on September 27, 1946, with Messrs. E. A. Tamm, Glavin, Tracy, Hendon, Ladd, Rosen, Long, and Morgan in attendance, recommended approval of the attached proposed New Agents' Curriculum. In cutting the course from 16 to 10 weeks, it has been necessary to reduce the hours devoted to a number of subjects and in some instances to eliminate subjects entirely. The principal changes in this regard include:

- (1) Elimination of the hour devoted daily to gymnasium work
- (2) Reduction of firearms training from 80 to 48 hours
- (3) Practical investigations in the field office eliminated (80 hours)

The Conference took note of an observation made by Mr. Glavin to the effect that the new curriculum should include a discussion of the Atomic Energy Act of 1946, feeling that a discussion of this Act can very well be covered in the 13 hours presently given over to Communist matters. Reflected under Item 120 will be found 12 hours devoted to the Atomic Energy Act with breakdowns according to the various aspects of the Communist lectures.

If approved, this curriculum will be followed beginning with the New Agents' Class of October 7, 1946.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/70 BY SP-5 CJP/PTP

Respectfully,  
For the Conference

RECORDED  
Clyde Tolson

INDEXED

E. A. Tamm

EX - 28

Tolson  
E. A. Tamm  
Clegg, Mr. Clegg  
Glavin  
Ladd, Mr. Hendon  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

1946

September 25, 1946

Miss Mary Ellen Armstrong  
 Laumar Apartments  
 1329 Pacific Avenue  
 Atlantic City, New Jersey

Dear Miss Armstrong:

Receipt is acknowledged of your communication dated September 18, 1946. In response to your inquiry, I wish to advise that the FBI is solely an investigative agency charged with the responsibility of investigating alleged violations of federal statutes which are within its primary investigative jurisdiction. It is not within the province of the FBI to pass on what constitutes a violation of a federal law or whether a particular individual is to be prosecuted. On the other hand, that is the responsibility of the various United States Attorneys and officials of the Department of Justice, to whom facts secured in investigations are referred.

In view of the nature of your communication I have taken the liberty of referring it to Mr. Lamar Caudle, Assistant Attorney General in charge of the Criminal Division.

I am enclosing a copy of one of my recent addresses, in which I thought you might be interested.

Sincerely yours,

John Edgar Hoover  
 Director

Enclosure  
 LBN:hbm

cc: Mr. Jones - Rewrite of BHM of 9-25-46  
 The Executives Conference consisting of Messrs. Tolson, Tamm, Rosen, Hendon, Ladd, Morgan, Callahan, Harbo, Tracy and Nichols considered numerous letters which Mr. Nichols pointed out are being received inquiring as to what action the Bureau is taking against Communists and it was unanimously agreed they should be answered along the lines of the above communication.

ALL INFORMATION CONTAINED  
 HEREIN IS UNCLASSIFIED  
 DATE 10/23/90 BY SP-5CJ/DAF

ORIGINAL COPY FILED IN 100-1

53 OCT 17 1946

THE DIRECTOR

9/27/46

EXECUTIVES CONFERENCE

CERTIFICATES FOR LAW ENFORCEMENT TRAINING SCHOOLS

The Executives Conference on September 26, 1946, considered a suggestion by Special Agent James T. Duke who supervises police schools to the effect that a change be made at this time in the certificates presently being employed following the completion of police training schools, the suggestion being to the following effect:

- (1) That the size of the certificate be reduced from  $9\frac{1}{2} \times 13\frac{1}{2}$  to  $8 \times 10$ . It was pointed out that  $8 \times 10$  certificates are more popular with officers in the field inasmuch as they are more easily handled and frames are more easily obtainable.
- (2) That the law enforcement seal be moved from the center of the certificate to the left-hand side and that the FBI seal be placed on the right-hand side of the certificate. It was pointed out this change would greatly improve the appearance of the certificate, providing the proper balance, and the FBI seal in addition to the training school seal would enhance its value and the same is not out of line with present Bureau policy in sponsoring schools.
- (3) That the term "Certificate of Graduation" be changed to read "Certificate of Attendance." It was noted that the term "attendance" is more applicable in view of successive schools that are being held and the variation in the length of the schools.

Attached to this memorandum are samples of the old certificate and the proposed smaller certificate.

The Executives Conference unanimously approved these changes, Messrs. E. A. Tamm, Glavin, Harbo, Rosen, Long, Ladd, and Morgan being in attendance.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-5 CIB/ATF

Respectfully,  
For the Conference

RECORDED

&

Clyde Tolson INDEXED

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Hendon

10 1946.95

5491

Handwritten signature and initials.

SAC, BOSTON

OCTOBER 1, 1946

DIRECTOR, FBI

MANUAL OF RULES AND REGULATIONS  
SECTION 6 J-K (4)

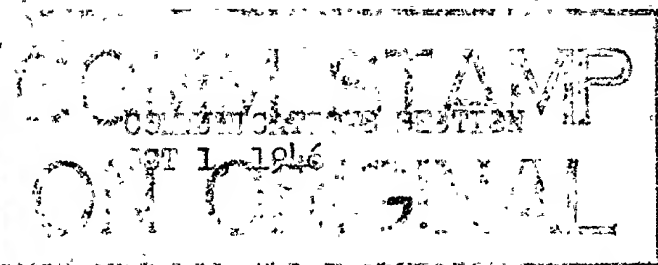
Reference is made to your letter of September 19, 1946, with respect to the above section of the Manual of Rules and Regulations indicating certain files that should be destroyed when three years old on an annual basis. It is noted that your office has maintained a monthly schedule for destroying such material, pointing out that some six hours per month are required for its destruction.

The Bureau is of the opinion that the manual provision in this matter should be followed and that the destruction of the material should be on an annual basis, thereby avoiding the expenditure of unnecessary time in destroying such material monthly.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-SCI/DMF

epm/er

NOTE: Approved by Executive Conference on September 27, 1946, those present being E. A. Tamm, Glavin, Tracy, Hendon, Rosen, Long, Ladd, and Morgan.



EX-28

55 OCT 8 1946

58 OCT 29 1946

Original in 66-5280-

S

66-54-5443

The Director

October 4, 1946

Executives Conference

The Executives Conference consisting of Messrs. E. A. Tamm, Glavin, Clegg, Harbo, Tracy, Hendon, Rosen and Nichols considered the current instructions which prohibit our Agents in Charge from making any reference to Communism even to the extent of quoting from the Director's speeches. This question is coming up more and more frequently in In-Service Schools.

Messrs. Tracy, Rosen, Harbo, Clegg and Glavin were of the opinion that our Agents in Charge should be permitted to state the Bureau's position on Communism in their speeches by specifically quoting the Director. Messrs. E. A. Tamm and Hendon were of the opinion that Special Agents in Charge should make no reference to Communism in the body of a speech but in response to questions should indicate the Bureau's position by quoting the Director's speeches. Mr. Nichols was of the opinion that there should be no change in our current policy.

Respectfully,  
For the Conference

Clyde Tolson

Edward A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-SC/BHP

CC - Mr. Clegg

CC - Mr. Hendon

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

58 OCT 10 1946

RECORDED  
EX-14

166-2554-5444

THE DIRECTOR

October 4, 1946

THE EXECUTIVE CONFERENCE

PHILIPPINE POLICE

The Philippine Ambassador, Mr. Joaquin M. Elizalda, requested the assistance of the Bureau in reorganizing the Philippine Police. The Second Secretary of the Embassy, Mr. deCastro, pointed out the extreme need for reorganization in the police and pointed out that there were three types of police organizations in the Philippines, as follows:

- (1) The Division of Investigation of the Philippine Department of Justice, which corresponds to an extent with the FBI.
- (2) The Military Police, the personnel originally being American and now being replaced by Filipinos.
- (3) The local municipal police departments.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-5 CIB/MP

Mr. Morgan, who interviewed Mr. deCastro, thought it would be well to send at least one man to act in an advisory capacity to assist in setting up the police organizations in the Philippines. If personnel were available it would probably be more desirable, he thought, to send one man to concentrate on training matters, another on identification, laboratory and record matters, and another on investigative aspects of police work.

This matter was discussed at the Executive Conference. The majority of the members felt that the Bureau should assist as it would establish a good personal contact relationship and friendly attitude toward the FBI, it would be beneficial if the Bureau ever returned to SIS work in that area, and it would also avoid some inept crackpot being called in to give technical advice.

For these reasons Messrs. Glavin, Tracy, Ladd, Long and Hendon recommended that one selected Bureau employee be assigned to assist in the manner indicated.

*TAMM, TOLSON*  
Messrs. Nichols and Clegg were opposed, feeling that since the FBI is no longer in SIS work, this is beyond the scope of our responsibility, there was no enthusiasm for imparting great stores of knowledge to foreign countries who might at some future date use this knowledge against the interests of the United States, and further there was a shortage of manpower that made this undesirable and impractical.

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Hendon \_\_\_\_\_  
Hennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED

EX - 6

66-2554-5445  
Respectfully,  
For the Conference

Clyde Tolson

*I concur*  
cc - Mr. Clegg  
Mr. Hendon





of surplus copies of serials in files, as soon as the present project has been completed, on the basis that an alleged savings has been accomplished. The shortage of personnel in the future will make it unprofitable to continue this forever after.

The Committee recommended unanimously favorable to Mr. Clegg's suggestion.

HHC:PJ P.J.

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on September 19, 1946, those present being Messrs. Ladd, Rosen, Harbo, Quinn Tamm, and Morgan, approved the recommendation of the Joint Committee.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc: Mr. Clegg  
Mr. Hendon

EPH:NR

son  
A. Tamm  
EC  
Win  
A  
Hols  
en  
cy  
son  
lea  
o  
of  
ington  
r Tamm  
e  
dy

MR. R. T. HARBO

SEPTEMBER 11, 1946

I. W. CONRAD

DEFECTIVE 3D SOUND RECORDER #187  
FROM SALT LAKE CITY

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/23/90 BY SP-5 CIP/DA

The defective 3D sound recorder, bearing unit #187, which caused a signal to feed back on the subject's telephone line at Las Vegas was received in the Laboratory from the Salt Lake City Field Division on September 9, 1946. A complete technical examination of this recorder indicates that the feeding back of the voice signal on to the subject's telephone line was a combination of two factors, neither one of which alone could have produced the phenomenon.

Screws holding the top panel of the amplifier to the mounting or spacer posts on the chassis or metal base were very loose. Furthermore, the screws at the opposite end of these supporting posts, and connecting them to the metallic chassis itself, were also very loose. Normally, a sound recorder is connected to an external ground through a binding post attached to the top panel of the amplifier for that purpose. The wiring of the amplifier itself is generally tied to the metallic chassis of the unit and the connection between the chassis and the top panel is made through the six mounting posts. With the screws at each end of the six supporting posts loose, it was possible to break the continuity of the so-called amplified ground to the external natural ground.

Secondly, the shield of the internal wires connecting the unit to the telephone line jack was also tied electrically and mechanically to the sleeve of the telephone line jack, thus connecting one side of the telephone line jack to the amplifier chassis. As a general rule, the telephone companies connect one side or the other of the telephone line wires to a natural ground, thus making one side of the telephone line directly connected through the natural ground wire to the binding post on the amplifier.

The trouble that developed at Las Vegas was due to the breaking of the metallic connection between the chassis of the amplifier and the external ground because of the loose screws which caused the amplified voice signal of the amplifier output to then feed through the external ground connection and back on the telephone line through the improper ground on the telephone line jack. A schematic diagram of the circuits involved together with three photographs taken of the defective recorder are being attached hereto.

A recurrence of this situation can be avoided in the future by the elimination of either one or both of the contributing factors, and it is believed that instructions should be issued to the field to check all units for any ground connections to the telephone line jack and to maintain all units in a good mechanical condition.

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
London  
Minnick  
Quinn Tamm  
Nease  
Gandy

Only copy of schematic diagrams attached to

RECORDED

31 43 OCT 4 1946

RECEIVED  
SECTION  
OF  
JUSTICE

FILED IN

Memorandum for Mr. Harbo

Re: Defective 3D Sound Recorder #187  
From Salt Lake City

It is noted that the improper ground apparently was an error in the factory wiring since it does not appear on any of the three other 3D sound recorders available in the Laboratory. It is further noted that the loose condition of the screws would not have occurred with periodic technical inspection and maintenance.

ACTION

There is attached hereto for approval a letter to all Special Agents in Charge advising them to immediately have each of the 3D recorders tested for ground connection on the telephone line input and to properly maintain and regularly test all 3D recorders.

APPROVED By <sup>0</sup>Executive Conference 9/12/46:

Messrs. Tolson, E. A. Tamm, Tracy, Callahan, Nichols,  
Morgan, Ladd, Rosen, and Harbo.

Attachments

## OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : MR. NICHOLS

DATE: September 16, 1946

FROM : R. F. CARTWRIGHT

SUBJECT : SUGGESTION OF FIRED CHIEF CLERKS

The attached Chief Clerk's memorandum suggests that stenographers at the Seat of Government type the file and serial number on the yellow abstracts and yellow file copies of outgoing communications when such outgoing is attached to an incoming communication that has been numbered and recorded. They further suggest that such correspondence be handled by the classifiers thereafter, without being referred to the Recording Unit.

While at first glance this would appear to be a simplifying of a present process, it would actually be a complicating factor. The only thing saved would be the time of one typist per day. It is felt that diffusing the responsibility for checking the abstracts and mail among high-paid classifiers is not economical. It is a routine job and can be handled by less qualified clerical personnel in a consolidated operation much more cheaply. When it is considered that the stenographers throughout the Bureau in their aggregate would spend a good deal of time in this additional typing and when this time is compared with the time of one typist per day in the Records Section, the saving is questionable.

The real problem from the Records Section standpoint, however, is the fact that in the suggested process we would have to add additional sorting steps in the yellows which are not present now and would end up with some additional problems in the matter of typing together related correspondence after the yellows had been distributed about among the classifiers. This problem is not present now.

## RECOMMENDATION:

I recommend that this system not be initiated, since I can see no substantial advantage and since there is apparent the possibility of annoying smaller difficulties.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/23/50 BY SP-5 CJK/HF

LBN:RC 9/18/46

ADDENDUM: The Executive Conference consisting of Messrs. Quinn Tamm, Morison, Harbo, Rosen, Ladd and Nichols, after considering the foregoing suggestion unanimously recommended no change in the present practice.

Attachment

REC:fvk

ORIGINAL COPY FILED IN

RECORDED

55 OCT 9 1946

INITIALS ON ORIGINAL - 15

OCT 15 1946

10/2/46

THE DIRECTOR

JOINT COMMITTEE

SUGGESTION #300

EMPLOYEE: GERALDINE O'CALLAGHAN  
CINCINNATI FIELD DIVISION

EMPLOYEE SUGGESTS: At the present time when an exhibit is sent by Field Office A to Field Office B, it is attached as an enclosure to the outgoing communication. When received in Field Office B, the exhibit is placed by clerical employees in a small mailing envelope upon which is stamped the necessary identifying data and this envelope is then inserted in the file. The suggestion is that when sending such exhibits to another office, the sending office place them in the small envelopes with the stenographer placing thereon the required identifying data. Upon receipt at the second office these envelopes after being serialized could then be immediately inserted in the file.

ADVANTAGES:

1. Saves time in the receiving office.
2. Would always be labelled and could be easily ascertained if any material were lost.
3. Saving in supplies.

DISADVANTAGES - None cited.

RECOMMENDATION - CHIEF CLERKS CONFERENCE: Unanimously favorable

RECOMMENDATION OF THE JOINT COMMITTEE:

MEMBERS PRESENT: H. H. CLEGG  
R. C. HENDON

E. E. CONROY  
E. SCHEIDT

RECOMMENDATION:

There would be some saving in envelopes if whenever practical the exhibits were placed in proper type of envelope at the time they are transmitted to another field office; however, in each such instance this envelope would be prepared by a stenographer to whom the Agent is dictating who is frequently not familiar with the operations of the Chief Clerk's Office or the uniform method of listing the exhibits and, therefore, it was believed that the present system whereby the receiving office lists the items on the proper envelope and in the proper method would be more desirable. In any event there would be absolutely no saving in time because the same amount of typing would have to be done but in view of the fact the sending office might frequently make an improper listing this would frequently result in duplication of typing. It is also possible upon many occasions for the receiving office to include the exhibit in a previously prepared 1-A envelope. UNFAVORABLE.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

52 OCT 10 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/95 BY SP-5C/BW

EX-14

RECORDED

66-2554-5449

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on August 12, 1946, those present being Messrs. Glavin, Tracy, Harbo, Ladd, Hendon, Rosen, and Clegg, considered this matter. Mr. Glavin and Mr. Rosen were of the opinion that since there is a uniform method of preparing exhibits to be attached to reports the stenographic employees should be familiar with this method and should prepare the exhibits in the proper manner, properly labelling them as to contents and as otherwise required at the time they are transmitted from the sending office.

All other members of the Conference were opposed to the suggestion, primarily in view of the fact that stenographic employees not being accustomed to filing material would not prepare the data uniformly and, consequently, the envelopes would have to be reprepared when they are received at the various field offices. The same amount of work is involved in each instance even if strict compliance and perfection were obtained in either office. However, in view of the fact that the clerical employees receiving material are more familiar with the method and the form in which exhibits should be handled and as frequently such exhibits could be placed in the 1-A envelope at the receiving office, there appeared to be no need and, therefore, no reason and no justification for any change.

*Disagree with  
minority  
10-6  
T*  
*L. J. Conner  
H.*

Respectfully,  
For the Conference

*LT*  
Clyde Tolson

*Ejt*  
E. A. Tamm

NHC/ER



cc-Mr. Tamm  
Mr. Ladd  
Mr. Fitch, Intelligence Section  
Mr. Whitson

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 02-17-2011

The Director

9-9-46

D. M. Ladd

INVESTIGATIVE JURISDICTION IN ALASKA

You will recall that in July Colonel L. R. Forney of the Military Intelligence Division had requested informally an opinion as to the Bureau's attitude regarding any suggestion which might be made to put all Alaska under the primary jurisdiction of the FBI for counter-intelligence.

This was predicated upon top secret information which had been received to the effect that the Soviets were doubling their efforts to place agents in Greenland and Alaska.

You will recall that under the Delimitation Agreement for investigative jurisdiction in Alaska, the Bureau now has the responsibility of all Alaska except the Alaskan Peninsula from Iliamna Bay and the adjoining islands, namely, the Aleutian chain, Kodiak Island and the Pribilofs, which territory is under Army jurisdiction.

Our Anchorage Office has advised that the Navy which has had intelligence officers on Kodiak Island plans to remove them around the first of 1947 which would, of course, leave the Army in a position of full responsibility.

Under agreement with the Army, because of difficulties of transportation, it has been necessary in certain instances wherein investigation was primarily within this Bureau's jurisdiction for Army representatives on the spot to make any necessary preliminary investigation and to thereafter turn over the investigation to Bureau representatives as soon as it was possible for Bureau agents to reach the scene.

According to the Anchorage Office, the Military Intelligence Division and the Provost Marshal's Office in Alaska handled in the areas under their jurisdiction during the past year approximately 1150 investigations of which 650 were criminal matters. It must be pointed out that a large number of such investigations were conducted in areas and circumstances which under our present understanding with the Army would have necessitated preliminary investigation by military authorities had they been matters within our primary jurisdiction simply because agent personnel were either not available at the scene or where a delay due to transportation difficulties would have resulted in loss of valuable evidence before an agent could arrive on the scene. The Anchorage Office has advised that if the Bureau were to take over complete counter-intelligence jurisdiction (assuming that counterintelligence would mean the activities which have heretofore been engaged in by Military Intelligence personnel) it would necessitate at least five additional special agents.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

LW:aop

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/28/90 BY SP-5 CIB/K

RECORDED  
EX-20

F B

55 JAN 10 1947

60 JAN 16 1947

COPIES ON ORIGINAL - 8

ORIGINAL COPY FILED IN

There would appear to be two strong arguments against assuming complete jurisdiction for "counterintelligence" in the Alaskan Peninsula and its adjoining islands. The first, of course, is insufficient personnel; the second difficulty is transportation from the main land of Alaska where Bureau agents are now stationed. This Bureau would be absolutely dependent upon other agencies of the Government for transportation, and therefore we would have no guarantee of adequate transportation which would enable this Bureau to properly discharge its investigative responsibilities. The Navy has no regular transportation. They have had in the past irregular air transportation from Kodiak to some points in the Aleutians, principally Adak and Attu. Army air transportation has in the past been arranged at the convenience of the Army. No other transportation would be available to the Bureau other than the possibility of occasional transportation by the Alaska Game Commission.

It should be borne in mind that Alaska and particularly the Alaskan Peninsula, Kodiak Island and the Aleutian Islands are an important defense area. In the event of any emergency the Army is going to be there in strength and it will be declared a military area in any such event. It is known that at the present time there are a number of military operations of a secret nature being conducted by the Army and the Navy in the territory of Alaska and its adjacent waters. If we were to assume complete counterintelligence jurisdiction it would be necessary for us to know the confidential plans of the Army and Navy in regard to any maneuvers in order that proper counterintelligence measures could be taken. In the past the Bureau has not been taken into the confidence of either the Army or Navy to the degree necessary to insure adequate counterintelligence coverage under these circumstances.

#### ACTION:

You will recall that the Executive Conference on July 12, 1946, recommended against any change in the delimitation policy, first because of lack of personnel in Alaska and second for the reason of transportation which would be difficult and would depend entirely upon other Government agencies. You suggested that more details be obtained from Anchorage before reaching a decision. These details have been received and have been set forth above.

It is respectfully suggested therefore that Colonel Forney be informally advised that the Bureau would be opposed to assuming counterintelligence jurisdiction over the Alaskan Peninsula and those islands over which the Army presently holds jurisdiction.

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Gurnea \_\_\_\_\_  
 Mr. Harbo \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

*Approved by the Executive Conference with  
 Messrs. Rosen, Nichols, Harbo, Morgan, R. L. ...  
 & Ladd attending - 9-18-46 at [illegible]*

THE DIRECTOR

THE EXECUTIVE CONFERENCE

October 4, 1946

~~IN-SERVICE TRAINING COURSE~~  
ATOMIC BOMB PERSONNEL INVESTIGATIONS

On October 2, 1946, the Executive Conference, Messrs. Hendon, Glavin, Tracy, Nichols, Ladd, Long and Clegg being present, recommended that there be added to the present In-Service Training Course one hour on the subject of "Atomic Bomb Personnel Investigations", and that this hour be subtracted from the three hours devoted in Washington to the subject, "Raids, Plants and Surveillances" since the latter subject is treated in considerable detail during the practice work at Quantico.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

HHC:elk

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/23/90 BY SP-5 C/BDF

RECORDED  
&  
INDEXED  
37  
68-XE

1 66 2654  
13 11  
OCT 9 1946

5450

Tolson  
E. A. Tamm  
Clegg  
Coffey  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Gan  
Hurns  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

337  
6 OCT 11 1946

10/7/46

THE DIRECTOR  
THE EXECUTIVE CONFERENCE  
PHOENIX, ARIZONA DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/00 BY SP-5 C/BHP

The Executive Conference of October 7, 1946, consisting of Messrs. Tolson, E. A. Tamm, Tracy, Hendon, Morgan, Ladd, Long, Rosen and Glavin, considered the advisability of securing federal space in Phoenix, Arizona.

For the Director's information the Bureau at the present time has its Phoenix Office in the U. S. Ellis Building. This building has been leased by the Veterans Administration on a five-year basis and we are remaining in the building by sufferance of the Veterans Administration pending securing other space in Phoenix. There is no other available commercial space in Phoenix.

The Public Buildings Administration has been endeavoring to secure space in the Federal Building for us.

Mr. Glavin advised that the San Francisco representative of Public Buildings Administration is in Phoenix at this time and has advised Mr. Logan, the Special Agent in Charge there, that 2,927 square feet of space could be secured on the first floor of the Federal Building and 353 additional square feet of space could be available in the basement. Mr. Glavin was advised by Mr. Logan that the space is workable, that the windows are seven feet from the pavement and all windows are equipped with venetian blinds which would make it impossible for outsiders to look into the Bureau's space. The space is on two sides of the first floor wing. Mr. Logan stated that the space would be satisfactory although there are no ventilation calls, there are two units in the space. He also advised that the representative of the Public Buildings Administration is desirous of immediately returning to San Francisco and wants to be advised promptly as to whether the Bureau would accept such space. There is no other space in the Federal Building which could be assigned to us due to the fact that the courts occupy the majority of the space above the first floor and they could not be moved.

For the Director's information, we are presently occupying 3,000 square feet of space in the U. S. Ellis Building at a total cost of \$5,200 per annum plus pro rata share of operating expenses.

The Conference felt that it would be desirable to secure space in the Federal Building providing it was satisfactory and suggested that Mr. Hood of Los Angeles proceed to Phoenix to ascertain whether the space, if secured, would be satisfactory for our needs. 2. If the Director approve the Conference's recommendation Mr. Hood inspect the suggested space, he will be telephonically advised to do so so that a prompt answer can be given to the Public Buildings Administration representative.

- Tolson
- E. A. Tamm
- Glavin
- Ladd
- Long
- Morgan
- Rosen
- Tracy
- Clegg
- Glavin
- Hendon
- Quinn Tamm
- Nease
- Harbo
- Belmont
- Mohr
- Tele. Rm.
- Mr. Holloman
- Miss Gandy

RECORDED  
347  
5451

EXECUTIVE SECRETARIES ASSOCIATION

- 2 -

Respectfully submitted,  
FREDERICK C. BROWN

*F*  
Clara Tolson

*FB*  
L. A. Brown

CC - Mr. Hendon  
Mr. Clegg

URGENT

THE DIRECTOR

September 25, 1946

THE EXECUTIVE CONFERENCE

~~TYPEFACE CATALOGS~~

The Laboratory at present has three typeface catalogs which are used for reference purposes when the field requests the Laboratory to identify printing, whether it be in an extortion communication, on a fraudulent check, or other evidence submitted by the field for examination. The information is requested by the field so that it may assist them in identifying or locating the printing firm which prepared the checks or other material.

A representative and substantially complete reference collection should consist of approximately 55 typeface catalogs prepared by the various manufacturers of such equipment. The Laboratory seeks authorization to obtain these catalogs from the manufacturers which undoubtedly will be furnished without cost. It is estimated that the 55 catalogs will occupy approximately one drawer of a filing cabinet.

To supplement and serve as an index to the reference file of catalogs, the Laboratory desires a copy of the Seventh Annual Production Year Book which is priced at \$5 and printed by the Colton Press, Incorporated, 468 4th Avenue, New York City.

The Conference on September 25, 1946, composed of Messrs. Tolson, Tamm, Tracy, Callahan, Nichols, Morgan, Ladd, Hendon, Rosen, and Harbo, was unanimously in favor of the Laboratory proposal.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB

cc-Mr. Clegg  
Mr. Hendon

RTH:AF

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

RECORDED  
&  
INDEXED

EX-14

62  
OCT 10 1946

THE DIRECTOR

9/30/46

EXECUTIVES CONFERENCE

MONTHLY PISTOL PRACTICE

By a relatively recent Bureau Bulletin, specifically #19, Series 1946, it was stated that Agents are no longer required to fire 30 rounds of pistol ammunition during those months which outdoor firearms training is not scheduled. Mr. Sloan had suggested that the Bureau reconsider its decision in this matter and continue the original requirement for the firing of 30 rounds for the following reasons:

1. We are now fighting an increasing crime wave, due to post-war readjustments. Agents who have formerly worked only National Defense cases will now be working criminal cases in which the use of firearms is inevitable.
2. Many Agents who have been on SIS assignments are returning to general assignments and are not too familiar with firearms. We have had numerous Agents recently in the In-Service classes who have been on SIS work and in the armed forces, and after not having handled firearms during this time, they are noticeably weak and awkward.
3. If two or three Agents are shot in line of duty and a few criminals escape in that manner, the resulting publicity will cause even more to attempt shooting it out with our men. As it is now, several criminals have surrendered rather than shoot it out.

The Executives Conference noted that only recently this matter was rather thoroughly considered, and it was deemed advisable to discontinue the requirement that 30 rounds be shot inasmuch as the same was not always properly supervised; imposed a rather heavy administrative burden; and the fact that Agents are not precluded from firing their revolvers during those months when outdoors firearms training is not scheduled. The Conference was unanimously of the opinion that no change in the present rule should be made at the present time, those in attendance on September 27, 1946, being Messrs. E. A. Tamm, Glavin, Tracy, Hendon, Rosen, Long, Ladd, and Morgan.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CBN

52 OCT 6 1946

erm/er



*Re*

OCT 3-46  
*[Handwritten signature]*

*Executive Conference*

SAN FRANCISCO FROM WASH DC 7 10-3-46 8-30 PM

SAC

POLICE TRAINING CALIFORNIA, PACIFIC OVERSEAS AIR MATERIEL DISTRICT.

BUREAU APPROVED YOUR PARTICIPATING IN SUCH SCHOOL AS RECOMMENDED.

END ACK PLS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BP

RECORDED

*66-2554-5454*

F B I

61 OCT 8 1946

INITIALS ON ORIGINAL

COMM. STAMP  
10-3-46  
ON ORIGINAL  
OCT 23 1946

HOOVER  
*[Handwritten initials]*

ORIGINAL COPY FILED IN 1-45-

THE DIRECTOR

9/20/46

THE JOINT COMMITTEE

SUGGESTION #395

EMPLOYEE: S. LUTHER COULTER  
SA, KNOXVILLE DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/80 BY SP-SC/DP

MEMBERS PRESENT: H. H. Clegg L. V. Boardman  
R. T. Harbo E. Scheidt

EMPLOYEE SUGGESTS: That in those instances where the office of recovery in a National Motor Vehicle Theft Act Case conducts an investigation at the request of the office of origin and submits a teletype summary to that office, such teletype summary include the recovery value of the automobile involved thereby eliminating the necessity of writing a report merely for the purpose of setting forth the recovery value. He suggests that this procedure would eliminate the writing of unnecessary reports in many cases.

This suggestion has been considered by the Bureau's supervisor on the NMVTA desk and his recommendation is that the suggestion be given unfavorable consideration for the following reasons:

1. In the usual case and in all Unknown Subject cases the office of recovery is the office of origin.
2. Cases in which the office of recovery is not the office of origin and in which the office of recovery is requested to furnish a teletype summary of the investigation to the office of origin are very few and consequently this suggestion would not have any general application.
3. To adopt the suggestion would encourage offices of recovery, which were not offices of origin, to transmit teletype summaries in order to avoid the writing of a report and would increase communications expenses.
4. The small saving which would result from the elimination of some report writing would be more than offset either through the failure of the Statistical Section to properly credit recoveries or through the necessity for that Section to check files in all cases where recovery values were reported by offices other than offices of recovery.

RECOMMENDATION: The Joint Committee unanimously recommends unfavorably with the Bureau Supervisor in NMVTA Cases for the reasons given above.

LVB:PJ

EX - 34

RECORDED

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on September 25, 1946, those present being Messrs. Tolson, E. A. Tamm, Tracy, Harbo, Nichols, Callahan, Ladd, Hendon, Rosen, and Morgan, opposed this suggestion.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Quinn Tamm  
Nease  
ss Gandy

cc - Mr. Hendon

Mr. Clegg

52 OCT 11 1946

THE DIRECTOR

September 20, 1946

THE JOINT COMMITTEE

SUGGESTION 1429

EMPLAEE: RICHARD A. HARRISON  
SA, NEWARK DIVISION

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/11 BY SP-5C/bj

MEMBERS PRESENT:

H. H. Clegg  
R. T. Harbo

L. V. Boardman  
L. Scheidt

EMPLOYEE SUGGESTS:

The Manual of Rules & Regulations provides that where a lead card is to be prepared based on an incoming report from another office the serial number of the incoming report will be shown on the lead card. When the lead card is prepared on the basis of a report in the same office the serial is not shown but the date of the report containing the lead as well as the name of the Agent is to be shown. The suggestion is that the date of the communication be shown in both instances.

ADVANTAGES:

1. It would enable the supervisors to select the oldest leads for assignment since the dates are shown.
2. It allegedly would save clerical time in pulling files and supervisors' time in reviewing files at the time such leads were assigned.

DISADVANTAGES:

1. The purpose of including the date and the name of the Agent in the reporting office is because the report has not yet been serialized when the lead card is made and this date and name of Agent is for the purpose of identifying this specific serial. This is done more easily in incoming reports from other offices by showing the serial numbers for the serial number has been placed on the report at the time the lead card is prepared.
2. The assignment of leads by dates is an indication of poor administration and poor selectivity since the leads should be assigned in keeping with the necessities of each individual case.
3. The suggestion would tend to discourage a review of files which should be encouraged as far as the supervisory staff is concerned.

RECOMMENDATION: Unanimously unfavorable.

HHC:PJR

EX-84

RECORDED

66-2554-5456

EXECUTIVES CONFERENCE CONSIDERATION:

Opposed by Executives Conference on September 27 1946, those present being Messrs. E. A. Tamm, Glavin, Tracy, Hendon, Rosen, Long, Ladd, and Morgan.

cc - Mr. Hendon, Mr. Clegg

Respectfully,  
For the Conference

52 OCT 11 1946

Clyde Tolson

THE DIRECTOR

September 11, 1946

THE JOINT COMMITTEE

SUGGESTION #430

EMPLOYEE: G. A. NEASE  
SEAT OF GOVERNMENT

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5CIB/KP

MEMBERS PRESENT: L. V. Boardman R. T. Harbo  
H. H. Clegg E. Scheidt

EMPLOYEE SUGGESTS: That field offices be authorized to post memoranda prepared by Agents of the office on the back of assignment cards in order to show that investigative work has been performed and in order to reduce the delinquency picture in such field offices. It was pointed out that reports are not submitted to the Bureau in Deserter Cases and there is no necessity for submitting reports between offices in Deserter Cases. There may be 3 leads in a field division with one or two of them having been covered and the third outstanding and until the third lead has been developed and all the information in that division consolidated in a single report there is no posting made on the back of the assignment card. Thus, the case would be shown to be delinquent when in Mr. Nease's opinion it would not in fact be delinquent.

ADVANTAGES:

1. It would reflect piece meal investigative work performed and thus eliminate many cases from the delinquency brackets.
2. It would be satisfying to those Agents in Charge who worry about the percentage of delinquency being on the increase.
3. It would prevent the reporting of cases as delinquent which in reality have received investigative attention.

DISADVANTAGES:

1. It would encourage the submission of memoranda for the file which would subsequently have to be retyped into an investigative report thus increasing the amount of clerical work and typing in a field office.
2. It would encourage piece meal investigations which is what the Bureau is trying to curtail or eliminate to a maximum extent at present.
3. If there are 3 leads in the field office and only two of them have been covered the case should be recorded delinquent within the specified time because until all leads are developed there is pending work which has not been handled.
4. Any SAC could arbitrarily create whatever delinquency he desired simply by writing memoranda and thereby removing delinquencies.
5. The present practices are uniform and there is likely to be no wide discrepancy between offices in following the present uniform procedure.
6. A better control is automatically exercised on the posting of material to provide that only communications going out of the office (intra-office communications) when they are in lieu of investigative reports are to be posted. This would prevent the opportunity to arbitrarily pad the delinquency

RECORDED

166-2554-5457

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

2 OCT 11 1946

figure by posting miscellaneous memoranda written in the field office.

7. Even though the delinquency figure is higher under the present method than it would be under the proposed one this entails no injustice or hardship since the present rule is applicable to all offices and consequently equally fair.

8. Since everyone understands how the present delinquency figures are arrived at the fact that they are higher than they may have been at some other time does not mislead anyone.

9. The suggestion would tend to place undue emphasis upon statistics and would serve to de-emphasize the necessity for proper and thorough investigative procedures.

10. The posting of intra-office memoranda is a waste of time and involves (a) a decision on the part of a field supervisor as to whether it should be posted; (b) making notations to the Chief Clerk to make the posting and (c) the actual posting by the clerical employees. Undoubtedly the purpose of additional memoranda was for the sole purpose of having them posted.

RECOMMENDATION: Unanimously unfavorable.

HHO:PF

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on September 23, 1946, with Messrs. Tracy, Harbo, Callahan, Tolson, Ladd, Rosen, and Morgan being in attendance, unanimously opposed this suggestion.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

EBH:ER

cc: Mr. Clegg  
Mr. Hendon

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

THE DIRECTOR

9/25/46

THE EXECUTIVE CONFERENCE

The Executive Conference of September 20, 1946, consisting of Messrs. E. A. Tamm, Quinn Tamm, E. P. Morgan, Nichols, Ladd, Harbo, Rosen and Glavin considered the schedule of In-Service Schools covering the period of Christmas holidays. This matter was given consideration at this time due to the fact that offices on the West coast necessarily have to secure reservations several months ahead of time to insure securing reservations necessary for Agents attending In-Service School.

The Conference recommended that the last In-Service School in December be convened on December 2 and closed Friday, December 13. This would permit Agents attending this school to get home before the Christmas holidays. The Conference further recommends that there be no further schools from that date until January 6, the first Monday in January. Should the Director approve the Conference recommendations, the Field will be appropriately notified.

Respectfully submitted,  
FOR THE CONFERENCE

cc - Mr. Hendon  
Mr. Clegg

Clyde A. Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/MP

RECORDED

EX-14

66-2554-5458

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

337  
53 OCT 11 1946

THE DIRECTOR

September 25, 1946

The Executive Conference

At a meeting of the Executive Conference on September 25, the work and status of the Cryptographic Section of the Bureau was discussed. It was pointed out to the Conference that on July 8, 1942, the President instructed that the field of cryptography be handled by only the Army, Navy and the FBI, that in connection therewith, a Delimitation Agreement was entered into between ONI, G-2 and the FBI with reference to the work to be handled by each of these three agencies, that all through the war the FBI had been unable to obtain decoded messages from the Army and Navy despite frequent requests and that it had been found, therefore, that in order to have this type of intelligence information the Bureau would have to rely on its own cryptographic section, that during the peak period in 1943, there were 150 cryptographers employed in the Bureau's Laboratory, that this has been reduced until at the present time there are thirty-one cryptographers employed at the Bureau. At the present time the Bureau is engaged in reading diplomatic traffic of some thirteen countries: Argentina, Brazil, Chile, Cuba, France, Mexico, Peru, Portugal, Russia, Spain, Uruguay, Venezuela and Yugoslavia, that a survey was made of the work done by the Bureau in July of 1946 and that it was found that of 161 decodes obtained by the FBI's Cryptographic Section, 66 had also been handled by the Army, the remaining approximately 100 had not been read by the Army.

It was pointed out that recently the Bureau had been able to obtain membership on the USCIB policy committee and also on the working committee USCIB, that as a result of the Bureau's relationship with Army and Navy on cryptographic matters, the Bureau was now obtaining full cooperation from these agencies even to the point of permitting the examination of their files at Arlington Hall and that an invitation has been extended to a Bureau representative to become a member of the Joint Processing Allocation Group.

RECORDED 16-2564-5459  
The question with reference to the Bureau's Cryptographic Section was thoroughly discussed at the Conference with the result that Messrs. Tolson, Tamm, Tracy and Hendon recommended discontinuance of the Cryptographic Section of the Laboratory and that the Bureau advise the Army and Navy of this discontinuance and of the fact that the FBI was depending on them for material of interest to the Bureau in discharging its duties derived through the crypt-analytical field. It was the opinion of these members of the conference that the Bureau could not approach the performance of the staff which Army and Navy has recommended, approximately four thousand cryptographers, nor could it obtain the equipment utilized by these agencies in decoding methods, it being pointed out that the Army and Navy have had Arlington Hall, a tremendous calculating machine for the sole purpose of working various mathematical combinations instantaneous, which if worked manually would require a large staff of people an extensive period of time.

DML:da

11 OCT 11 1946

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5C/BNZ

PK



The Director

Messrs. Harbo, Nichols, Callahan, Morgan, Rosen and Ladd recommended that the Bureau continue its cryptographic work in a small way as at present, retaining its approximately thirty-one cryptographers and that in accordance with the suggestion made by USCIGC, it designate Mr. Downing of the Laboratory as a member of the Joint Processing Allocation Group and that arrangements be entered into with the Army and Navy whereby the Bureau will handle a particular country or countries diplomatic traffic in accordance with the ability and size of its present staff. This would mean that the Bureau would agree, for instance, to handle Spanish diplomatic traffic which it is now able to read and would furnish the results of its decode to Army and Navy and would be in a position to continue to receive from Army and Navy all of the information developed by them. It was felt by those members voting in favor of the continuance of the cryptographic work that were we to withdraw from this work entirely we would be reverting back to the war days in that we would not be obtaining from the Army and Navy all the information they would develop, we would not be kept abreast of the new developments in the cryptographic field and would, in other words, be left out in the cold.

In the event you approve the recommendation of the majority, there is attached hereto a proposed letter to the USCIGC designating Mr. Downing as a consulting member of the Joint Processing Allocation Group.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

THE DIRECTOR

9/27/46

EXECUTIVES CONFERENCE

TRAINING FILM

The New York Office has requested authority to make, utilizing its own equipment and personnel, a black and white 16 millimeter film reflecting fully the operation of its Station WFBV and detailed picture-ization of the handling of FBI equipment in the City of New York. The office pointed out that the exhibition of this type of visual aid would clarify this technical subject matter very effectively and would be of particular value in the case of newly transferred Agents to New York City. The office also pointed out that such a film would be useful at the Seat of Government and in other field offices and that films of this type should generally encourage the entire field of police training.

The New York Office has pointed out that provision would be made for shooting up to 2,000 feet of film, the same being obtained in 400 foot rolls; that the cost of the film is \$12.49 per roll, or a total of \$62.45. The processing of this amount of film provided all of it is used amounts to \$360, this figure including the preparation of a work print and a work soundtrack plus a fine grade duplicate negative from which satisfactory duplicate prints could be made. The office states that the total cost for the film would be less than \$500.

Messrs. Tolson, Tracy, Harbo, E. A. Tamm, Nichols, Callahan, and Ladd were opposed to the making of this film inasmuch as the New York Office is badly in need of Agents at this time and that the time expended for making such a film could better be utilized for investigative purposes. It was also indicated that the preparation of such a film would doubtless be a distracting influence throughout the office in the course of its preparation.

Messrs. Hendon and Morgan felt that a film of this kind would be of distinct value; that the New York Office presently has extremely fine equipment indicated to be capable of making such a film; and that the office should be permitted to proceed in the preparation of such a film in view of the extremely low cost. It was felt that following a review of the film it may be possible to utilize our own photographic facilities in New York for making a number of training films of this type at much less expense than resorting to commercial firms, it being noted in this regard that the film recently made by a commercial concern relative to the Practical Pistol Course cost approximately \$10,000.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/80 BY SP-5 CIB/MP

RECORDED

66-2554-5469  
Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc: Mr. Clegg  
Mr. Hendon  
epm/or

52 OCT 10 1946

THE DIRECTOR

10/4/46

EXECUTIVE CONFERENCE

The Executive Conference of October 2, 1946, consisting of Messrs. Clegg, Ladd, Long, Tracy, Hendon and Glavin, considered a Bureau bulletin advising Special Agent personnel concerning the new government regulations covering the use of personally owned automobiles and also the new government regulations covering the use of other than lowest first class rail transportation.

The Conference unanimously approved the preparation of the attached bulletin for the Field.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

cc - Mr. Hendon  
Mr. Clegg

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/50 BY SP-5 BHP

123 RECORDED  
INDEXED  
EX - 84

1 OCT 9 1946

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

WRG:em

52 OCT 10 1946

THE DIRECTOR

September 25, 1946

THE EXECUTIVE CONFERENCE

POLICY IN MAKING LABORATORY EXAMINATIONS

The Conference on September 24, 1946, composed of Messrs. Tolson, Tamm, Tracy, Callahan, Nichols, Morgan, Ladd, Hendon, Rosen, Harbo, considered the question of whether, in cases where an outside expert handles part of the evidence, a distinction should be made between a private expert and an expert who is a police employee.

The Laboratory for the past several years has operated under the policy of making examinations and furnishing testimony concerning evidence submitted to us by duly constituted law enforcement agencies in the United States and its possessions in criminal cases provided that in any individual case none of the evidence of a particular class of work or scientific field has been previously examined or worked upon by any outside expert, the term "outside expert" having been interpreted to include police employees as well as private individuals. The number of exceptions requested to the general policy has been comparatively low. Requests for examinations under circumstances which would require an exception to the general policy have been brought to the attention of the Director for approval. The Conference was unanimously of the opinion that this policy should be continued.

A basic reason for this policy has been that it is felt unnecessary in any case to have two blood experts or two firearms experts or two document experts examining the material or furnishing testimony in a single case. Also it would be undesirable for local police officers, who are unqualified and who do not possess the basic scientific education, to retain part of the evidence in a certain class and forward the remaining portion of it to the FBI for examination. In police training schools, including the National Academy, individual officers have inquired whether such action would be proper, the local employee admittedly not having the qualifications necessary to make the type of technical examination but being desirous of getting some experience in that field and using the results set forth in the FBI Laboratory report as a guide. It is felt that the inevitable result of such a procedure would be that unqualified police employees would subsequently undertake to testify as experts in a criminal case and that the eventual results would be to discredit scientific testimony in criminal cases.

If the Director approves the Conference recommendation, the attached Bureau Bulletin may be approved for distribution to Agents.

Respectfully,  
For the Conference

EX-94

RECORDED  
&  
INDEXED

Clyde Tolson

OCT 9 1946

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/21/90 BY SP-5 CIB

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

Attachment

cc - Mr. Clegg

cc - Mr. Hendon

2 RTH:AP 1 1946

THE DIRECTOR

October 1, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference, with Messrs. Ladd, Egan, Harbo, Horgan, Nichols and Quinn Tamm being present, considered a suggestion submitted by Mr. John Upton of the Identification Division. Mr. Upton suggested that the present system of searching in the Technical Section be changed so that where a previous record is located on the basis of a Card Index search, the index card not be forwarded to the Technical Section for a fingerprint search but rather, the record be drawn in the Assembly Section and the identification verified in the Assembly Section. Mr. Upton further suggested that the procedure and responsibility of seeing that a fingerprint card is searched in all references be transferred from the Technical Section to the Card Index Section.

The Conference is unanimously opposed to this suggestion. As pointed out, the proposed suggestion places the responsibility for completely searching the fingerprint cards in the Card Index Section rather than the Technical Section. It is further pointed out that as outlined in the suggestion, a fingerprint card when identified with a previous record by name search, would not go to the Technical Section but rather would go directly to the Assembly Section. It is thought that this would increase materially the number of "misses" of fingerprint records in the Technical Section. It is further noted that this suggestion would eliminate one of the present checks which the Bureau exercises by fingerprint search on the accuracy of the identification of an incoming fingerprint card with a previous record, by not forwarding the fingerprint card to the Technical Section where an identification is effected by fingerprints and the possibility of erroneous identifications would be increased.

If you approve the Conference recommendation, there is attached hereto a letter to Mr. Upton thanking him for his suggestion.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Tolson  
E. A. Tamm  
Clegg  
 Coffey  
 Glavin  
 Ladd  
 Nichols  
 Rosen  
 Tracy  
 Carson  
 Egan  
 Hendon  
 Pennington  
 Quinn Tamm  
 Nease  
 Gandy

cc - Mr. Clegg  
Mr. Ladd

Attest: \_\_\_\_\_

52 OCT 14 1946

EX-88 RECORDED 166-1554-3463  
OCT 9 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/50 BY sp-5a/brr

THE DIRECTOR

7/22/46

JOINT COMMITTEE

SUGGESTION #345

EMPLOYEE: INSPECTOR THOMAS R. NAUGHTEN  
SEAT OF GOVERNMENT

EMPLOYEE SUGGESTS: As a result of a recent inspection, the Oklahoma and Houston Offices have requested clarification of the Bureau rule covering the posting of letters, teletypes, or memoranda by Bureau Bulletin No. 27, series 1946, Section F dated May 15, 1946. It was provided that, "In every classification handled by the Bureau a case shall be opened and assignment card prepared where one or more interviews will be conducted. Status information shall be posted to the assignment card from letters, teletypes, and memoranda sent to other offices or to the Bureau where such communications substitute for an investigative report. Of course, any notation or memorandum which serves as the basis for closing a case administratively should be posted to the assignment card." SAC Letter No. 70, dated June 11, 1946, provided that clerical employees should not post in such instances except where instructed or authorized by the Special Agent in Charge or Field Supervisors through a notation to that effect made on the field copy of the serial concerned. Since this letter did not repeat the previous instruction that only where such letters, teletypes, and memoranda were "sent to other offices or to the Bureau" and substituted for an investigative report were to be posted, a lack of uniformity in interpretation exists. Inspector Naughten pointed out that at Houston intra-office memoranda were not being posted while at Oklahoma City intra-office memoranda which substituted for interim reports were being posted.

By SAC Letter No. 70, it was not intended to change the adopted rule that only inter-office memoranda were to be posted. To permit intra-office memoranda to be posted would leave a wide degree of decision to Special Agents in Charge and Field Supervisors as to which of such memoranda substitute for investigative reports. Consequently, the same type of memoranda in one office would be posted while in another office it would not be, and the delinquency figures would not be comparable or reliable. Further, it would give greater opportunity for the manipulation of delinquency figures. The present rule, permitting only the posting of inter-office communications, is clear-cut and will be applied everywhere.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/98 BY SP-5CJ/pmr

olson \_\_\_\_\_  
A. A. Tamm \_\_\_\_\_  
legg \_\_\_\_\_  
offey \_\_\_\_\_  
lavin \_\_\_\_\_  
add \_\_\_\_\_  
ichols \_\_\_\_\_  
ogson \_\_\_\_\_  
racy \_\_\_\_\_  
arson \_\_\_\_\_  
kan \_\_\_\_\_  
urnea \_\_\_\_\_  
endon \_\_\_\_\_  
emington \_\_\_\_\_  
min Tamm \_\_\_\_\_  
ase \_\_\_\_\_  
andy \_\_\_\_\_

NCM:fvk

cc: Mr. Clegg  
Mr. Hendon

TX-16

RECORDED

16-2554-5464  
1 OCT 9 1946

52 OCT 11 1946

CONSIDERATION BY THE JOINT COMMITTEE:

MEMBERS PRESENT: H. H. Clegg E. E. Conroy  
R. C. Hendon E. Scheidt

RECOMMENDATION: Unanimously that an SAC Letter be sent reiterating the present rule that intra-office communications are not to be posted.

RCH:fvk

EXECUTIVES CONFERENCE CONSIDERATION:

The Conference, with Messrs. Tamm, Long, Hendon, Rosen, Glavin, McGuire, Ladd and Tracy in attendance, considered this suggestion. Messrs. Glavin, Ladd and Rosen were of the opinion that no general Bulletin or SAC Letter should be issued but that appropriate instructions should only be issued to Oklahoma City since insofar as is known this is the only office which has misinterpreted previous instructions, which they believe to be clear.

The other members of the Conference believe that the SAC Letter should go forward since of two offices recently inspected, one interpreted the instructions one way and the other another way.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_



EXECUTIVES CONFERENCE

FORM FD-79  
NON-EXPENDABLE PROPERTY

Inasmuch as the requirement for indication of the exact time that an item is charged out, in addition to the date, appears to be a superfluous one and the further fact to indicate another column denoting time would crowd Form FD-79, the Executives Conference on September 25, 1946, with Messrs. Tolson, Tracy, Harbo, E. A. Tamm, Nichols, Callahan, Ladd, Hendon, Rosen, and Morgan in attendance, unanimously recommended that the requirement that the time of assignment and time of return of non-expendable property in the case of charge-outs for a short temporary period should be deleted from Section 6-P (10) of the Manual of Rules and Regulations.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-52

**E. A. Tamm**

104-108

**RECORDED**

106-254-5465

amm  
ton  
amm

Mr. Clegg  
Mr. Hendon

2 OCT 11 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 C. BMS

*pa*  
66-2554-5466

NCT USED

*C*

THE DIRECTOR

October 3, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference, consisting of Messrs. Glegg, Glavin, Nichols, Ladd, Long, Hendon and Tracy considered the matter of the distribution of mail from the Federal Credit Union.

For the Director's information, the Federal Credit Union, Department of Justice, forwards bills, statements, etc. in Credit Union envelopes on which a stamp is impressed "Not To Be Mailed". It is necessary for the Communications Section to look up the name of the employee and send the letter to the correct Division. In the Identification Division where a large number of the Credit Union clients are it is necessary for the name to be looked up a second time in order to ascertain to which unit in the Identification Division the employee is assigned.

It is understood that recently the Credit Union sponsored a boat trip, selling tickets for same, and used their envelopes as the means of distribution of literature and tickets.

The Conference unanimously recommends that the Department be contacted with the view toward having the Credit Union mail all notices and advertisements to the home address of employees through the facilities of the Post Office. The burden of this extra work is more than the Bureau should be called upon to do in view of curtailed appropriations.

Respectfully,  
For the Conference

Clyde Tolson

RECORDED

E. A. Tamm

Attachments

EJT:db

cc - Mr. Glegg  
Mr. Hendon

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJK/HY

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

ADDENDUM: Copies of the letters referred to are attached hereto, i.e., one letter September 10, 1946, transmitting tickets and announcement of a moonlight cruise and letter of September 6, 1946, a follow-up asking for a return of cash or unsold tickets. There is also attached five tickets being returned by employee.

52 OCT 11 1946 62

THE DIRECTOR

10/9/46

THE EXECUTIVE CONFERENCE

STOWAWAY CASES - VERUE

The Executive Conference today with Messrs. Glavin, Tracy, Harbo, Hendon, Schuire, Morgan, Ladd and Egan in attendance approved the attached Bureau Bulletin, which advises that the Young Statute for Crimes on the High Seas does not apply to Stowaway cases.

Respectfully,

For the Conference

Clyde Tolson

E. A. Tamm

Attachment

cc - Mr. Egan  
Mr. Glavin

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/50 BY sp-5c/bj

ABAW

346  
EX-8  
RECORDED  
&  
INDEXED

66-2554-5468  
F B I  
OCT 14 1946

RECEIVED DIRECTOR  
U.S. DEPT. OF JUSTICE  
OCT 11 10 29 AM '46

6 1946

Mr. Tolson  
Mr. Egan  
Mr. Harbo  
Mr. Hendon  
Mr. Ladd  
Mr. Quinn  
Mr. Nease  
Miss Gandy

SAC, KNOXVILLE

October 7, 1946

Director, FBI

RECORDED  
5469  
AVAILABILITY OF BUREAU CAR FOR  
EMERGENCY IN RESIDENT AGENCY,  
CHATTANOOGA, TENNESSEE

In connection with your communication of September 23, 1946, requesting authority from the Bureau to permit Special Agent S. Luther Coulter to store in his private garage a Bureau car, which would permit its use in emergency situations, the Bureau is holding in abeyance approval of this suggestion pending further information from you.

It is noted that Special Agent Edwin K. Tully resides in close proximity to the contract garage and can secure the necessary automobile in emergency situations without loss of time. It is understood, of course, that there may be instances where Tully will be absent from his official post of duty at Chattanooga and it will be necessary for other Agents, not living in close proximity to the contract garage, to secure a Bureau car for official duties after public bus transportation facilities are not available. The Bureau is desirous, therefore, of being advised whether taxicab service would suffice in cases of emergency after 11:30 p.m., permitting one of the Agents who resides some distance from the contract garage to proceed to the garage in a short period of time. Upon receipt of this further information from you, further consideration will be given to your request.

WRG:em

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 C/DH

(The Executive Conference of October 1, 1946, consisting of Messrs. Tamm, Long, Morgan, Tracy, Rosen, Ladd, Hendon and Glavin, approved the above communication going forward to the Special Agent in Charge at Knoxville.)

Communications Section

10-7-46

2-1946

P. O. Box 1069  
Knoxville 7, Tennessee  
September 23, 1946

DIRECTOR, FBI

~~RE: AVAILABILITY OF BUREAU CAR FOR~~  
~~EMERGENCY IN RESIDENT AGENCY,~~  
~~CHATTANOOGA, TENNESSEE~~

Dear Sir:

There are five Resident Agents assigned to Chattanooga, Tennessee. Special Agent EDWIN R. TULLY lives 6 or 8 blocks from the contract garage. He generally handles road work in counties north and east of Chattanooga.

Special Agents S. LUTHER COULTER and C. McAFEE McCRACKEN live next door to each other, approximately 6 miles from the contract garage.

Special Agents JACK D. HUGUELET and JAMES H. RIKE live about a mile apart and more than 6 miles from the contract garage in the opposite direction from COULTER and McCRACKEN. Special Agent RIKE generally handles road work in counties north and west of Chattanooga. Special Agents COULTER, McCRACKEN, and HUGUELET generally handle work in or near Chattanooga. There is no bus service in Chattanooga, Tennessee after 11:30 PM until approximately 6 AM.

Special Agent COULTER has a locked garage available for the security of a Bureau car. This garage is of frame structure but it is not attached to a dwelling and there appears to be no unusual fire hazard in or near the garage. In order that a Bureau car will be readily available for emergencies, it is my recommendation that authority be granted for Special Agent COULTER to maintain a Bureau car in the above locked garage at his residence at night. It is noted that one car will then be available for both COULTER and McCRACKEN.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJJ/STP

Very truly yours,

N. H. McCabe, SAC

SLG:HNW

RECORDED & INDEXED  
66-3634-11  
RECORDED  
100 OCT 24 1946  
67  
EX-8

ORIGINAL FILED IN 66-3634-11



THE DIRECTOR

10/11/46

EXECUTIVES CONFERENCE

GYMNASIUM  
JUSTICE BUILDING

At the present time Special Agent H. A. Meyers is the only instructor assigned on a full-time basis to our ~~gymnasium~~ in the Justice Building. On occasion he has been assisted under emergency circumstances by Mr. Charles B. Smith, presently assigned to the Supply Section of Division Three.

The Executives Conference on October 9, 1946, took note of the increase in attendance at the gymnasium during the fall and winter months, the importance of keeping the gymnasium open during the entire day, and the fact that the work there justifies the presence of two instructors. Mr. Glavin, to whose division Mr. Smith is now assigned, is entirely agreeable to the transfer of Smith to the gymnasium. The Conference unanimously recommended that this transfer be made, those in attendance being Messrs. Glavin, Harbo, Ladd, Rosen, Tracy, Hendon, McGuire, and Morgan.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc: Mr. Clegg  
Mr. Hendon

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/HF

RECORDED  
&  
INDEXED

66-2554-5470  
OCT 15 1946

EX-6

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

epm/er

17 1946



THE DIRECTOR

10/11/46

EXECUTIVES CONFERENCE

TRAINING SCHOOLS IN WASHINGTON

The Executives Conference considered the fact that In-Service classes, while in Washington, are at the present time receiving their instruction at the Armory and that originally when such classes were held at the Armory a particular day was set aside for the purpose of interviews between Bureau officials and SACs and Assistant SACs.

With this in mind, the Conference unanimously recommended that Thursday of the second week of the In-Service curriculum should be designated as the day for interviews, and every effort made for the holding of conferences on that day. Those in attendance at the Conference on October 11, 1946, were Messrs. E. A. Tamm, Glavin, Tracy, Harbo, Rosen, Ladd, Nichols, and Morgan.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc: Mr. Clegg  
Mr. Hendon

epa/er

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/21/90 BY SP-5 CJB/MT

346  
RECORDED  
&  
INDEXED

66-2554-547

EX-14

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

52 OCT 16 1946

THE DIRECTOR

October 10, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference of October 9, 1946, consisting of Messrs. Harbo, Tracy, Morgan, Hendon, McGuire, Ladd, Rosen and Glavin, was advised concerning the attached circular #3618, supplement #5, dated October 4, 1946, addressed to the Heads of Divisions and Bureaus of the Department of Justice by the Administrative Assistant to the Attorney General, concerning the acute paper shortage presently being experienced by the government.

The members of the Conference were advised that we should exercise the greatest care in the utilization of our present paper stocks.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/MS

WRG:em

RECORDED

INDEXED

EX-29

66-2564-5472

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

5 OCT 17 1946

10/11/46

THE DIRECTOR

THE INSPECTOR GENERAL

DEPARTMENT OF JUSTICE  
WASHINGTON, D.C.

I attended a Conference today with Messrs. Tamm, Glavin, Morgan, Harbo, Nichols, Tracy, Ladd and Rosen in attendance & approved the attached Bureau Bulletin which calls attention to the fact that some Divisions are indiscriminately stamping selective service reports "illegible" without any regard to the provisions of Section 10-1 of the Manual of Instructions, Volume II, Part II, Pages 46 and 47.

Respectfully,

For the Conference

Clyde Tolson

J. A. Tamm

Attachment

cc - Mr. Hendon  
Mr. Glavin

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY sp-Sci/pmk

66-254-5473

EX-16

OCT 12 4 26 PM '46

U.S. DEPT. OF JUSTICE

RECEIVED DIRECTOR

olson  
J. A. Tamm  
Legg  
Orrey  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Hendon  
Pennington  
Winn Tamm  
Case  
Gandy

5 OCT 16 1946

THE DIRECTOR

October 9, 1946

THE EXECUTIVE CONFERENCE

HIGH-FREQUENCY RECEIVING EQUIPMENT

At the present time, radio receiving equipment possessed by the Bureau is limited to covering radio frequencies up to approximately 145 megacycles. During the war, apparatus employing much higher frequencies was developed and used by the military, and at the present time there is a rapid peacetime development of the use of higher radio frequencies. In view of this fact, it is felt that the Bureau should obtain equipment which will permit us to work in the higher bands.

Such equipment would be a necessity in an investigative case, either criminal or internal security in nature, in the event the subject employed a high frequency transmitter for clandestine communication purposes. Such equipment is also needed by the Laboratory for the conduct of research projects involving the use of the higher radio frequencies.

It was brought to the attention of the Conference that efforts have been made to obtain such equipment from the military without success.

At present a commercial radio receiver with coverage up to 210 megacycles is available and the Conference on October 9, composed of Messrs. Rosen, Ladd, Morgan, McGuire, Hendon, Tracy, Glavin and Harbo, was unanimously of the opinion that one such radio receiver should be obtained at an estimated cost of \$250.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

RTH:AF

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-501/074

RECORDED  
&  
INDEXED

66-4754-3474

29

RH

12

5 OCT 16 1946

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Miss Gandy

THE DIRECTOR

October 8, 1946

*rs*  
The Executive Conference

On October 7, 1946, at a meeting of the Executive Conference attended by Messrs. Tolson, Tamm, Glavin, Hendon, Nichols, Tracy, Long, Rosen, Morgan and Ladd, their attention was directed to the cooperation rendered by Inspector M. P. ~~Gorsira~~ of the Curacao, N. W. I. Police Department, in connection with the case involving the swindler ~~Antonio Navarro~~ ~~Fernandez~~. It was pointed out that Inspector Gorsira had been extremely cooperative with the Bureau Agents, had displayed a strong interest in the Bureau and its work, that he speaks good English. He indicated that he would like very much to have an opportunity to visit the Bureau in Washington and indicated that should he receive such an invitation from the Director to make such a visit, the Governor of Curacao would make available to him the necessary funds.

It was pointed out to the Conference by Mr. Tamm that in several instances in the past we have refused to accept individuals for short periods of training which have been referred to us by the State Department and that therefore in lieu of extending an invitation to him to come that it might be desirable to advise him of the National Academy and to send him material concerning this course of training with the suggestion that he might desire to make application for and attend a future session of this Academy.

The Conference was unanimously in favor of this recommendation.

In the event you approve, there is attached a letter directed to Inspector Gorsira.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5CJ/OTF

Respectfully,  
For the Conference

Clyde Tolson

E. Tamm

EX - 29

*OK*

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Mr. Gandy	_____

cc - Mr. Clegg  
Mr. Hendon

62

OCT 17 1946

THE DIRECTOR

October 9, 1946

THE EXECUTIVE CONFERENCE

FM FREQUENCY MONITORS

The Bureau presently has 5 FM frequency monitors, one for use in the Laboratory and one for use in each of the 4 offices having the 250-watt FM radio transmitter. The monitor is a device which makes it possible to check the tuning of the transmitter to insure that it is accurately tuned to the frequency allocated. Inaccurate tuning will result in a weaker radio signal.

The 5 frequency monitors which we now have are designed for use with a 110-volt electrical source; they are not portable. There has just appeared on the commercial market a frequency monitor which is portable and which can be used from a 6-volt battery source. The Laboratory has proposed that one such portable monitor be obtained for use in the Laboratory in the instruction of sound-trained Agents during in-service schooling; and also this set could be sent to any office where its use was desired in connection with a major investigation. This equipment could be used not only to quickly check the accurate tuning of radio equipment in Bureau automobiles but also the 60-watt portable transmitter, the walkie-talkies and the miniature radio transceivers which are presently on order.

The Conference on October 9, composed of Messrs. Rosen, Ladd, Morgan, McGuire, Hendon, Tracy, Glavin and Harbo, was unanimously in favor of the purchase of one portable frequency monitor at a list price of \$390, less the 40% discount.

Mr. Glavin pointed out that he was not opposed to the recommendation for the purchase of this piece of equipment, but he expressed the belief that the Laboratory should undertake at this time to make a list of all the radio equipment which it is felt was to be needed during the remainder of the fiscal year. Mr. Harbo pointed out that this is done periodically in connection with the preparation of budget estimates but he feels that when new equipment becomes commercially available which possesses a value to the Bureau we should not wait until the next fiscal year before making the purchase unless this is absolutely necessary.

Respectfully,  
For the Conference

RECORDED

Clyde Tolson  
INDEXED

E. A. Tamm

Folson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

cc - Mr. Clegg  
cc - Mr. Hendon

EX-24

66 2554-5476

34 C.T.

10-17-46

10-17-46

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CIB/HF

15 OCT 17 1946

THE DIRECTOR

10/11/46

EXECUTIVES CONFERENCE

JOSEPH DANIEL CORBY,  
CHIEF OF POLICE  
KING CITY, CALIFORNIA  
FBI NATIONAL ACADEMY

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CIP/PA

The Executives Conference on October 9, 1946, considered an inquiry made by the San Francisco Office concerning the possible eligibility of Chief Corby to attend the FBI National Academy. Corby, it was pointed out, was very desirous of attending the Academy but had confided to an Agent of the office that he was greatly worried over an incident in his life which occurred prior to the time of his entry in police work. Specifically, he stated that he had been arrested on July 2, 1940, on a charge of malicious mischief and was released after paying a \$25.00 fine. The arrest was occasioned by reason of the fact that Corby and another union driver, while on strike against the Greyhound Bus Company, punctured a tire of one of the buses. The fact of the arrest was verified through records at the Monterey County Sheriff's Office, Salinas, California.

The San Francisco Office pointed out that the late Alex Bordges, former Sheriff of Monterey County, had highly recommended Corby to be the Chief of Police at King City, knowing of this incident, and that furthermore Corby had held the position of Chief of Police for the past five years.

It was pointed out that the mayor of King City had knowledge of the arrest prior to his assuming the position of Chief. The San Francisco Office stated that Corby has been extremely cooperative with Agents of the Bureau, is willing to assist at any time, whether night or day, and that he has always been a strong booster for the Bureau. He is stated to have an excellent personality, to be highly regarded and to be respected by law enforcement officers of the area.

The Conference was of the opinion that the arrest and fine standing alone did not seem proper basis as such to preclude Corby's attendance at the Academy. It was felt, however, that if his activities during the strike were as a member of a goon squad or were otherwise characterized by aggravated circumstances, such consideration would preclude his attendance, the same being ascertainable only following an investigation. There is attached hereto a letter for approval to the San Francisco Office setting forth the view of the Conference. Those in attendance at the Conference were Messrs. Glavin, Harbo, Ladd, Rosen, Tracy, Hendon, McGuire, and Morgan.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Respectfully,  
For the Conference

Clyde Tolson

RECORDED  
INDEXED

EX-6

cc: Mr. Clegg



THE DIRECTOR

10/10/46

THE EXECUTIVE CONFERENCE

The Executive Conference of October 2, 1946, consisting of Messrs. Tamm, Tracy, Morgan, Ladd, Long, Rosen, Hendon, Nichols and Glavin, recommended that the attached bulletin signed by the Attorney General, under date of September 24, 1946, pertaining to the purchase of U. S. Savings Bonds, be circulated to all employees of the Bureau.

Subject to the Director's approval, a suggested bulletin to all employees is attached hereto.

Respectfully submitted,  
FOR THE CONFERENCE

cc - Mr. Hendon  
Mr. Clegg

Clyde A. Tolson

E. A. Tamm

WRG:EM

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/MP

RECORDED

INDEXED

66-2554-5478  
1 OCT 15 1946

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

62  
OCT 22 1946

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO: THE DIRECTOR

DATE: October 7, 1946

FROM: A. ROSEN

SUBJECT: ILLEGAL MANUFACTURE, SALE AND WEARING OF  
MILITARY INSIGNIA AND DECORATIONS  
CLASSIFICATION 43

PURPOSE

To submit a Bureau Bulletin reflecting changes in the violations of this type resulting from a complete revision of Army regulations issued under the statutes involved.

NEW REGULATIONS

The Army completely revised its regulations (600-90) covering the manufacture, sale and wearing of military insignia and decorations, the new regulations having become effective August 1, 1946. The Department was requested, by memorandum dated August 14, 1946, to clarify two questions which had arisen as a result of the new Army regulations. These questions were whether the new regulations eliminated the violations which under the old regulations were made out when a merchant failed to require purchasers to produce evidence of their right to secure the article purchased and when merchants failed to keep records of the articles sold. The Department was further requested to give an opinion on the question whether Section 76A, Title 18, standing alone made it a violation to wear Navy insignia illegally even though the Navy has not issued regulations under this statute.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/10/80 BY SP-5/BJB

DEPARTMENTAL OPINION

By memorandum dated September 16, 1946, the Department has advised that the new regulations have eliminated the two violations mentioned above. The Department has also advised that the illegal wearing of Naval insignia is a technical violation of Section 76A, Title 18, regardless of the fact that the Navy has not issued regulations under the statute. The Department had previously stated that the illegal manufacture and sale of insignia was not a violation in the absence of regulations of the Navy. The Department indicates further, however, that although the illegal wearing of Naval insignia is a technical violation, prosecution is not recommended because of the Navy's attitude that the statute does not cover Naval insignia.

BUREAU BULLETIN

There is attached a Bureau Bulletin which is necessarily a complete recapitulation of the questions involved in these investigations. The field has been advised in the bulletin that this bulletin supersedes all previous bulletins on this subject.

RECOMMENDATION

That the attached bulletin be sent to the field.

RECORDED

INITIALS ON ORIGINAL - 12  
75 OCT 17 1946

55 OCT 22 1946  
ETB: jbe

ORIGINAL COPY FILED IN 43-60534-194

Memorandum for the Director

ADDENDUM: AM:NY 10-11-46: Approved by the Executive Conference today with Messrs. Tamm, Glavin, Morgan, Harbo, Nichols, Tracy, Ladd and Rosen in attendance.

Director's notation. "O.K."

THE DIRECTOR

October 14, 1946

The Executive Conference

At a meeting of the Executive Conference today attended by Messrs. Tolson, Tracy, Harbo, Rosen, Morgan, Nichols, Glavin and Ladd, the Conference was advised that Mr. Travers, American Consul at Vancouver, B. C. had called at the Bureau and advised that in line with a discussion which he had had some time ago with the Director, that he had effected arrangements with the Canadian authorities in Ottawa and the Immigration Bureau in Philadelphia whereby the requirement that Canadians were to be registered and fingerprinted would be waived where the stay in the United States would not be in excess of six months. The Conference was advised that Mr. Travers had stated that the State Department has now received similar requests from Cuba, Panama and Haiti and he desired an expression of the views of the Bureau with reference to waiving these requirements for native born Cubans, Panamanians and Haitians. He stated that by limiting it to native born citizens, the naturalized citizens of these countries would not be able to enter the United States without complying with the present alien registration requirements and that he was fearful that due to the laxity in naturalization in these countries that it would be disastrous to extend it to naturalized citizens of these countries.

The Conference unanimously recommended that Mr. Travers be advised that there would be no objection on the part of the Bureau to lifting the requirements for fingerprinting and registration for visitors from Cuba, Panama and Haiti to the United States for a period not exceeding six months, this to apply only to native born citizens of those countries.

In the event you approve the action of the Conference, I will so advise Mr. Travers.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BKF

Clyde Tolson

RECORDED

EX - 28

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg

Mr. Hendon

58 OCT 18 1946 BML:da

THE DIRECTOR

10/14/46

THE EXECUTIVE CONFERENCE

The Executive Conference of October 9, 1946, consisting of Messrs. Harbo, Tracy, Morgan, Hendon, McGuire, Ladd, Rosen and Glavin, considered a suggestion submitted by Mr. Mohr of the Administrative Division to the effect that consideration be given to the preparation of a bulletin to the Field advising that in the future when certain requests are made of the Field to the Bureau, covering routine matters, that the request be made to include the phraseology that the particular matter involved will be handled as suggested by the Field "unless advised to the contrary by the Bureau."

The Conference was advised that many unnecessary teletypes are going forward to the Field when requests are received from the Field requesting permission for employees to travel to Canada or Mexico on an annual leave status; in the formation of the regular police schools, and quarterly conferences; and, the use of personally-owned automobiles on transfer, and other such matters. The Conference was advised that the Field requests permission in such instances and if permission is not granted promptly, follow-up teletypes or letters are received by the Bureau from the Field requesting confirming advice. In such instances, if the Field worded its communication to the effect that the travel would be consummated, or the school would be scheduled as suggested, "unless advised to the contrary", follow-up teletypes would be unnecessary when there is delay in answering such communications; and neither would it be necessary to send teletypes or letters from the Bureau approving the travel, schedules, or other such matters suggested by the Field. The Conference recommended that consideration be given to advising the Field to include phraseology "unless advised to the contrary" in their communications concerning matters such as those mentioned above.

Should the Director approve the Conference memorandum, the attached letter should be forwarded to the Field.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/92 BY SP-5 GJ/BHE

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

RECORDED

EX-8

OCT 18 1946



## The Executive Conference

At a meeting of the Executive Conference on October 14, 1946, attended by Messrs. Tolson, Tracy, Harbo, Rosen, Morgan, Nichols, Glavin and Ladd, the request of Colonel Forney that a Bureau representative appear at the Intelligence School of the Command and Staff College at Fort Leavenworth, Kansas, which school is in effect a post graduate course for West Point, to give a lecture or series of lectures, dealing with the Bureau's activity in the intelligence field, particularly that related to the cooperation with the Army, was discussed. It was pointed out that this was not an official request at this time but Colonel Forney was desirous of knowing whether the Bureau would be inclined to accept such an invitation if it were extended. It was pointed out to the conference that it was believed desirable to have a Bureau representative appear once a year for the purpose of discussing the Bureau's jurisdiction and the cooperation which it does have with the Army, it being pointed out to the conference that the future Generals of the Army would be in attendance at this school.

The Conference was unanimously in favor of designating a representative from the Seat of Government rather than from the field to appear for such lectures once a year at this school.

In the event you approve of the action of the Conference, Colonel Forney will be so advised.

Respectfully,  
For the Conference

**Clyde Tolson**

E. A. TAMM

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/80 BY SP-5 CJD/tz

Mr. Tolson	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Glavin	.....
Mr. Ladd	.....
Mr. Nichols	.....
Mr. Rosen	.....
Mr. Tracy	.....
Mr. Carson	.....
Mr. Egan	.....
Mr. Gurnea	.....
Mr. Hendon	.....
Mr. Jones	.....
Mr. Quinn	.....
Mr. Nease	.....
Mr. Gandy	.....

Clegg.  
Hendon

DML:da

**RECORDED**

66-9554-5482

CT 21 1946

THE DIRECTOR

October 15, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference of October 11, 1946, consisting of Messrs. Tamm, Tracy, Morgan, Harbo, Rosen, Ladd and Glavin considered a suggestion received from the SAC at Miami, that the Miami Office be kept open on a 24-hour basis during the coming season. The SAC states that a number of calls are being received by him after midnight. For the week ending October 1, thirty such calls were received by him. He felt that with the coming seasonal activity in Miami, activity after midnight would increase considerably.

The Conference is of the unanimous opinion that the Miami office should be given authority to open on a 24-hour basis, effective immediately, and to continue through the winter season.

Should the Director approve, the appropriate instructions will go forward to Miami in this regard.

Respectfully submitted,  
FOR THE CONFERENCE

cc - Mr. Hendon  
Mr. Clegg

Clyde A. Tolson

E. A. Tamm

EX - 84

RECORDED

INDEXED

1 OCT 17 1946

66-2554-548

URG:em

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/80 BY SP-5C/BM

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease



THE DIRECTOR

October 15, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference of October 11, 1946, consisting of Messrs. Tamm, Tracy, Morgan, Harbo, Rosen, Ladd and Glavin, considered a suggestion submitted by Special Agent Kermit F. Johnson, that the Bureau re-issue a comprehensive bulletin covering employee compensation matters and also retirement benefits.

Mr. Glavin advised the Conference that during his lecture before In-Service School, which was attended by the above Agent, the Agent had inquired as to whether the Bureau had issued such a bulletin in the past; that he, the Agent, had reviewed the Employees Compensation Commission laws, as well as the retirement laws, and he felt that the language of the laws was so complicated that a full understanding could not be secured by the average employee endeavoring to digest the benefits which would accrue under the laws in question. It was pointed out to Special Agent Johnson, during the lecture, that such a bulletin had been issued in the past, however, the Bureau would consider again re-issuing a comprehensive bulletin covering these matters.

Mr. Glavin suggested to the Conference that a bulletin be prepared covering both employees' compensation and retirement benefits so that all employees presently in the Bureau's service can be thoroughly familiar with the benefits which will accrue to them. The Conference was of the unanimous opinion that such a bulletin should be issued.

Should the Director approve, appropriate steps will be taken to prepare the pamphlet in question.

Respectfully submitted,  
FOR THE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIP/K

Clyde A. Tolson

cc - Mr. Hendon  
Mr. Clegg

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

E. A. Tamm

INDEXED

EX-8

CT 21 1946

THE DIRECTOR

EXECUTIVES CONFERENCE

9/26/46

MURPHY J. RODEN  
ASSISTANT SUPERINTENDENT  
LOUISIANA STATE POLICE  
FBI NA ASSOCIATE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CJP/HMF

On April 8, 1946, the SAC at New Orleans advised that Roden had terminated his service with the United States Navy and returned to his employment as an Inspector with the Louisiana State Police. In a subsequent letter of September 11, advice was received that Roden had been promoted to Assistant Superintendent of the Louisiana State Police. In the latter part of 1942 Roden's name was deleted from the directory of FBI NA graduates, he being at that time Senior Inspector of the Plant Protection Service, Louisiana Ordnance Plant, Minden, Louisiana. The decision to delete his name from the directory appears to have been occasioned by presentation of the question to the Executives Conference concerning the exact manner for listing him in the directory, the Conference at that time taking cognizance of certain information of an unfavorable character concerning Roden and recommending that Roden's name be deleted entirely.

SAC Weeks has strongly recommended at this time that Roden's name be restored to the directory of graduates. A memorandum detailing the unfavorable information concerning Roden is attached hereto. Briefly it indicates the extreme likelihood of a failure on Roden's part to cooperate with our New Orleans office in the Chapman case back in July of 1938 and again in the case of two bank robbers incarcerated in the Louisiana State Penitentiary in March and April of 1939. From information available it would appear, however, that Roden was very probably acting under direction of his superiors in the Louisiana State Police, and there is no positive information that he as an individual was deliberately false to the Bureau. Our files also indicate an unverified allegation by a bank robber that Roden was in charge of a group of officers who took from him \$5,450, the proceeds of a bank robbery, only \$2,713 thereof being indicated as having been in the bank robber's possession at the time of his apprehension. There appears to be no more than a suspicion of dishonesty here inasmuch as the allegation was not verified.

The Executives Conference on September 25, 1946, after considering all of the information available concerning Roden and noting that the same does not appear to justify our leaving him out of the list of graduates, particularly in view of his present position as Assistant Superintendent of the Louisiana State Police and the fact that he cooperated with the Bureau after leaving the State Police to engage in a plant protection capacity, unanimously recommended that his name be restored to the directory of graduates. Those in attendance were Messrs. Tolson, E. A. Tamm, Tracy, Harbo, Nichols, Callahan, Ladd, Hendon, Rosen, and Morgan.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
Respectfully,  
For the Conference

55 OCT 17 1946

EPH:ER

Glyde Tolson

E. A. Tamm

Orig Copy filed in 1-336-610

THE DIRECTOR

October 15, 1946

The Executive Conference

~~USCICC~~

At a recent meeting of USCICC, representatives of the Army and Navy inquired as to whether the Bureau could undertake to furnish information reflecting subversive or criminal activities in the future of any of their personnel assigned on communications intelligence work. Such employees total approximately 5,000.

At a meeting of the Executive Conference on October 3, 1946, attended by Messrs. E. A. Tamm, Nichols, Hendon, Ladd, Rosen, Tracy, Clegg, Glavin and Harbo, it was pointed out that the Army and Navy are desirous of having the names of the five thousand employees working on cryptanalysis work for the Army and Navy at Arlington Hall indicated in the Bureau's files in order that should any information be received of a subversive nature that they would be advised. It was pointed out to the conference that these names have already been checked once for the Army and Navy through the Bureau's files but that no record was kept showing where they were employed. The purpose would, therefore, be to have them indexed so that in the event the files were reviewed at any future date in connection with the receipt of subversive information, that the Army and Navy could be advised thereof. It was pointed out, of course, that this would not necessarily result in the Army and Navy being notified in every instance but only in the event the supervisor happened to run across some information during the normal review of a file. The Army and Navy understand this but are desirous of having them indexed for this purpose.

In the event you approve of the action of the Conference, which was unanimously in favor of indexing these names, the Army and Navy will be advised and they will again be advised of the limitations in order that they will not expect to be notified in every instance but only in those instances where the Bureau discovers subversive leanings on the part of their employees during the course of other file searches.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIP/HR

Clyde Tolson

E. A. Tamm

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Perrington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Hendon

52 OCT 18 1946

OFFICIAL MEMORANDUM - UNITED STATES GOVERNMENT

TO: MR. CLEGG

DATE: October 1, 1946

FROM: J. S. WATTS

SUBJECT: SPECIAL AGENT ORVILLE ROY TALBURTT

NEW AGENTS' CLASS BEGINNING OCTOBER 7, 1946

Special Agent Chester A. Jones was originally designated to act as Counselor of the New Agents' Class to begin October 7, it developing, however, that his work in the Washington Field Office would not permit his assignment. Thereafter Special Agent John J. Ivane was designated to act as Counselor, and he only yesterday resigned.

It is accordingly necessary at this time to select a Counselor for the class. Special Agent Orville Roy Talburt, presently assigned to the Washington Field Office, entered on duty August 26, 1940, and Special Agent C. Dallas Mobley who is to act as the Instructor for the New Class has expressed the feeling that Talburt would make a very satisfactory Counselor. It is recommended that he be designated for this purpose.

If approved, an appropriate communication is attached hereto.

Attachment

ENT:djb

RECORDED  
&  
INDEXED

10-24-46  
F-1  
137-8843  
OCT 27 1946

166-2254-5488

Addendum: The assignment of Talburt was approved by the Executives Conference 10/1/46, those present being Messrs. E. A. Tamm, Clegg, Rosen, Hendon, Ladd, and Morgan.

622  
OCT 25 1946  
[Signature]

THE DIRECTOR

October 15, 1946

THE EXECUTIVE CONFERENCE

SIGNATURE SECTION - NATIONAL FRAUDULENT CHECK FILE

The Conference considered a suggestion that there be added to the signature section of the National Fraudulent Check File photographic copies of all of the different signatures appearing on the fingerprint cards of individuals who are identified by handwriting with questioned checks. This is based on the theory that future fraudulent checks prepared by the same individual might be signed with one of the aliases appearing in the fingerprint file.

The proposed procedure should logically result in an increase in the number of identifications between incoming checks and information appearing in the signature section, where the signatures are filed in alphabetical sequence. This would reduce the amount of time spent in searching the master section of the check file where the checks are sequenced in accordance with the quality of the handwriting. Also, it would reduce the amount of work in the Identification Division and in the filing unit of the Records Division. It is estimated that approximately 50 or 60 signatures would be added to the file each week under this program. Mr. Henssberger has advised that his section can handle this additional work.

The Conference on October 10, 1946, composed of Messrs. E. A. Tamm, Tracy, Hendon, and Harbo, was unanimously of the opinion that the proposed procedure should be approved for a 6-month period of trial, at the conclusion of which the results should be evaluated and further consideration given as to whether the procedure should be considered on a permanent basis.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5ci/bmf

Clyde Tolson

E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

RECORDED

EX-28

66-2554-5489

RH

lson  
A. Tamm  
E. A. Tamm  
avin  
dd  
chols  
sen  
acy  
rson  
an  
rnea  
rbo  
ndon  
nnington  
litt Tamm  
aso  
andy

af

TUE DIRECTOR

October 16, 1946

THE EXECUTIVE CONFERENCE

The Executive Conference of October 11, 1946, consisting of Messrs. Tamm, Tracy, Morgan, Harbo, Rosen, Ladd and Glavin, considered a suggestion of SAC Sloan, of Quantico, to the effect that four additional firearms instructors be assigned to Quantico due to the increase in New Agents' Training Classes.

SAC Sloan states that there are five firearms instructors assigned to Quantico, one of whom handles the Indoor Range at Washington on a weekly basis; that the four other instructors will not be sufficient to handle all of the Range activities which will accrue as the result of the additional Agents' Classes. The Conference, therefore, recommends that four additional Special Agents, qualified as firearms instructors, be assigned to Quantico to handle this additional work.

SAC Sloan recommends four of the following:

- |                      |                           |
|----------------------|---------------------------|
| 1. John D. McKinney  | Washington Field Office   |
| 2. Charles W. Bates  | Washington Field Office   |
| 3. W. H. Maynor      | Baltimore Field Office    |
| 4. George Tlk        | Washington Field Office   |
| 5. Lewis E. Dishough | Indianapolis Field Office |
| 6. Roy E. Reger      | Pittsburgh Field Office   |

Should the Director approve, appropriate instructions will go forward to have four of the above-listed Agents report to Quantico for firearms assignment, it being understood that when their services are not needed, they will be assigned to the Washington Field Office for regular investigative assignment.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/80 BY SP-5/BJP

Respectfully submitted,  
FOR THE CONFERENCE

RECORDED

Clyde A. Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

62  
OCT 23 1946

The Director

October 8, 1946

A. Rosen

LOCATION OF SECRET MOTOR NUMBERS ON  
1946 AUTOMOBILES;  
NATIONAL MOTOR VEHICLE THEFT ACT.

The Bureau has received through the Chicago Division confidential charts showing the location of secret motor numbers as well as the public identification numbers on 1946 automobiles. This information is of substantial value in investigating cases under the National Motor Vehicle Theft Act where public numbers have been altered by car thieves and automobile theft rings.

PROPOSED LETTER TO ALL SACs

The attached letter to all Special Agents in Charge would transmit one photostatic copy of each of the charts mentioned above for the use of all Bureau offices.

ACTION RECOMMENDED

With your approval, it is suggested that the attached letter to all Special Agents in Charge be prepared and forwarded.

Attachment

OJK:hdb

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/OW

RECORDED

EX-14

75 OCT 18 1946

ORIGINAL COPY FILED IN 100-10550-10

Don.  
C. Tamm  
Sg  
in  
Sols  
in  
y  
Don.  
Sear  
o i  
on  
ington  
in Tamm  
e  
dy



THE DIRECTOR

10/16/46

THE EXECUTIVE CONFERENCE

The executive Conference, consisting of Messrs. Tolson, Ladd, Glavin, Harbo, Hendon, Morgan, McGuire and Tracy on October 15, 1946, considered the matter of fingerprinting employees of the War Assets Administration.

For the Director's information, the War Assets Administration is fingerprinting approximately 15,000 employees, including those persons employed and those to be employed in the future. It is anticipated several hundred of these fingerprints will be received each week in the Identification Division. The question raised in the Conference by Mr. Tracy was whether they should be handled the same as criminal fingerprints by search through the criminal fingerprint file or whether they should be handled as ordinary applicant prints and searched by name in the Card Index Section. It is the present practice to search applicant prints in the criminal files only when an identification is made in Card Index.

The entire Conference, with the exception of Mr. Tracy, was of the opinion the fingerprints should be handled as criminal prints and should be searched through the Technical fingerprint files. Mr. Tracy pointed out to the Conference that the shortage of personnel in the Identification Division is such that only a certain number of prints can be searched through the criminal fingerprint files.

If you approve the majority opinion, the Identification Division will be instructed accordingly.

Respectfully,  
For the Conference

*Concur:*

*H.*

RECORDED

Clyde Tolson

EX-14

F. A. Tolson

cc - Mr. Clegg  
Mr. Hendon

*obp*

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJP/MS

62  
5 OCT 23 1946

SAC, Washington

October 7, 1946

Director, FBI

STOP NOTICES WITH BUREAU OF CUSTOMS

Reference is made to your letter dated September 26, 1946, concerning the placing of stop notices with the Bureau of Customs. The Bureau desires that this matter be handled by your office rather than by the Bureau.

The Bureau desires that, if possible, arrangements be made whereby the letter prepared in your office may be signed by the Special Agent in Charge and this would suffice and would avoid the necessity of transmitting the communication to the Bureau for signature. You should endeavor to make such arrangements if at all possible.

Approved by Executive Conference, October 2, 1946, Messrs. Hendon, Glavin, Tracy, Nichols, Ladd, Long and Clegg being present. HHC

HHC:elk

RECORDED

166-2554-5493  
F B I  
55 OCT 18 1946

ORIGINAL COPY FILED IN

Communications Section

10-7-46

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-50 bmf

NOV 15 1946

Director, FBI

SAC, New York

September 27, 1946

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5C/DH

STENOGRAPHIC TRAINING CLASSES

In order to have available in this office sufficient well-trained stenographic replacements to provide for resignations and other contingencies, this office proposes to hold a series of stenographic classes. The classes will be limited to those employees who have had some prior stenographic study. A survey of the clerical employees assigned to this office has been made and a number of employees have signified their interest in attending this course.

Two groups of employees have been chosen from among those interested on the basis of qualifications as to previous training and performance in present duties, only the most promising having been selected.

It is proposed that one class in Pitman shorthand be offered by Miss Eleanor Kramer who has had college training in the educational field, and who is experienced in conducting such classes.

Another group in Gregg Shorthand will be taught by Miss Margery Rohrey, Clerk-Supervisor of the Stenographic Pool who is likewise experienced in such matters.

The plan is to hold three classes weekly of one hour each. Classes held during the first month will be concerned with theory and remedial work where necessary. At the end of the month, a test will be given including one portion on theory and a dictation test at the rate of 80 words per minute. Employees who fail this test will be dropped from the group.

This plan is designed to protect the Bureau's interest by eliminating employees who are incapable or who fail to perform the required study and practice outside of office hours. The members of the groups will be informed of this plan and it will be thoroughly and clearly understood by all that it is necessary to spend an amount of time outside of office hours in study equal to the amount of time spent in class.

It is contemplated that at the end of the month the two groups will be merged into one speed class and later as employees reach the required degree of proficiency they will be afforded the usual qualifying tests.

No employees will be added to the original groups after the classes commence. If necessary, additional classes will be organized at a later date. Those additional classes will probably consume a longer period of time in the study of theory. Whether or not such additional classes are organized will depend on the needs of this office in the future.

NAVY:AND

RECORDED

INDEXED

106-25004-5494

Letter to Director

September 27, 1946

Re: Stenographic Training Classes

The employees selected for the first two groups include:

GREGG

John Hanley  
Betty Schaefer  
Helen Toomey  
Andree Franklin  
Eileen Falconer  
Barbara Watts  
Helen Joyce  
Marabeth Fogarty  
Helen Butchko  
Elizabeth McGurrian  
Sophie Yukn

PITMAN

Kathleen Daly  
Marie Sullivan  
Joan Van Dyke  
Margaret Rowland  
Eileen Rowland  
Claire Gorman  
Margaret Lowry  
Mary Fuery  
Catherine Maloney  
Margaret Riley  
William Stapleton  
Geraldine Meyer  
Mary B. McArrow  
Ethel Furlong  
Miriam Rogers

Unless advised to the contrary, this program will commence on  
October 7, 1946.

THE DIRECTOR

The Executive Conference

October 18, 1946

At a meeting of the Executive Conference on October 17, 1946, attended by Messrs. Tolson, Glavin, Tracy, Harbo, Hendon, McGuire, Morgan, Rosen and Ladd, the letter from SAC Bannister in Butte was called to the attention of the Conference, which letter indicates that Stanley M. Doyle of the American Legion in Polson, Montana, has proposed to Mr. Bannister the formation of a subversive activities committee of the Americanization Committee of the American Legion for the purpose of gathering information about Communism. The proposal was to the effect that the American Legion Commanders should secretly designate legionnaires in each district to gather this information prohibiting them from making any investigations but merely to act as a sponge to accept and transmit information concerning Communist activities to the headquarters of the American Legion in each state. It was pointed out that Mr. Doyle had requested Mr. Bannister to entirely off the record express his views relative to such a program.

The Conference was of the opinion that Mr. Bannister should be instructed to personally contact Mr. Doyle and endeavor to point out to him the danger of setting up such a secret organization, pointing out that it would result in a witch hunt and that without doubt, it would cross the path of the Bureau's investigations making it more difficult for the Bureau to discharge its responsibilities. The Conference was unanimously in favor of this and in the event you approve, a letter is attached to Mr. Bannister suggesting that he so contact Mr. Doyle at Polson, Montana.

Respectfully,  
For the Conference

Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CIL/OM

E. A. Tamm

cc - Mr. Clegg  
Mr. Hendon

Tolson  
A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Harbo  
Hendon  
Morgan  
Quinn Tamm  
Nease  
Gandy

30 OCT 24 1946  
DML:da

EX-14



THE DIRECTOR

9/26/46

EXECUTIVES CONFERENCE

COLONEL LUSE O. Q. SIERRA ORDNANCE DEPOT TRAINING SCHOOL

The Executives Conference on September 25, 1946, those present being Messrs. Tolson, E. A. Tamm, Tracy, Harbo, Nichols, Callahan, Ladd, Hendon, Rosen, and Morgan, considered a recommendation by the San Francisco Office that a police and firearms training school be provided for approximately 70 civilian employees functioning as plant guards and policemen patrolling a housing area of approximately 5,000 persons, the request for this training having been made by Colonel Arthur Luse. The office estimated that approximately 10 days for 2 Agents would be required to provide the training requested.

In a subsequent teletype supplying details concerning the Ordnance Depot which is located at Herlong, California, the San Francisco office advised that officers at the Depot perform duties similar to those engaged in by local law enforcement officers; that they handle more cases in which we have an interest than local officers; that they investigate all petty offenses committed on the reservation, such as drunken driving, disorderly conduct, petty larceny and so forth; and that there is sufficient volume of such cases to warrant a United States Commissioner at Susanville, California, to visit Herlong two or three times a week to receive pleas of guilty and fine and sentence defendants. It was pointed out two officers are Deputy Sheriffs and they transport prisoners to Susanville where sentences are served in the county jail. These officers also attend our law enforcement conferences and have worked with the San Francisco office closely in the more aggravated cases, such as rapes, assaults, and larger theft cases occurring on the reservation.

The Conference noted that the Sierra Ordnance Depot is a Government reservation on which we have investigative jurisdiction and felt that, considering the relatively short period of time involved for the school, favorable consideration should be given to authorizing the San Francisco office to provide the training.

If approved, a teletype to the San Francisco Office is attached.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 12/24/70 BY SP-5 C/DA

Clyde Tolson

RECORDED

& INDEXED  
E. A. Tamm

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Perrin  
Quinn Tamm  
Nease  
Gandy

Mr. Clegg

Mr. Hendon

Mr. Dale

ORIGINAL FILED IN 66-2554-5496

OFFICE MEMORANDUM UNITED STATES GOVERNMENT

TO: MR. CLEGG

DATE: 10-1-46

FROM: J. A. CARLSON

SUBJECT: MANUAL OF INSTRUCTIONS

*Executive Conference*

Mr. Renneberger has advised me that there are only eighty Manuals of Instructions available for distribution to new Agents. If every new Agent is issued a new manual and if fifty new Agents are brought in a week, obviously there will not be enough manuals.

Mr. Rogers advises that the ten weeks' course of instruction devotes approximately one week to the Manual of Instructions.

RECOMMENDATION: That the Manual of Instructions not be issued to new Agents upon entering on duty for retention during the entire period of training but the eighty copies be maintained at Quantico and distributed to the new Agents for use during the time the course of instruction is devoted to the Manual of Instructions.

If this recommendation is not approved it is recommended that a letter be sent to all field offices asking them to advise the Bureau if they have any Manuals of Instructions in their office which could be declared surplusage, and if so that they be ordered to return these Manuals of Instructions to the Bureau. Proposed SAC letter is attached.

JAC:NB:PJ

RECORDED F B I

61 OCT 22 1946

OCT 23 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BMP

INITIALS OF ORIGINAL

ORIGINAL COPY FILED IN 66-2554-5487



THE DIRECTOR

9/30/46

*see*  
EXECUTIVES CONFERENCE

EXIT PHOTOGRAPHS OF RELEASED INMATES  
FROM FEDERAL PRISONS

The Executives Conference on September 27, 1946, considered an observation by Special Agent K. R. McIntire concerning the fact that Federal penal institutions do not take exit or departure photographs of released inmates and that this matter might be open for discussion with a view, if deemed advisable, to taking the necessary steps through the Bureau of Prisons to arrange for the obtaining of such photographs.

The Executives Conference noted that some six years ago it was the practice to obtain photographs of this type, the same proving to be of no particular value to the Bureau's investigations. Mr. Tracy particularly pointed out that it required a great deal of time in filing the photographs in the jackets in the Identification Division at the time such photographs were supplied the Bureau. In view of these facts, the Conference felt that no steps should be taken at this time with a view to obtaining such photographs.

Those in attendance on September 27, 1946, were Messrs. E. A. Tamm, Glavin, Tracy, Hendon, Rosen, Long, Ladd, and Morgan.

Respectfully,  
For the Conference

*OK*  
Clyde Tolson

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 C/BMP

cc: Mr. Clegg  
Mr. Hendon

E. A. Tamm

epm/or

RECORDED

61-2534-5498  
F B I  
61 OCT 23 1946

EX-14

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*45*  
*46*  
*53061 28103*

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5ci/pmf

113

66 - 253-4-5499

NOT USED

The Director

October 4, 1946

② Executives Conference

ALBERT B. MOORE  
INQUIRY FROM U. S. ARMY

The Executives Conference consisting of Messrs. E. A. Tamm, Glavin, Clegg, Harbo, Tracy, Hendon, Rosen and Nichols considered a communication from the Albany Office advising of the receipt of an inquiry from Colonel S. V. Constant on A. B. Moore, pointing out that the Bureau may desire to reply to this letter and that no acknowledgment was being made by the Albany Office.

Moore has accepted a position as Advisor to the Commanding General, U. S. Army Forces in Germany and was scheduled to depart on September 24th to assume his duties with respect to the organization and training of the U. S. Constabulary.

Messrs. E. A. Tamm, Glavin, Hendon, Harbo, Tracy and Rosen were of the opinion that no good purpose could be served in advising the Army of the bad references to Moore but merely to place this in his file since he has already been appointed to the job. Messrs. Clegg and Nichols were of the opinion that the Bureau should oppose A. B. Moore on every occasion and every opportunity that we have.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/60 BY SP-5 CIL/MT

Respectfully,  
For the Conference

Clyde Tolson

Edward A. Tamm

CC - Mr. Clegg

CC - Mr. Hendon

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

LBN:MP

RECORDED  
&  
INDEXED

166-554-5500

ORIGINAL FILED

SAC, ANCHORAGE

October 8, 1946

DIRECTOR, FBI

POLICE TRAINING SCHOOLS

KETCHIKAN, JUNEAU, FAIRBANKS, NOME AND ANCHORAGE, ALASKA

Reference is made to your letter dated September 17, 1946, concerning police schools at the above-named places. With reference to the attendance of representatives of the U. S. Marshal's Office and representatives of the Provost Marshal's Office, you are informed that the Bureau's policy in this regard provides that representatives of other federal agencies should not be invited to attend police training schools sponsored by the FBI or in which the FBI participates. The Bureau feels no obligation to the members of other federal agencies whose facilities for training are normally to be provided by their representative agencies. Of course, if a Chief of Police in whose department a police training school is being held and in which school the FBI is cooperating desires on his own initiative to invite a representative of other law enforcement agencies, the Bureau makes no objection. Such action, however, should not be encouraged.

LAH/wl

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5C/bro

Note: Approved by the Executives' Conference, 10/3/46, those present being Messrs. E. A. Tamm, Hendon, Glavin, Tracy, Rosen, Ladd, Nichols and Clegg. LAH/wl

Communications Section  
10-9-46

EX - 28

RECORDED

166-2554-5501  
F B I

61 OCT 18 1946

ORIGINAL COPY FILED IN 100-2-311-1

THE DIRECTOR

9-30-46

THE EXECUTIVE CONFERENCE

SUBMISSION OF REPORTS TO THE DEPARTMENT

*Investigation Reports*  
The Conference considered whether our present practice of transmitting reports to the Department should be discontinued. At the present time, the Department gets a copy of every report that is designated for a United States Attorney. File clerks transmit copies of reports stamped "File" and the substantive supervisors transmit copies of the reports which are referred to them.

A review of the Bureau survey of the Criminal Division, Department of Justice, dated September 27, 1945, reflects that a recommendation was made that the FBI be requested to discontinue forwarding reports to the Division of Records of the Department except under the following four circumstances:

- (a) When the Criminal or other Division specifically requests that an investigation be made
- (b) In Antitrust, Sedition and similar cases when the determination of prosecutive or other action rests with the Departmental officials at the Seat of Government
- (c) When the FBI desires to call a case especially to the attention of the Department's officials for any particular reason
- (d) When the attorneys through their Division Chief specifically request the reports in any specific case as in instances when a United States Attorney requests advice or authority from the Department.

This recommendation was discussed with Assistant Attorney General Theron L. Caudle, who agreed with same as he did with all the recommendations made.

RECOMMENDATION

RECORDED

& 1

INDEXED

241/66-2254-5502

1. It is recommended that a memorandum be addressed to the Attorney General advising him that effective October 15, 1946, the procedure outlined in the Bureau Survey of the Criminal Division, Department of Justice, which has been approved by Dr. Caudle, will be placed in effect.

2. That a bulletin be transmitted to the field stating that effective October 15th, the present practice of transmitting three copies of all reports to the Bureau will be discontinued, and that henceforth two copies will be transmitted to the Bureau.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 C/BW

ORIGINAL COPY FILED IN 66-24135-5502

THE DIRECTOR

This bulletin, of course, will incorporate as exceptions those classifications, such as, Antitrust, Bribery, et cetera. A list of exceptions is presently being compiled and will receive the approval of the Training Division before it is transmitted to the field.

The Conference believes that the reduction to two reports to the Bureau will not only save considerable typing of an extra copy in the field, but will also effect a savings in the File Room, which automatically at the present time transmits a copy of every report, which has been designated to the United States Attorney, to the Department.

Messrs. Tamm, Long, Glavin, Morgan, Tracy, Hendon, Ladd, Nichols and Rosen unanimously approved the above recommendations.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

IN REPLY TO

10/19/46

RE: IDENTIFICATION CONFERENCE

DISTRIBUTION OF IDENTIFICATION ORDERS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BTF

The Incentives' Conference considered the suggestion to increase our distribution of Identification Orders. The attached memorandum is a very thorough review of the procedure which we have followed in this connection. Costs and other data relating to the distribution were thoroughly reviewed with the Conference. The Conference went over the entire matter on October 6, 1946, and considered the following items.

Up to May 22, 1942, the Bureau's Identification Order mailing list was approximately 90,000 copies, which cost approximately \$35. to print. In view of the emergency and the acute paper shortage at that time a more selected distribution of Identification Orders was desired and the following named organizations were to be maintained on the field office mailing lists, in addition to Postmasters and constituted law enforcement agencies.

FBI National Academy graduates  
U. S. Marshals  
Newspapers and periodicals  
U. S. Maritime Bureau

Immigration and Naturalization Service  
Alcohol Tax Unit  
Post Office Inspectors  
U. S. Secret Service

By letter dated May 21, 1943, Customs officers were added to the required list.

There was also an alternate list indicated which could either be retained or deleted at the discretion of the SAC.

After these bulletins went out the list was reduced to a distribution of approximately 65,000 Identification Orders at a printing cost of approximately \$325.

The above policy is still in effect and the Supervisor believes that a wider distribution should be had in connection with our dissemination of Identification Orders.

It is the belief of the Supervisor that the Bureau can send Identification Orders much more effectively by increasing the distribution with little added cost. In lists various state law enforcement agencies and organizations; county law enforcement agencies and organizations; municipal law enforcement agencies and organizations; semi-public urban institutions; private law enforcement organizations, etc., in the list which he feels should receive Identification Orders in the event our list is expanded.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
INDEXED

66-554-5503

58 OCT 28 1946



Memo for the Director

The Supervisor pointed out that barbershops should be included on the mailing lists. He has conducted a survey of the number of barbershops which would receive lists and although his figure is an estimate, the following distribution and cost pertaining thereto are set out. On the basis of his estimate that there are approximately 224,000 barbershops in the United States, the cost of printing would total approximately \$400. He points out that it is reasonable to expect that most of the fugitives would at some time or another go to a barbershop. He believes that the barber based upon his observation closely notes facial features of customers and those loitering in their place of business. They also take a personal pride in being able to recall an individual who has at any time in the past been a customer.

**RECOMMENDATION:** Although the letter to the field dated May 23, 1942, resulted in a reduction in our mailing list because of the emergency and the paper shortage from a distribution of approximately 93,000 copies to approximately 65,000 copies, it is not believed any change should be effected at this time. It is recommended that the present policy be continued until the first of the year, 1947, due to the paper shortage which exists and the fact that enlarged distribution may be had in special instances.

Insofar as distribution to barbershops is concerned, this matter was fully discussed and the conference agreed that in those instances where distribution is desired to barbershops it may be had. No mandatory instructions are desired, however, with reference to barbershops inasmuch as the facts in each case will be the basis for any special distribution such as barbershops and the like. The Conference, therefore, felt a specific recommendation should be made in each case wherein special distribution is desired. Each case will be considered on its merits in view of the paper shortage at this time and each case will be considered on its merits regardless of the paper shortage.

Those in attendance at the Conference were Messrs. Glavin, Tracy, Harbo, Hendon, McGuire, Morgan, Ladd and Rosen.

*I concur but I  
do want wide circu-  
lation when need  
warrants.*

*H.*

Attachment

cc - Mr. Hendon  
Mr. Glavin

Respectfully,

For the Conference

*V*

Glyde Tolson

*E. A. Tamm*  
E. A. Tamm

THE DIRECTOR

EXECUTIVES CONFERENCE

10/22/46

The Executives Conference on October 22 considered a request made by Monte Jacobs of the Provost Marshal's Office, Strategic Air Command, Andrews Field, Camp Springs, Maryland, for instruction to three or four of his men on the matter of Collection, Preservation and Introduction of Evidence. Jacobs had suggested that a 2 or 3 days' course in such matters would be helpful to his men in the investigation of cases within their jurisdiction. He pointed out that he had at one time received instruction at the Bureau in Courtroom Procedures.

The Conference, Messrs. Tolson, E. A. Tamm, Glavin, Harbo, Tracy, Hendon, McGuire, Ladd and Morgan being in attendance, were unanimously of the opinion that Jacobs should be informed that the present requirements of our own training program, together with the enormous volume of investigative matters to be handled would preclude our extending any training of the type which had been requested.

Should the conference action be approved, Jacobs will be so advised.

Respectfully  
FOR THE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 C/BMC

E. A. Tamm

Clyde Tolson

RECORDED

&

INDEXED

EX-10

352

EPM:HD

CC - Mr. Hendon  
Mr. Clegg

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Pennington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

13. TOLSON

October 10, 1946

H. H. GLEGG

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

ATTORNEY GENERAL'S CONFERENCE ON JUVENILE DELINQUENCY  
POLICE PANEL  
FINGERPRINTING OF JUVENILES

DATE 10/24/90 BY SP-5CIP/MS

0 Executives Conference

The question of the fingerprinting of juveniles is a highly controversial one. The police believe in it. The social workers are against it. Some apparently reasonable juvenile court judges are dubious about the desirability of identifying a very young juvenile with a minor delinquency and placing this record in the regular police fingerprint files and in the FBI files at Washington where even after a completely spotless subsequent history in the case of the first offender, the record would stand during his entire lifetime and might injure his future welfare. One state, Ohio, has a law which specifically prohibits the fingerprinting of juveniles. The other states which have come to our attention have no prohibition against the fingerprinting of juveniles. Accordingly a question of strategy arises. If an attempt is made to put a specific recommendation in the Attorney General's report that all juveniles should be fingerprinted, there may be a bitter fight on this question and a decision not to place such a requirement in the report. On the other hand there might be an inclination to put a recommendation in the report that juveniles not be fingerprinted at any time. Therefore the question arises as to whether there is anything to be gained by bringing up the question. As the matter stands, the police do fingerprint juveniles except in Ohio whenever they feel that the juvenile should be fingerprinted because of the seriousness of the offense. They are not hampered except in Ohio to our knowledge by restrictive legislation. If the Attorney General's Conference takes up the question at all and comes to an adverse conclusion, such a conclusion might have the effect of encouraging state legislators generally to pass legislation which would prohibit fingerprinting juveniles. It is possible that if we let the matter rest and not bring it up at all, a more favorable climate for a positive stand may be found in future years.

If the Director decides that we should positively fight for the inclusion of a provision in the report that juveniles should be fingerprinted, and if as it is expected there would be rather general opposition (except from law enforcement groups) it might be possible to work out a modification so that there might be adopted a recommendation that juveniles over fourteen years of age, who have committed offenses of such a nature that the arresting agency believes they should be fingerprinted, would be fingerprinted.

Another alternative is that an agreement might be reached that at least second offenders should be fingerprinted so that law enforcement would have a fingerprint record of those who would become recidivists.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

EX - 28

RECOMMENDATION: It is recommended that the question of fingerprinting juveniles be ignored in connection with the Attorney General's Conference in order to avoid any possible unfavorable recommendations on this subject and inasmuch as the police now, except in Ohio, are actually taking fingerprints of juveniles when they so desire.

ADDENDUM: See next page.

Laurel, H.

ORIGINAL COPY FILED IN

ADDENDUM: The Executives Conference on 10/14/46, Messrs. Tolson, Tracy, Harbo, McGuire, Ladd, Rosen and Morgan in attendance, unanimously recommended (1) that the Bureau representatives in attendance at the panel should not raise the question concerning the advisability of fingerprinting juveniles and (2) that if the question is raised, the Bureau representatives not assume a position one way or the other. EPI:HD

Director, FBI

September 18, 1946

SAC, San Diego

USE OF WORDS "PERSONAL ATTENTION" AND  
"PERSONAL AND CONFIDENTIAL"

Reference is made to Bureau Bulletin No. 47, Series 1946, dated September 11, 1946, Paragraph "B", captioned as above, wherein it is noted that Personal and Confidential communications are not to be opened in the absence of the SAC by anyone temporarily acting in that capacity.

The Bureau's attention is directed to the fact that all SAC letters are forwarded in a manila envelope marked "Personal and Confidential". It is suggested that the Bureau may wish to change the stamp to "Personal Attention" in order that these letters may be handled by the individual acting for the SAC in his absence.

FOD:jec

RC 10/10/46: The Executive Conference consisting of Messrs. Tolson, Rosen, Long, Ladd, Lorgan, Hendon, E. A. Tamm, Tracy, Glavin and Nichols unanimously recommended the adoption of the above-mentioned suggestion, and hereafter the Mail Room will be instructed to send all SAC letters carrying the notation "Personal and Confidential" in envelopes marked "Personal Attention."

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

DATE 10/25/90 BY SP-5CIB/K

RECORDED

INDEXED

SEP 24 1946

RECEIVED

5506

5-10-46

THE DIRECTOR

October

THE EXECUTIVE CONFERENCE

SAN DIEGO-WASHINGTON RADIO CIRCUIT

The Conference considered the letter from the San Diego Office dated September 23, 1946, which outlines a suggestion for increasing the handling of radio traffic and proportionately reducing teletype communications between West Coast offices and the Bureau. SAC Murphy orally mentioned this to the Director on September 23.

The proposal of the San Diego office involves the relay of teletypes originating in other West Coast offices to San Diego by teletype. At San Diego, by use of International Business Machines equipment, the communication intended for the Bureau would be <sup>manually</sup> punched on tabulating cards by means of an alphabetical card punch machine. Thereafter the cards would be run through an IBM interpreter. This machine is normally used to print across the top of the card the numerals or words which have been punched on the card. However, the interpreter can be so wired as to automatically encipher the message. The message is then ready for manual transmission by the radio operator.

Upon receipt of the enciphered message at the Washington radio station, the enciphered message would be punched on tabulating cards, run through an interpreter and the plain text message would be printed out across the top of the tabulating card.

It will be noted that this proposed procedure does not provide for automatic transmission of the radio message. On the other hand it involves a substantial increase in the amount of clerical work in handling the material as compared with the present procedure. Furthermore the system of enciphering is a simple substitution cipher which could be solved by a trained cryptanalyst in a few minutes.

It is estimated that the difference between the cost for a 3-minute teletype message from one of the West Coast offices to Washington and the cost between West Coast offices and San Diego would be \$54. It appears that the additional cost in equipment rental and the additional clerical handling of the material involved would more than offset the savings of \$54 for each three minutes of transmission time. The annual rental of IBM equipment at San Diego and at Washington would total \$2,400.

In January, 1942, the Laboratory submitted a proposal for the use of radio-teletypewriter equipment at San Diego and Washington radio stations which would automatically encode and decode and also automatically transmit the message by radio, involving only one typing operation on the teletypewriter. This proposal was turned down at that time because it was felt that the amount of traffic involved did not justify the expense.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
&  
INDEXED

EX-10

66-2550-5507  
OCT 25 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY SP-5 CJA/DAF

A further consideration is that the policy of the Interdepartment Radio Advisory Committee (the unit which authorizes Governmental agencies to operate on various radio frequencies) is strongly opposed to the use of radio where there are parallel land line circuits available, except as an emergency means of communication. This position was very clearly and emphatically stated by IRAC last January when we discussed the possibility of a network of radio stations in 20 Bureau field offices. The main justification for the radio frequency allotted to us for use between San Diego and Washington is that it serves as a relay point between Washington and the Honolulu and Anchorage radio stations.

The Conference on October 3, composed of Messrs. E. A. Tamm, Nichols, Hendon, Ladd, Rosen, Tracy, Clegg, Glavin, and Harbo, was unanimously of the opinion that the San Diego proposal be acted upon unfavorably. The Laboratory will, of course, continue to keep abreast of developments in the field of automatic encoding and decoding equipment as well as devices for automatic radio transmission.

Respectfully,  
For the Conference

*[Handwritten signature]*  
Clyde Tolson

*[Handwritten signature]*  
E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

RTH:AF

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	



TO : THE DIRECTOR  
 FROM : THE EXECUTIVE CONFERENCE  
 SUBJECT:

DATE: 10/8/46

The Executive Conference, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Glavin, Rosen, Hendon, Long, Morran and Tracy on October 7, 1946, considered the provisions of a recent Departmental Circular instructing all United States Attorneys and Marshals that fingerprint records will not be returned or destroyed in the future and that United States Attorneys are directed vigorously to oppose all requests for the return or destruction of fingerprint records. A copy of the Departmental Circular is transmitted herewith, and the Executive Conference unanimously recommends its submission to the Field.

Respectfully,  
 For the Conference

"OK. H."

Clyde Tolson

cc - Mr. Clegg  
 Mr. Hendon

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/90 BY SP-50/bmf

E. A. Tamm

RECORDED

66-2554-5508

F B I

55 OCT 1946

SJT:obp

NOV 4 1946

INITIALS ON ORIGINAL - 8

ORIGINAL COPY FILED IN 66-2554-5508

ENCLOSURE

EX-13

59 OCT 30 1946

RECORDED

166-2554-5509

F B I

EX-13

48 OCT 21 1946

INITIALS ON ORIGINAL

JK

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. L. R. Pennington  
 FROM : *1007* J. T. Logue  
 SUBJECT: EXTORTION

DATE: September 26, 1946

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Gurnea \_\_\_\_\_  
 Mr. Harbo \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

It has been brought to my attention that the Manual of Instructions with regard to Extortion is in one respect confusing. Your attention is directed to Section 23 of the Manual of Instructions. On page 3 there is quoted Section 408d of Title 18, U. S. Code, which reads in part: "Whoever shall transmit in interstate commerce, by any means whatsoever, any communication containing any demand or request for a ransom" etc.

Your attention is further directed to Section 23D - "Bureau Policies" - with regard to the jurisdiction of the Bureau and the Post Office Inspectors under extortion. The last sentence on page 7 reads: "However, all violations of Section 408d, including blackmail, are within the investigative jurisdiction of the Bureau." It is an established policy that a communication placed in the mails, containing a threat to blackmail, shakedown, accuse a person of a crime, coupled with a demand for money, is what is termed a blackmail case and should be referred to the Post Office Department.

However, an Agent, if he were to read the Statute - 408d, might well interpret a letter mailed in New York, received by the victim in Cleveland, which of course went interstate, containing a threat to blackmail coupled with a ~~ransom~~ <sup>MONEY</sup> demand, to come within the investigative jurisdiction of the Bureau, especially so when it is noted that under the wording of the Statute this would be a direct violation of Section 408d, and on page 7 specific instructions exist that all violations of Section 408d, including blackmail, are within the investigative jurisdiction of the Bureau.

The purpose of the enactment of Section 408d of Title 18 was to provide a penalty for the directing of threatening communications other than by mail. However, the Statute itself reads "by any means whatsoever," which could well be interpreted to mean a letter placed in the mails which passed interstate. Accordingly, it is suggested, to eliminate any possible confusion, that Section 23D - "Bureau Policies" - be further enlarged upon so as to insure that all violations of that Statute, which might involve an interstate transportation of a letter placed in the mails, will be referred to the Post Office Department. This can be accomplished by including an additional sentence under 23D on page 7 to this effect: -

"The term as quoted in Section 408d of Title 18, 'by any means whatsoever,' should of course not be interpreted to mean the placing in the mails of a communication which may necessarily pass interstate in order to reach the addressee. All violations involving the use of the mails to transmit a threat and/or demand in interstate commerce are to be governed by Sections 338a and 338b of Title 18."

ACTION: There are attached appropriate Manual and Handbook changes.

Attachment *Manuals Revised*  
*10-9-46*  
 JTL:MMC

APPROVED BY EXECUTIVE CONFERENCE WITH  
 MESSRS. TAMM, TRACY, ROSEN, HENDON, MORGAN, LONG  
 AND LADD ATTENDING 10-1-46. DM.

September 26, 1946

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS

EXTORTION

Page 7

Section 23D. BUREAU POLICIES

To avoid duplication of investigative effort on the part of this Bureau and the Post Office Inspectors under this act, as well as other acts involving the use of the mail, the following policy is outlined and should be followed unless instructions to the contrary are received from the Bureau. The following violations under the above act are to be exclusively investigated by this Bureau:

- (1) Mailing of threats to injure the person or property of any person.
- (2) Mailing of threats to kidnap any person.
- (3) Mailing of any demand or request for ransom or reward for the release of any kidnaped person.

All other violations of postal laws, including any other violation of the above act, will remain under the jurisdiction of the Post Office Department. Black-mail cases, involving threats to injure the reputation of a person, or to reveal alleged illicit associations or practices, are obviously not within the scope of the cases to be handled by the Bureau, and the complaints should be immediately referred to the office of the nearest Post Office Inspector. The term as quoted in Section 408d of Title 18, "by any means whatsoever," should of course not be interpreted to mean the placing in the mails of a communication which may necessarily pass interstate in order to reach the addressee. All violations involving the use of the mails to transmit a threat and/or demand in interstate commerce are to be governed by Sections 338a and 338b of Title 18.

ENCLOSURE

September 26, 1946

PROPOSED CHANGE IN  
FBI HANDBOOK

PART III

Chapter 23 - EXTORTION

Page 46

2. ELEMENTS

- C. Interstate Communications (408d)  
Elements same as 338a except: The communication must be interstate by any means except by mail, and FBI handles all violations. None referred to Postal Inspectors.

ENCLOSURE

THE DIRECTOR

10/11/46

EXECUTIVES CONFERENCE

POLICE TRAINING SCHOOLS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/29/90 BY SP-5 CJP/PA

The present procedure followed with respect to certificates issued following the completion of a police training school in the field is that the certificate will be signed by the head of the agency sponsoring the school. Normally, no representative of the Bureau signs the diploma. SAC Boardman has pointed out that a very important school is under way in his territory at Norristown, Pennsylvania. The school is known as the FBI Specialized Police Training School for Montgomery County and in attendance are Chiefs of Police from all over the county and prominent law enforcement officials. No particular department is sponsoring the school, and it is essentially, as the name indicates, an FBI school.

Mr. Boardman had inquired as to whether it might be possible under these circumstances for the Director, or if the Director did not see fit to do so, for him, Boardman, to sign the certificates upon the completion of the school on November 19, 1946.

The Executives Conference on October 11, 1946, with Messrs. E. A. Tamm, Glavin, Tracy, Harbo, Rosen, Ladd, Nichols, and Morgan in attendance, were unanimously of the opinion that the Director would not, in all probability, desire to sign certificates incident to field police training schools, but the Conference did feel that in this instance SAC Boardman should be authorized to sign the certificates. If the Conference recommendation is approved, an appropriate communication to Mr. Boardman is attached hereto.

Respectfully,  
For the Conference

Glyde Tolson

RECORDED  
&  
INDEXED

IND. A. Tamm

166-2551-5516  
F B I  
61 OCT 25 1946

cc: Mr. Clegg  
Mr. Hendon

Tolson  
E. A. Tamm  
Clegg *epm/er*  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

ORIGINAL COPY FILED IN



THE DIRECTOR

October 14, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/25/80 BY SP-5C BME

The Executive Conference of October 9, 1946, consisting of Messrs. Harbo, Tracy, Morgan, Hendon, McGuire, Ladd, Rosen and Glavin, considered a suggestion made by Mr. Nease of the Director's Office regarding compensatory leave.

It was pointed out to the Conference that Mr. Nease suggests that it might be advisable to keep a record of compensatory leave earned and compensatory leave granted for a 30-day period, in order that these figures be available to the Bureau for budget use. The Conference was further advised that the suggestion made by Mr. Nease was made as the result of special assignment in St. Paul where, in a period of shortly more than one month, Special Agents in the St. Paul Office earned more than 3100 hours of compensatory leave.

It was pointed out to the Conference that 3100 hours of compensatory leave taken by Agents would really mean the loss of the services of approximately 17 Agents for a full month's period.

The Conference was further advised that this information would be of value in determining how much compensatory leave is being granted monthly in the various divisional offices and how much compensatory leave is piling up; that it could be used to further justify the increased number of Agents requested by the Bureau for the next fiscal year since so many Agent days are being lost due to the 40-hour week. The Conference was further advised that at the present time the Field maintains this information and it could be furnished to the Bureau for a one-month period without any considerable work on the part of the various divisional offices. There is no other way by which the Bureau can definitely secure information as to what the 40-hour week is costing it in man-hours of employment lost. Since the Bureau has been on the 40-hour week we have been continuously advised by certain Agents in charge that the 40-hour week is ruinous to our work. This will give us some information as to what it is costing us in man-power.

The Conference recommends that the Field be instructed to furnish the above suggested figures on a one-month basis, preferably for the month of October.

Should the Director agree, appropriate instructions will go forward to the Field.

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

RECORDED & INDEXED

66-2554-5511

Respectfully submitted,  
FOR THE CONFERENCE

EX-10

Clyde A. Tolson

E. A. Tamm



14  
October ~~11~~, 1946

Mr. C. E. Mitchell  
Chief of Police  
Fulton County Police Department  
Atlanta, Georgia

My dear Chief:

It is my pleasure to hereby extend to you an invitation to designate Captain Paul Fred Bradford of your department to attend the next Session of the FBI National Academy beginning January 6, 1947.

I am glad to be able to extend this invitation, and I shall appreciate your informing me that this invitation is accepted.

There is enclosed a brief statement with reference to the FBI National Academy for the information of your representative. I shall look forward to the opportunity of welcoming him in the next Session of the Academy.

With best wishes and kindest regards,

Sincerely yours,

J. Edgar Hoover

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY sp-5cibm

Enclosure

cc - Atlanta

RECORDED

EX-25 &  
INDEXED

61 OCT 24 1946

Upon the acceptance of this invitation you are authorized to release the facts to the press.

JSR:djb

10/14/46 - Approved by Executives  
Conference - Messrs. Tolson, Tracy  
Harbo, McGuire, Ladd, Rosen and  
Moran being present. emp:hd

60  
63 NOV 8 1946  
Communications Section - 10-15-46

ORIGINAL COPY FILED IN 4301-5

107

THE DIRECTOR

THE EXECUTIVES CONFERENCE

On October 22, the Executives Conference consisting of Messrs. Tolson, Glavin, Tamm, Tracy, Hendon, McGuire, Morgan, Ladd and Harbo, reconsidered the attached proposed Bulletin instructing that Agents after completing interviews with subjects advise them of their rights to waive trial by indictment under the new rules of Criminal Procedure and secure a written waiver of indictment from the subjects.

In general discussion of the rules recently, Judge Alexander Holtzoff stated to Mr. Hendon that it was his opinion Agents should not be required to obtain such waivers. Judge Holtzoff said he thought this was a prosecutive and not an investigative step, that it was a job of the U. S. Attorney to secure such written waivers and that he thought the Bureau at some time might be subjected to criticism by the Court or others if it secured them.

This matter has been very thoroughly considered by the Conference as well as a Sub-Committee thereof consisting of Messrs. Ladd, Morgan and Hendon. All were in unanimous agreement that the attached Bulletin should go forward. It is pointed out that the securing of the waiver is purely an administrative step to insure that each subject is properly advised at the outset concerning his right and privilege to waive the indictment and in turn the U. S. Attorney is immediately notified of the subject's desire and can proceed accordingly. The waiver has no probative effect nor is it intended to, since in any event the subject must go before the open court and waive indictment. At that time his rights and privileges are fully explained by the court and he in no way would be bound by the signed waiver which Agents might obtain. It is not believed that under these circumstances the obtaining of the signed waiver would ever become a matter of issue. In this regard it is also pointed out that it is the belief of the Criminal Division of the Department that such waivers should be obtained by the Agents.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 CJB

Respectfully,  
For the Conference

Clyde Tolson

RECORDED

E. A. Tamm

lson  
A. Tamm  
egg  
avin  
dd  
chois  
sen  
acy  
rson  
an  
rnea  
rbo  
ndon  
nnington  
inn Tamm  
ase  
andy

Mr. Clegg

41

30 1935

5513

THE DIRECTOR

October 24, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/25/80 BY SP-5 CIP/BJ

The Executive Conference of October 13, 1946, consisting of Messrs. Tolson, Tamm, Tracy, Hendon, Harbo, Morgan, Rosen, McGuire and Glavin, considered steps which should be taken by the Bureau to eliminate the possibility of unauthorized individuals gaining entrance to the Bureau's space on sixth and seventh floors of the Department of Justice Building.

A sub-Committee, composed of Messrs. Tracy, Hendon, and Glavin, was appointed to consider this matter. The sub-Committee reported to the Executive Conference that at the present time employees of the Bureau can gain admittance to the sixth and seventh floor space occupied by the Bureau through the use of the badges, which are prepared by the Bureau and which contain a full face photograph of the employee; they can gain admittance through use of a building pass which is issued by the Department of Justice and which shows the employee's name, that he is employed by the Federal Bureau of Investigation, and also contains the employee's handwritten signature. It does not contain a photograph. (This pass permits employees to obtain admittance after 6:00 p.m. daily if it is necessary for such employees to enter the building). Agent employees can, in addition, secure entrance to the sixth or seventh floors by use of their Agent credentials or Agent's badge.

The sub-Committee recommended and the Executive Conference recommends approval of the following procedure: That, in so far as clerical employees of the Bureau are concerned, such employees be permitted to gain entrance on the sixth and seventh floors in space occupied by us only through the use of the badge which contains the full face photograph of the employee in question. These badges are issued to all employees of the Bureau at the Seat of Government. In the event an employee forgets the badge on any particular working day, the same procedure which is followed in the Identification Division be followed in this building; that a temporary badge, which is signed out to the employee and is so recorded, be furnished to those employees. In this way, no passes not containing a face photograph of a Bureau clerical employee will be used at any time to gain entrance into the sixth or seventh floor space occupied by us, except temporary badges for one day use after identification of employee has been made.

In so far as Agent employees are concerned, they can either use the badge with face photograph, their official Agent credentials, or their official Agent badge to gain entrance to the space in question.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

## EXECUTIVE CONFERENCE MEMORANDUM

October 24, 1946

For the Director's information, there are four entrances on the sixth floor and six entrances on the seventh floor where we have guards stationed; and they are the only entrances through which Bureau employees can gain entrance to our space on those floors. The Conference is opposed to the closing of any of these entrances since if we did close any of the entrances now open, particularly during the morning period when the employees are coming to work, there would be a very big backlog of people trying to get in to work which would delay their reporting for duty before or at the beginning of the work day.

The Conference further recommends that the employees presently assigned to guard duty be called together and instructed that they must be particularly alert to assure themselves that no unauthorized individual gains entrance to our space. Further, the Conference recommends that at the regular clerical conferences it again be pointed out to the clerical employees that they must not under any circumstances utilize the badge of any person other than their own to gain entrance to space occupied by the Bureau on sixth and seventh floors.

Should the Director approve, the above suggestion will be put into effect immediately.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

WFG:em

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Carson \_\_\_\_\_  
Egan \_\_\_\_\_  
Gurnea \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Petrington \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Sandy \_\_\_\_\_



COPY:FO

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
FROM : EXECUTIVE CONFERENCE  
SUBJECT:

DATE: 10-21-46

The Executives' Conference considered the proposed attached answer to the Attorney General of the State of Wisconsin inquiring for information concerning Ku Klux Klan activities and unanimously favored the attached procedure.

Those in attendance were Messrs. Tolson, Glavin, Tracy, Harbo, Hendon, Nichols, Morgan, Rosen and E. A. Tamm.

Respectfully  
For the Conference

Clyde Tolson

Edw. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/16/80 BY SP-5 LBN/ST

Director's notation: "OK H."

CC - Mr. CLEGG  
MR. HENDON

ORIGINAL

EX-71

66-2554-5515  
F B I  
55 OCT 28 1946

57 NOV 1 1946

ORIGINAL COPY FILED IN 100-7431-321

Director, FBI

October 7, 1946

SAC, Kansas City

72847

INSUFFICIENT COPIES OF COMMUNICATIONS

With ever increasing frequency, we are receiving here from other offices only one copy of a communication in which investigation is requested of the Kansas City Office. It is my understanding that the rule that such communications be furnished in duplicate still obtains. It becomes necessary for us to make additional copies of these communications which is an unnecessary duplication of effort. Sufficient copies should have been prepared by the office requesting the inquiry and investigation.

It is kindly requested that this matter be brought to the attention of the entire field service at an early date by the Bureau.

DB:ajd

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/15/80 BY SP-8 DMS

10/14/46 - The Executives Conference on 10/14/46 with Messrs. Tolson, Tracy, Harbo, McGuire, Ladd, Rosen and Morgan in attendance, felt that inasmuch as our procedure in this matter is of long standing requiring at least two copies of reports to an office where an investigation is to be conducted that the problem existing in the Kansas City office can best be handled through the In-Service classes. ep:hd

66-2554-5516  
F B I  
RECORDED 61 OCT 28 1946

REMAIN IN ORIGINAL = 8

1131

THE DIRECTOR

THE EXECUTIVE CONFERENCE

October 25, 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/70 BY SP-5 CJB/AF

The Executive Conference of October 25, 1946, consisting of Messrs. Tolson, Tamm, Ladd, McGuire, Rosen, Tracy and Glavin, considered a suggested Bureau Bulletin pertaining to the new regulations covering transportation of household goods and personal effects, and recommended approval of the bulletin attached hereto.

For the Director's information, the bulletin concerning the new regulations covering the transportation of household goods and personal effects points out that Government bills of lading cannot be used in the future for the payment of transportation of household goods and personal effects; that the individual employee will have to pay the carrier and request reimbursement and in the event he does not have sufficient funds to defray such expenses, an advance of Government funds can be made to him for payment of such expenses.

The Conference approves the forwarding of the attached bulletin to the Field.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

cc - Mr. Hendon  
Mr. Clegg

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RG:em

RECORDED  
&  
INDEXED  
46

5517

OCT 31 1946



**THE EXECUTIVE CONFERENCE**

October 24, 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5

The Executive Conference of October 22, 1946, consisting of Messrs. Tolson, Tamm, Hendon, Harbo, McGuire, Morgan, Ladd, Tracy, Rosen and Glavin, was advised by Mr. Glavin that the Bureau of the Budget has forwarded to the Government departments and agencies a form entitled "Record of Per Diem Expenditures While Employee is in Travel Status". Samples of this form are attached to this memorandum. Mr. Glavin further advised the Conference that the purpose for this form was to distribute it among Government employees who travel to secure an accurate figure of daily expenses of Government employees while in a travel status. It is understood that the Budget Bureau at the present time is giving consideration to a change in the per diem rates based on the average expenses entailed in Government travel.

The Conference recommends that a group of from 75 to 100 Special Agents be furnished these forms so that they may fill them out and return them to the Bureau for transmission to the Budget Bureau. It further recommends that the Inspectors out on field assignment also be furnished such forms for utilization by them. It is felt that the preparation of these forms, which is not mandatory, would definitely reflect that Agent personnel cannot cover daily expenses, while in a travel status, on six dollars a day.

Should the Director approve the Conference recommendation that these forms be submitted to Field employees for preparation, immediate steps will be taken by the Chief Clerk's Office to do so.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

CC: Mr. Haddon  
Mr. Clegg

E. A. Tamm

olson  
A. Tamm  
legg  
lavin  
add  
Nichols  
psen  
racy  
rson  
ran  
rrea  
rbo  
rdon  
umington  
inn Tamm  
ese  
andy

NOV 1 1946

THE DIRECTOR

October 23, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/70 BY SP-5 CPM

The Executive Conference of October 18, 1946, consisting of Messrs. Tolson, Tamm, Tracy, Hendon, Harbo, Morgan, Rosen, McGuire and Glavin, considered a suggestion by SAC R. J. Abbaticchio, Jr., of Birmingham Division, wherein he suggests that the Director might wish to address letters on personal stationery to all ex-employees of the rank of Special Agent or above, who are in good standing, advising them in more detail than has been carried by the press of the responsibilities being accepted by the Bureau, under the Atomic Energy Act, asking their help in referring to the Bureau additional qualified personnel. Abbaticchio states that it is his thought that the recipients of such letters, containing a personal request from the Director, would be flattered and drawn closer to the Bureau thereby. He realizes that some former Special Agents might recommend some individuals who could not be employed by the Bureau after investigation; as well as difficulty in determining what former Agents are in good standing with the Bureau.

The Conference is opposed to this suggestion; first, because the Bureau does not have an up to date list of addresses of former Special Agents and, in some instances, no contact has been maintained by the former Agent with the Bureau and it is not known what his activities are at the present time. It would be necessary for the Bureau to keep an up to date list of former Special Agents in order to secure any benefit from such a program. The Conference points out further that those former Agents who maintain an interest in the Bureau undoubtedly are in touch with other Agents in their home locality or with the SAC of their home Division, and in this way would be contacted by present Field Supervisory or Special Agent personnel concerning the Bureau's needs for additional Special Agents. The Conference, therefore, is opposed to the adoption of the suggestion and recommends that the attached communication go forward to Mr. Abbaticchio.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

5519

cc - Mr. Hendon  
Mr. Clegg

E. A. Tamm

RECORDED

8-21

WRG:em

58 OCT 31 1946

O mcw

P  
Y

TO THE DIRECTOR  
FROM THE EXECUTIVES' CONFERENCE  
SUBJECT

DATE: October 25, 1946

Attached hereto are two proposed Special Service certificates to be presented to the National Headquarters and to the National Americanism Commission of the American Legion. Mr. Pennington believes it desirable to present the certificates to these two units of the American Legion in view of the fact that Special Service certificates have been presented to virtually all of the American Legion posts throughout the country. If you approve, Mr. Pennington will personally present these certificates in your name on the occasion of the Conference of the National Executive Committee at Indianapolis on November 7.

In attendance at this session of the Executives' Conference were Messrs. Tolson, Tamm, Glavin, Tracy, McGuire, Ladd and Rosen.

Respectfully,  
For the Conference,

Clyde Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY sp-Sci/DJT

CC \* Mr. Clegg  
Mr. Hendon

EAT:MAB

RECORDED  
EX - 82

66-2554-5520

58061 21-136

SAC, Miami

October 17, 1946

72846

72847

Director, FBI

Teletype Paper,  
AdministrativeALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 8/15/01 BY SP-10/BJX Teletypes

I have your recent letter in which Chief Clerk Joseph E. Guazens suggests that the Bureau furnish teletype paper of 8-inch width rather than the 8 $\frac{1}{2}$ -inch paper now being used.

Mr. Guazens' suggestion has been carefully considered; however, after completing a thorough check of all necessary arrangements, it is felt that the above suggestion would not prove practical. In addition, the teletype companies advise we would be the only agency not using the standard 72 strokes per line and estimate that after necessary adjustments for 8-inch paper it is possible only to place 65 strokes per line which would cause the keys to stack when messages are received from other than Bureau agencies. Further, the change-over on all Bureau operated machines would have to be complete in order to be successful. On some of our teletype machines, however, such as the telemeter machines, there are no adjustments for 8-inch paper.

The interest which prompted Mr. Guazens to submit this suggestion is very gratifying indeed and I trust you will continue to bring such matters to my attention.

ADDENDUM: JJMcG:MP 10/18/46 - Approved by the Executives Conference consisting of Messrs. Tolson, Rosen, Morgan, McGuire, Hendon, E. A. Tamm, Harbo, Tracy and Glavin.

LMC:mas

COMMUNICATIONS SECTION  
OCT 21, 1946

RECORDED

&amp;

66-2554-5521

F B I

61 OCT 29 1946

EX-43

37 DEC 4 1946

3115

THE DIRECTOR

9/26/46

EXECUTIVES CONFERENCE

CHIEF OF POLICE JACK RYAN  
OXNARD, CALIFORNIA, POLICE DEPARTMENT  
FBI NA ASSOCIATE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/00 BY SP-5C.DW

The Executives Conference on September 26, 1946, considered a recommendation received from the Los Angeles office that the name of Jack W. Ryan be deleted from the Academy directory and that he should no longer be accorded the honors and privileges of a graduate of the Academy. According to information received from Henry Paulman, Police Commission for the City of Oxnard, he has listened to recordings made concerning Ryan's activities reflecting, among other things, that Ryan received a pay-off of \$150 from the madam of a house of prostitution, Ryan at the time berating the madam for giving him a hundred dollar bill when he had asked for the pay-off in tens and twenties. In another transcription a police captain, in talking to the same madam, appears to have indicated that she should contribute to Ryan's campaign for Sheriff since upon Ryan's becoming Sheriff and the captain, one Pete Cecchini, becoming Chief of Police, the madam would "be all set and have nothing to worry about."

The Police Commissioner pointed out that the recordings had been heard, not only by himself but also by members of the city council, the city attorney, and two newspaper men, all of whom agreed that the voice heard on the recording was that of Ryan. When asked if he cared to hear the recordings, Ryan refused and immediately submitted his resignation.

The Conference, Messrs. E. A. Tamm, Glavin, Hendon, Rosen, Long, Ladd, and Morgan being in attendance, unanimously concurred in the recommendation that Ryan be deleted from the Academy directory and he no longer be accorded the privileges of the graduates of the Academy.

epm/or

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon

RECORDED

INDEXED

67-2554-5522  
F B I  
61 OCT 28 1946

*[Handwritten signature]*

*[Handwritten signature]*

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : The Director

DATE: 10-22-46

FROM : D. M. Ladd

SUBJECT: SEARCH OF BAGGAGE

ASAC Belmont of the New York Office advised that the Customs officials at the Port of New York desire the New York Office to include in their letters furnished the Customs Service requesting baggage searches the following paragraph:

"We have grounds to suspect that in the baggage of the above individual, now at Pier Number \_\_\_\_\_, there is contained material inimical to the interests of the United States."

You will recall that the Bureau for quite some time has been requesting baggage searches and such requests are confirmed in writing to the Customs Service. Mr. Belmont stated that Customs officials in New York have been very cooperative but have now advised that they will be unable to comply with our requests for baggage searches unless their wish in connection with the letters is complied with. By agreement with the Customs Service, the letters furnished to them are not to be disclosed to any outside individual or agency but are to be maintained by the Customs Service for record purposes.

No baggage search is requested by the New York Office unless there is some suspicion that the individual may be attempting to take material outside of the United States. In some instances, the information is received from informants that the individual definitely has certain material, while in other cases the investigation of the subject or subjects has disclosed strong suspicions that they will endeavor to smuggle out of the United States information inimical to the interests of this country.

I see no objection to the New York Office complying with the request of the Customs Service, and if you agree there is attached hereto a letter to the New York Office so advising them.

Attachment

JCS:EW

APPROVED BY EXECUTIVE CONFERENCE WITH MESSRS.  
TOLSON, TAMM, GLAVIN, TRACY, HARBO, MENDON, MCGUIRE,  
CLEGG AND LADD ATTENDING 10-24-46. DML

Director's notation:

"I will go along but I don't like attitude of customs in this. H."

RECORDED

100-3554-5523

10/31/46



October 22, 1946

MEMORANDUM FOR MR. NICHOLS

RE: PREPARATION OF ~~ABSTRACTS~~

10/25/46 SP-56/bm

Pursuant to your request, and in an effort to secure a more accurate preparation of abstracts, there is attached a proposed bulletin for all Bureau stenographers at the Seat of Government.

There is no immediate necessity for the issuance of these reminders to the Field Stenographers inasmuch as most of the errors occur among the personnel here in Washington.

Respectfully,

R. F. Cartwright

Attachment  
FRT:tmb

10-24-46 - Approved by the Executive Conference  
Consisting of Messrs. Tolson, Ladd, Clegg,  
McGuire, Hendon, E. A. Tamm, Harbo, Tracy  
and Glavin.

RECORDED  
&  
INDEXED

66-1554-5524  
F B I  
61 OCT 21 1946

COPIES OF ORIGINAL

ORIGINAL COPY FILED IN

October 15, 1946

MEMORANDUM FOR MR. Nichols

RE: Schedule for "Investigator"

The staff of the "Investigator" would like to follow your suggestion that the January issue of the "Investigator" appear on December 15, in order that the Field might have the traditional Christmas issue of this publication. It will be possible to do this by setting a dead line of November 1 for the field.

It is further suggested that the following schedule be set up for 1947: the first issue of 1947 would be in February, with issues in April, June, August, October and December. This would give us 6 issues for the entire year and would afford no change in schedule for the December, 1947, issue. It is of course hoped that the "Investigator" can resume its monthly schedule in the near future.

RECOMMENDATION: It is recommended that the attached SAC letter be sent to the field immediately.

M. A. Jones

ADDENDUM: JJMcG:MP 10-17-46 - Approved by the Executive Conference consisting of Messrs. Rosen Ladd, Morgan, McGuire, Hendon, Harbo, Tracy, Glavin and Tolson.

CC: Mrs. Penny

RECORDED

100-5525  
FBI  
31 OCT 1946

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/90 BY SP-SC: JMF

45

ORIGINAL COPY FILED IN

The Director  
Executives Conference

10/30/46

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/89 BY SP-5 JPB

The Executives Conference consisting of Messrs. Tracy, Harbo, E. A. Tamm, Hendon, Ladd, McGuire and Rosen considered the suggestion of Mr. Nichols that the Bureau in the future decline to render any service of the Laboratory, Identification Division or any other function of the service of the Bureau to Sheriff H. H. Jessen of St. George, South Carolina.

It was pointed out that as a result of the Bureau's investigation of Chief of Police L. L. Shull for violation of Civil Rights Sheriff Jessen has become very antagonistic toward the Bureau and endeavored to call a conference among all law enforcement officers in South Carolina for the express purpose of excluding the FBI and all other Federal agencies from any deliberations held by law enforcement organizations in that state.

SAC Brown in Savannah has been able to control this situation and in his contacts with other police officers in South Carolina in connection with this matter it has become very apparent that Sheriff Jessen is downright bitter toward the FBI. The conference was unanimous in its view that the Bureau should decline in the future to accept any laboratory examination which might be submitted by the Larchester County Sheriff's Office of which H. H. Jessen is the head. Likewise, we should refrain from making any single fingerprint examinations in the Identification Division and Jessen's name should be removed from the Bureau's mailing list so that he will not receive the Uniform Crime Reports bulletin or the Law Enforcement Bulletin in the future. It was pointed out that he is on the Bureau's mailing list by title rather than by name. The Conference did not feel that we could refuse to accept any criminal fingerprint cards from the Sheriff's Office but would have to receive them in due course.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

Attachment  
Clegg  
Hendon

JJHCG:MP

(typed 10-31-46)

INFORMATION FOR WORLD WAR II VETERANS  
RE: DENTAL TREATMENT

World War Two Veterans with at least six months of active service may be able to qualify for free dental treatment from the Veterans Administration.

According to Veterans Administration officials the basis of this benefit is a "regulatory" presumption that any dental disturbance arising within one year after discharge is service-connected. The presumption is subject to certain limited exceptions and can be refuted by a Veterans Administration determination that actually the dental difficulty existed at the time of enlistment and was not aggravated by military service.

The procedure for taking advantage of this free treatment is to obtain a Veterans Administration form 2827, fill out and return it to the Veterans Administration. The latter will then arrange a dental examination enabling it to decide whether the patient is entitled to free treatment. If so, the Veterans Administration will arrange for it.

After a year from discharge, the "regulatory" presumption in the veterans favor ceases to exist. If, however, the veteran can prove service connection of his dental disturbance, he may still receive free treatment and no specified length of active service is necessary in this connection.

Very truly yours,

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/00 BY SP-5 CIB/DM

RECORDED

John Edgar Hoover  
Director

WEC:BWM

Executive Conference -- WRG:Dmb 11-4-4655 FEB 4 1947  
The Executive Conference of November 4, 1946, consisting of Messrs. E. A. Tamm, Ladd, Rosen, Hendon, Harbo, Tracy and Glavin approved the printing of the above information for World War Veterans pertaining to dental treatment. This information will be made available to the various Divisions at the SOG and various divisional offices in the field so that the veterans of World War 2 can have up-to-date information on benefits occurring to them.

52 FEB 27 1947

INITIALS ON ORIGINAL

ORIGINAL COPY FILED IN 66-2554-5526X

SAC, NEW YORK

DIRECTOR, FBI

AGENTS' SEMI-ANNUAL TECHNICAL CONFERENCE

OCTOBER 21, 1946

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/90 BY SP-5 CIB/HT

Reference is made to your letter dated October 3, 1946 requesting information as to the items of apparatus and technical process which should be covered by technical conferences. There is listed below the equipment believed necessary to cover during this training.

Latent Fingerprints  
Fingerprints  
Wrapping Evidence  
Speed Graphic Camera  
Motion Picture Camera  
Motion Picture Projector  
Recomar Camera  
Photostat Machine  
Test Lights

Photo Record  
Restraining Devices  
All F. M. Equipment  
All Detectaphones  
3 D Recorders  
Playbacks  
Mile-Ray Lamp  
Battery Charger  
Portable Floodlight

Further reference is made to page three of your letter wherein I-R equipment has not been listed. This item may be omitted until it becomes general equipment for the field. It is presently only for experimental purposes. Dial recorders, wire recorders and large Presto recorders are not normal equipment found in all offices. Such equipment is used only by specially trained sound men. Likewise radio receivers, decoy packages and rotary converters are not standard equipment in all offices.

With respect to your request for permission to divide the work with respect to technical training over the four quarterly training periods, this is to advise that the Bureau desires that the technical conferences be handled in conformity with Section 3-B of the Manual of Rules and Regulations and Section G of Bureau Bulletin #15, dated March 20, 1946.

erd;hd;er

NOTE: Approved Executives Conference  
October 18, 1946, those in attendance  
being Messrs. Tolson, E. A. Tamm, Glavin,  
Tracy, Harbo, Hendon, McGuire, Rosen and  
Morgan.

COMMUNICATIONS SECTION  
OCT 22, 1946

ON ORIGINAL

RECORDED

EX-5

166-2554-5527  
F B I  
55 NOV 1 1946

8 DEC 11 1946

October 24, 1946

MEMORANDUM FOR MR. NICHOLS  
Re: Inquiries Concerning the FBI's  
Attitude Toward Communism

Following the Director's recent speech at San Francisco, the Field has evidenced great interest in whether or not our policy concerning answers to inquiries about the FBI's interest in Communism has been changed. In order that the Field may be uniformly advised, it is recommended that the attached Bureau Bulletin be approved and sent out to the Field.

Respectfully,

M. A. Jones

Attachment

GLC:med

10-24-46 Approved by the Executive Conference consisting of Messrs. Tolson, Ladd, Clegg McGuire, Hendon, E. A. Tamm, Harbo, Tracy and Glavin.

Director's notation: "OK H."

ALL INFO CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 1/25/90 BY SP-5 CIB/mc

RECORDED 1/2  
F B I  
EX-32 55 NOV 1 1946

5528

63 NOV 25 1946



THE DIRECTOR

October 31, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 12/25/93 BY sp-5 c/bw

The Executive Conference of October 30, 1946, consisting of Messrs. Tolson, E. A. Tamm, Tracy, Harbo, Hendon, McGuire, Morgan, Ladd and Glavin considered the desirability of continuing on the Bureau confidential rolls Mr. William G. Sebald, who was previously employed in a confidential basis by the Bureau.

It will be recalled that Sebald was the informant utilized in the Duquenois case in New York City. Advice has been received that Sebald is in a very critical condition so far as his health is concerned and has a very meager income. It was the consensus of opinion of the Conference that due to his invaluable services rendered to the Bureau in the afore-mentioned case, Sebald should be returned to the confidential rolls for a period of not to exceed one year and payment of \$100 per month. The amount of payment which had been received by him prior to the time his name was discontinued on our rolls was \$60 a week.

Should the Director agree, appropriate instructions will go forward to the San Francisco Office concerning this particular matter.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

RECORDED

E. A. Tamm

cc: Mr. Hendon  
Mr. Clegg

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Harbo  
Hendon  
McGuire  
Morgan  
Seaberg  
Tamm  
Trotter  
Tele. Rm.  
Mr. Nease  
Miss Gandy

THE DIRECTOR

October 30, 1946

THE EXECUTIVE CONFERENCE

*a*  
~~LABORATORY WORK SHEETS~~

In cases handled by the Laboratory, the examiner's copy of the work sheet, which includes his notations made at the time of the examination, is placed in the case file. In addition, there is a master copy of the work sheet which is filed in the Laboratory in chronological order. Under present regulations the master work sheets are retained for two years at which time they are destroyed.

In view of the policy recently adopted throughout the Bureau, including the field offices, to destroy material either annually or on a three-year basis, the Laboratory recommended that the existing instructions be modified to provide for the destruction of the master work sheets after three years. The examiner's copy of the work sheet is, of course, permanently retained in the case file.

On October 29, the Conference composed of Messrs. E. A. Tamm, Tracy, Hendon, Rosen, Ladd, McGuire and Harbo, was unanimously in favor of the three-year rule for destruction of the master work sheets.

Respectfully,  
For the Conference

*RH*  
Clyde Tolson

*E.A.T.*  
E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE *12/25/90* BY *SP-5 CIB*

cc-Mr. Clegg  
Mr. Hendon

RTH:AF  
*0*

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED  
&  
INDEXED  
341

*66-2854-5530*

NOV 5 1946

*RH*

*45*  
NOV 6 - 1946

October 21, 1946

MEMORANDUM FOR MR. NICHOLS

As of October 15, 1946 we were 266 contributors short of the 5,531 agencies forwarding crime reports to the FBI last year.

In order that we may equal or exceed last year's record it is suggested that the attached letter be forwarded to all police department and sheriff's offices who have not forwarded any crime reports to the Bureau this year. As indicated in the attached letter it is recommended that a copy of the semiannual issue, 1946 and annual issue, 1945 of the Uniform Crime Reports Bulletin be forwarded with this letter. As you know, we have a sufficient surplus of both of these issues to take care of this matter, and still have several thousand left.

Respectfully,

A. E. Leonard

Attachment

Approved by the Executive Conference on 10-22-46, consisting of Messrs. Tolson, Ladd, Morgan, McGuire, Hendon, E. A. Tamm, Harbo, Tracy, Glavin.

MFR:gth

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-50/fmg

RECORDED

EX-11

66-2557-5531  
1  
5

62

THE DIRECTOR

October 23, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/40 BY 89-50167

The Executive Conference of October 18, 1946, consisting of Messrs. Tolson, Tamm, Tracy, Hendon, Harbo, Morgan, Rosen, McGuire and Glavin, was advised concerning Departmental Circular Number 574, issued by the U. S. Civil Service Commission, October 11, 1946, addressed to Heads of Departments and Independent Establishments concerning investigations of government employees. A copy of the aforementioned Departmental Circular is attached hereto.

Briefly, the Circular states that there will be no change in the fingerprinting of individuals employed in the various departments and the Civil Service Commission will still forward fingerprints to the FBI for check.

It further states that it will be the responsibility of the various departments to conduct such character and loyalty investigations as they deem necessary as the Civil Service Commission, with its limited appropriation, cannot conduct investigations for the departments in question.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

cc - Mr. Hendon  
Mr. Clegg

E. A. Tamm

URG:em

Emv

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

60

60 1046

EX-10

166-2554-5533  
F B I  
55 NOV 5 1946

ORIGINAL COPY FILED IN 100-17899

THE DIRECTOR

11/4/46

EXECUTIVES CONFERENCE

~~CERTIFICATES FOR LAW ENFORCEMENT TRAINING SCHOOLS~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-56 DIF

With a view to making the certificate granted to officers attending law enforcement training schools in the field more attractive, the Executives Conference considered the attached proposed seal. This seal has some color and is deemed much more desirable than the black and white certificates formerly employed which were quite drab and unattractive by comparison with certificates granted by other agencies from which officers from time to time might receive training.

The Conference noted that the increased cost of making the certificates in color is negligible and unanimously recommended that the attached certificate be approved.

Those in attendance on October 30 were Messrs. Tolson, E. A. Tamm, Glavin, McGuire, Hendon, Harbo, Tracy, Ladd and Morgan.

Respectfully,  
FOR THE CONFERENCE

E. A. Tamm

Clyde Tolson

epm:hd

CC - Mr. Hendon  
Mr. Clegg

RECORDED

&  
INDEXED

303

EX-10

66-2554-5534

Tolson  
A. Tamm  
Egg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Tolson  
Harbo  
Hendon  
Morgan  
Quinn  
Tamm  
Trotter  
W.C. Sullivan  
Tele. Room  
Holloman  
Gandy

8/1  
Ladd 10/4/46

THE DIRECTOR

October 3, 1946

THE EXECUTIVE CONFERENCE

USCIOC

At a recent meeting of USCIOC, representatives of the Army and Navy inquired as to whether the Bureau could undertake to furnish information reflecting subversive or criminal activities in the future of any of their personnel assigned on communications intelligence work. Such employees total approximately 5,000.

The Conference on October 3, composed of Messrs. E. A. Tamm, Nichols, Hendon, Ladd, Rosen, Tracy, Clegg, Glavin, and Harbo, was unanimously of the opinion that it would not be possible to undertake to place stop notices either in the Bureau's Administrative files or in the records of the Identification Division. However, it was felt that we should advise the Army and Navy that if they will furnish us a list of the names of the 5,000 employees we will index them and any information concerning subversive or criminal activities which comes to our attention in connection with the handling of our investigations will be furnished them. This means that incidental references in investigative reports to some of the individuals named would not be noted at the Seat of Government, since no stop notices would be placed, but in cases where the person is the subject of a case opened on the basis of alleged subversive activities, the name search by the supervisor would bring the Army or Navy request to his attention and he would subsequently furnish the appropriate information to the interested agency.

If the Director approves, the Army and Navy will be advised in accordance with the Conference recommendation.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY SP-5 CJP/HP

Clyde Tolson

cc-Mr. Clegg  
Mr. Hendon

RTH:AF

E. A. Tamm

RECORDED  
&  
INDEXED  
374  
EX-48

100-2554-5535  
FBI  
60 NOV 8 1946

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

NOV 13 1946

ORIGINAL FILE IN 100-2554-5535

THE DIRECTOR

11/4/46

THE EXECUTIVES CONFERENCE

POLICE TRAINING SCHOOLS  
NEED FOR FINGERPRINT EXPERTS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/94 BY SP-5 CIB/DF

The Executives Conference on November 1, 1946, those present being Messrs. Tolson, Tracy, Harbo, E. A. Tamm, Callahan, Nichols, Rosen, Hendon, Lumford and Clegg, considered methods of reducing the amount of travel by Agents who are Police Instructors from one Division to another. This is most frequently occasioned by the needs for specialized experts in subjects such as firearms, fingerprints, traffic and the like. The following recommendations were unanimously agreed to by the Executives Conference:

1. There are 16 offices where fingerprint instructors are needed and where none are available. It was recommended that the Chief Clerk's Office, the Ident Division and the Training and Inspection Division jointly select Special Agents who are qualified fingerprint technicians having previously worked in the Identification Division and who show promise of developing into proficient instructors, and that this group from the offices in question and who have not yet attended In-Service School, be selected to attend one In-Service School and at the conclusion of the In-Service School that they be held over for a period of one week only to be given instructions and practice in methods of teaching fingerprint identification work.
2. For additional firearms instructors it is recommended that Mr. Sloan and the firearms instructors at Quantico select from the administrative firearms instructors who attend In-Service School those who are believed to be qualified as potential teachers and that from each class selections be made so that these Agents can be held over for one week only to become qualified as expert firearms instructors who are eligible to teach police.

No action was taken or suggested at this time with reference to traffic instructors.

If the Director approves the above two recommendations they will be carried out.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Hendon

WIC:PA

NOV 13 1946



THE DIRECTOR

November 5, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 C. B. H.

The Executive Conference of November 4, 1946, consisting of Messrs. L. A. Tamm, Ladd, Rosen, Hendon, Farbo, Tracy and Glavin was advised concerning the possibility of the Government Printing Office printing up the FBI Law Enforcement Bulletin rather than having it multilithed or multigraphed in the Bureau's Mechanical Section.

The Conference was advised that the Government Printing Office would be able to complete the work on any issue of the FBI Law Enforcement Bulletin within 10 working days after the receipt of the proof read material covering the particular issue. We are advised that proof must be returned to the Government Printing Office within a period of 24 hours.

The estimated cost for printing a single issue of the Bulletin 22,000 copies is \$1913.56. This averages 8.7c per copy. In so far as printing this magazine at the Bureau, it costs 8c per copy.

The Conference was advised that the Department, at the present time, does not have any funds in the Printing and Binding Appropriations to defray the costs of printing this magazine. It was further advised that the Department had asked for an amount sufficient to print the magazine in the Printing and Binding Appropriation for the fiscal year 1948. The Bureau of the Budget had raised some question regarding the cost of printing the magazine by the Government Printing Office and it is not felt that any specific action can be taken by the Bureau working towards having this magazine printed by the Government Printing Office during the remainder of the present fiscal year since funds are not available. If the Bureau of the Budget and Congress approve funds for the printing of this magazine during the next fiscal year, arrangements will be made so that the magazine may be printed by the Government Printing Office, effective July 1, 1947.

INDEXED

EX-82

66-2554-5537  
Respectfully submitted,  
FOR THE CONFERENCE

NOV 8 1946

Dlyde A. Tolson

L. A. Tamm

Mr. Hendon  
Mr. Clegg

7:dmh

# FEDERAL BUREAU OF INVESTIGATION

Room 5744

10713

1946

To:

☒ Director  
 \_\_\_\_\_ Mr. Edward Tamm  
 \_\_\_\_\_ Mr. Clegg  
 \_\_\_\_\_ Mr. Glavin  
 \_\_\_\_\_ Mr. Ladd  
 \_\_\_\_\_ Mr. Nichols  
 \_\_\_\_\_ Mr. Rosen  
 \_\_\_\_\_ Mr. Tracy  
 \_\_\_\_\_ Mr. Harbo  
 \_\_\_\_\_ Mr. Hendon  
 \_\_\_\_\_ Mr. Jones  
 \_\_\_\_\_ Mr. Nease  
 \_\_\_\_\_ Miss Gandy  
 \_\_\_\_\_ Personnel Files Section  
 \_\_\_\_\_ Records Section  
 \_\_\_\_\_ Mrs. Skillman

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Miss Gandy	_____

See Me

For Appropriate Action

Send File

Note and Return

ALL INFORMATION CONTAINED  
 HEREIN IS UNCLASSIFIED  
 DATE 10/25/70 BY SP-5a/bmf

Clyde Tolson

THE DIRECTOR

November 4, 1946

THE EXECUTIVE CONFERENCE

PASSPORT AND IDENTITY PAPERS FILE

This file was established in December, 1943. It is composed of 966 specimens of different types of passports and identity papers used in foreign countries. It was originally set up to provide reference material to use in determining the authenticity of various documents and also for possible simulation of documents.

The file is in an inactive status at present. It occupies two 4-drawer file cabinets. No attempt has been made to keep it up to date since the end of the war.

The Conference on November 4, 1946, composed of Messrs. E. A. Tamm, Rosen, Ladd, Nichols, Tracy, Glavin, Hendon, and Harbo, was unanimously of the opinion that no attempt should be made to keep the file up to date but that it should be retained in an inactive status for possible reference purposes.

Respectfully,  
For the Conference

Glyde Tolson

E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

RTH:AF

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/5/80 BY SP-5 CJB/MS

RECORDED

EX-3

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

THE DIRECTOR

November 5, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/15/90 BY SP-5 CPH

The Executive Conference of November 4, 1946, consisting of Messrs. E. A. Tamm, Ladd, Rosen, Hendon, Harbo, Tracy and Glavin considered the policy which would be established by the Bureau for holiday leave over the Christmas Holidays.

For the Director's information, in the past years the Bureau had been approving leave on one of the two holidays, either Christmas or New Year's, for employees who had taken extended annual leave during the current year. In the instances where no extended leave was taken by an employee and leave was saved for the Christmas Holiday, it has been approved consistent with the needs of the various divisions. The Conference recommends that the same policy as followed by the Bureau in the past be followed this year and that the various divisional heads at the Seat of Government and the Field be so advised.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

E. A. Tamm

CC: Mr. Hendon  
Mr. Clegg

RECORDED & INDEXED

66-2554-5540

NOV 8 1946

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

NOV 13 1946

October 31, 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY SP-5/BJM

THE DIRECTOR  
THE JOINT COMMITTEE

SUGGESTION #437  
EMPLOYEE: W. A. MURPHY  
SAC, SAN DIEGO DIVISION

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo  
E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That radio messages received from Honolulu, Anchorage,  
or San Juan at the San Diego Radio Station for relay to  
one of the Bureau's field divisions be so relayed direct by teletype from the  
radio station.

At the present time the practice is for the radio station at San  
Diego to teletype such a message to the San Diego Office. At the office the  
message is then retyped on the teletype machine in the exact form in which it  
was originally received at the radio station for transmittal to the receiving Bureau  
office.

ADVANTAGES:

1. This would eliminate any unnecessary additional handling of  
the message within the San Diego Office.
2. It would eliminate delay in relaying the message on to the  
receiving office.
3. There is no administrative duty exercised by the San Diego  
Office in the matter since the message is dispatched as  
received originally at the station.
4. It would save unnecessary expense.
5. The present practice constitutes pure red tape procedure without  
any compensating factors.
6. The change in procedure would constitute a considerable saving  
particularly of clerical time since some of these messages  
consists of several hundreds of words.
7. The clerical employee at the radio station is fully as competent  
as the clerical employee in the field office to see that the  
message is relayed to the proper field division and the whole  
process is purely a clerical function.

DISADVANTAGES:

None.

RECOMMENDATION:

Unanimously favorable. It is further recommended that the  
suggested procedure be placed in effect at the Waldorf and  
Clinton stations which presently teletypes the message into  
the Bureau for relay to the receiving office.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

13 1946  
Mr. Hendon

RECORDED  
&  
INDEXED

66-2554-554

**EXECUTIVES CONFERENCE CONSIDERATION:**

The Executives Conference on November 1, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford in attendance unanimously recommended favorable action in so far as the San Diego Radio Station is concerned. The Conference, however, was of the unanimous opinion that no change should be made at the Waldorf and Clinton Stations. In this regard it was pointed out that there are but very few messages received at Waldorf-Clinton for relay to the various field divisions and in view of the direct line teletype circuits and the telemeter circuits with the western offices, such messages could better be relayed from the Communications Section in the Bureau.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

CC - Mr. Clegg

THE DIRECTOR

10/30/46

THE JOINT COMMITTEE

SUGGESTION #435

EMPLOYEE: SARAH B. ROMER  
Stenographer, Cincinnati Division

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 CIB/DP

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That the present complaint form be revised to eliminate the two lines devoted to the description of the subject.

ADVANTAGES:

1. The employee points out that the placing of the description of the subject in linear form is undesirable, confusing and less preferable to setting forth the description in tabular form after the conclusion of the facts relating to the complaint.

DISADVANTAGES:

1. On the form utilized prior to the present one this information was not contained with the result that the description was often overlooked.
2. There seems to be no particular disadvantage to having the description in linear style on a complaint form.
3. The present form provides the uniformity of space for recording the necessary information since if the description is set out in tabular form a second sheet often would be necessary whereas at the present one sheet serves the purpose.
4. The provision insures that this information is properly contained when the original complaint is taken.

RECOMMENDATION: Unanimously unfavorable.

RCH:PJ

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 1, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford in attendance.

Respectfully,  
For the Conference

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Clegg  
Mr. Hendon

Clyde Tolson

E. A. Tamm



October 30, 1946

THE DIRECTOR

THE JOINT COMMITTEE

SUGGESTION #436

EMPLOYEE: LYNN W. BEDFORD  
SA, KANSAS CITY DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5CJ/PMT

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That in ~~ascertaining~~ financial ability cases the records of the U. S. Attorney's Office and the clerk of the U. S. District Court should be completely reviewed as the first steps and that this suggestion be incorporated in the manuals.

ADVANTAGES:

1. For efficient handling the check of these records should be the first step in this type of an investigation although this is being overlooked by some Agents performing such investigations.

DISADVANTAGES: None.

RECOMMENDATION: Unanimously favorable.

RCH:PJF

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference on November 1, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford in attendance.

Respectfully,  
For the Conference

Glyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

60

cc - Mr. Clegg  
Mr. Hendon

RECORDED  
&  
INDEXED  
307

EX-48

66-2554-5543

THE DIRECTOR

10/31/46

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/00 BY SP-5 CIB/BJP

The Executive Conference, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Glavin, Hendon, McGuire, Harbo and Tracy considered two suggestions of Supervisor E. L. Olsen of the Investigative Division in connection with the case, UNKNOWN SUBJECTS, MURDER OF SPECIAL AGENT PAUL E. REYNOLDS.

The Conference was advised by Mr. Tracy that the suggestions of Mr. Olsen, (1) to search the fragmentary latent fingerprint impressions through the Single Fingerprint File and (2) that enlargements be made and furnished all fingerprint employees in the Identification Division so that in their daily work such employees would be on the alert to make the comparisons are recommended unfavorably.

The latent fingerprint (developed from the automobile driven by Agent Reynolds) is, according to the fingerprint experts, so fragmentary that the ordinary fingerprint searcher on the cabinets in the Technical Section would be unable to make an identification. A search of the Single Fingerprint File would take six months for one man and there is no reason to believe such a search would be justified in view of the nature of the prints in this file.

The Conference unanimously recommended against the suggestions, and Mr. E. A. Tamm further recommended that the Reynolds Case be closed.

The Conference, with the exception of Mr. Rosen, was in favor of closing the Reynolds Case and considering information and suggestions which may arise from time to time, as they come up.

Mr. Rosen is opposed to closing the case for the following reasons:

1. The Bureau is charged with the responsibility of solving this case.
2. It is an unsolved case and should not be closed for this reason alone.
3. Once it is closed no one will be alert to solicit further leads or information in connection with the case.

Respectfully,  
For the Conference

cc - Mr. Clegg  
Mr. Hendon

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED  
Glyde Tolson

INDEXED  
E. A. Tamm 317

66-2554-5544

602 approved Majority

3 K. K. K.

7-27

76

THE DIRECTOR

November 1, 1946

EXECUTIVES' CONFERENCE

NAME CHECKS FOR U. S. CIVIL SERVICE COMMISSION

The Executives' Conference with Messrs. Tolson, E. A. Tamm, Clegg, Nichols, Tracy, Callahan, Hendon and Mumford present, considered the advisability of continuing name checks on a very limited basis for the Civil Service Commission.

It will be recalled that under date of June 21, 1946, you addressed a letter to Harry B. Mitchell of the Civil Service Commission reviewing the current status of the Bureau with reference to names which had been checked, the availability of personnel as a result of the reduction caused by the Budget Bureau, and concluded by stating that it would be impossible for this Bureau to render name check service to the Civil Service Commission and various other Federal agencies. Even prior to that date Civil Service Commission requests had dropped far below the previous average and were running at under 100 a month. Pursuant to your letter, other agencies did not submit names and the average from Civil Service has continued at a little less than 100 a month until the last few weeks when there has been a slight increase but will still apparently be well below 200 a month.

It was the unanimous recommendation of the members of the Conference that no change be made in the present policy but that we continue to accept from Civil Service these few names which are given us and that the Liaison Section maintain its contacts to keep the names at this low figure. If you concur, there will be no change in the present policy.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 CJP

Respectfully,

For the Conference

Clyde Tolson

E. A. Tamm

RECORDED  
&  
INDEXED

JRM:EDD

cc - Mr. Clegg  
Mr. Hendon

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

EX-48

30 NOV 13 1946

THE DIRECTOR

10/30/46

THE JOINT COMMITTEE

SUGGESTION 1434

EMPLOYER: W. HAROLD CLEGG  
SA, KANSAS CITY DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY SP-5 C/BMP

RECOMMENDATION: R. G. Hendon  
T. H. Harbo

S. E. Tolson  
E. A. Tamm

EMPLOYEE SUGGESTION: That a postcard be prepared containing  
a form to be completed by police departments for the purpose  
of reporting recovered automobiles under the ILVA.

ADVANTAGES:

1. The card would serve as a reminder to police departments that such cases should be reported to the Bureau.
2. It would be a convenient method of reporting ILVA cases to field divisions.

DISADVANTAGES:

1. Through additional contacts over the years police departments have been urged to report such cases by telephone so that expeditious handling can be effected.
2. The reporting by postcard would become very routine resulting in unreasonable delays of the information reaching the field offices.
3. If police departments are not now reporting the stolen automobiles it is not believed that furnishing such a form to them would cause them to do so.
4. This would be just another form.
5. There is no more reason to adopt a postal card for reporting ILVA cases than there would be to adopt cards to report other types of violations.

RECOMMENDATION: Unfavorable.

REMARKS:

BY JOINT COMMITTEE CONFERENCE REPORT:

Unanimously opposed by the Executives Conference on November 1, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford in attendance.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm



THE DIRECTOR

October 30, 1946

THE JOINT COMMITTEE

2

SUGGESTION #432

EMPLOYEE: HAROLD J. BRUNINGA

SA, Springfield Field Division

MEMBERS PRESENT:

R. T. Harbo  
R. C. Hendon

S. K. McKee  
E. Scheidt

EMPLOYEE SUGGESTS: That a form be utilized for the closing of investigative files. It is proposed that this form would have various items listed thereon such as (1) Have disposition sheets been submitted? (2) Have parole reports been submitted? which items would be checked by the supervisory employee closing the case.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5C/bmr

ADVANTAGES:

1. The form would serve as a check list to make certain that all necessary steps had been taken prior to the case being closed.

DISADVANTAGES:

1. A form to be applicable to all cases would be long and cumbersome.
2. It would lead to a routine type of review when closing a file.
3. Supervisory employees from their experience should have definite knowledge as to what is required in any particular case prior to its closing and a form is unnecessary.
4. The adoption of such a form would add red tape to the procedure in closing the case.
5. Many of the items which would be contained on such a form would not be applicable to any specific case being closed and hence it would be superfluous to check such file for these items.
6. Requirements vary greatly as to different types of cases. For example the requirements for the closing of a security investigation or applicant investigation are completely different from those existing in a National Motor Vehicle Theft Act case and a form would be wholly inadequate.
7. The number of form errors which might possibly be eliminated through use of this form would not merit either the preparation of the form or the use of it in connection with each and every investigation.

RECOMMENDATION: Unanimously unfavorable.


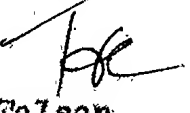
Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Hendon

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 1, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford in attendance.

Respectfully,  
For the Conference

  
  
Clyde Tolson

  
E. A. Tamm

THE DIRECTOR

10/31/46

THE JOINT COMMITTEE

SUGGESTION #443

EMPLOYEE: LAWRENCE G. CLEMENTS  
ASAC, ANCHORAGE DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5C/BMF

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That the Bureau establish a new filing system for all administrative files so that the same file number would be utilized in each field office of the Bureau for the same subject matter. At the present time administrative matters are filed under a 66 classification and 66 - 200 in the Atlanta Office might cover employees' individual administrative files while 66-200 in the New York Office might cover leave matters. Under the suggestion leave matters in Atlanta and in New York would be filed under the same number in both offices.

ADVANTAGES:

1. It would provide a uniform system of filing administrative material so that employees would become familiar with the file numbers covering particular subject matters and by file number could call for the subject matter in any office.
2. The Bureau when sending instructions to the field could, based upon the subject matter, designate the file number to be used in all field offices for that material.
3. It might provide more uniformity in indexing a particular instruction or subject in all offices.
4. The employee points out that it would eliminate some of the divergent opinions and interpretations presently existing as to where matters should be filed.
5. It would assist in the quicker location of desired material.

DISADVANTAGES:

1. The filing would be mechanical rather than evaluating the material contained in the communication.
2. The needs of various offices greatly differ making it necessary to choose files into which material is to be placed by different standards.
3. The transfer over to the proposed system would be difficult and expensive.
4. There is no great difficulty existing at the present in locating desired material in individual field offices. 66-2554-5548
5. Material should be filed in each office by subject matter and not by some arbitrary selection made by someone distant from the immediate problem.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

58 NOV 13 1946

RECORDED  
37 &  
INDEXED



6. Discretion exists as to just where many many items received in a field office are to be filed and even under the proposed system there would be divergent views and interpretations. The final decision must be made not upon the basis of an arbitrary file number but upon the basis of the needs of the office.

RECOMMENDATION: Unanimously unfavorable.

RCH:PJ

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 1, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

THE DIRECTOR

November 6, 1946

THE EXECUTIVE CONFERENCE

DIAL RECORDER DEVELOPMENT

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/90 BY SP-5 CIP/DM

In connection with an approved research project for the development of an improved dial recorder, Special Agent C. H. Corbett of the Laboratory furnished a rough drawing of the proposed piece of equipment to a confidential informant who is a designing engineer with the Western Electric Company. The informant accumulated the parts needed in some instances by salvage from Western Electric rejections, correcting the deficiencies so that they would serve our purposes. In other instances he purchased the parts at his own expense. The particular equipment parts involved were difficult to obtain and if he had purchased them on the market they would have cost the Bureau more than \$200 and there would have been an accompanying delay of several months' time.

This informant has been very helpful to the Bureau during the past four years. The Conference on November 5, 1946, composed of Messrs. E. A. Tamm, Tracy, Hendon, Rosen, Ladd, McGuire, and Harbo, was unanimously of the opinion that we should offer to reimburse him for the equipment which he purchased at his own expense and turned over to the Bureau, the payment not to exceed \$100. Information as to the exact cost to the informant has not been ascertained, but he will be requested to furnish that data so that payment in the appropriate amount can be made.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

KTH:AF

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED  
&  
INDEXED  
64

EX-48

66-2554-5549

RH

60

1946

COPY:EQ

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: Oct. 4, 1946

FROM : S. K. MC KEE, NEWARK

SUBJECT: AM RADIOS

There are at the present time several cars in the Newark Field Division which contain AM radios that are not properly functioning. The use of these AM Radios for official business is very remote due to the fact that there are only two localities, namely, Bergen County and Monmouth County, where it would be possible for Police Departments to broadcast messages for this office.

Since the use of these Radios is so remote, no further repairs will be made to AM car radios in the Newark Field Division, unless the Bureau advises to the contrary.

APPROVED BY EXEC. CONF. 10/18/46

composed of Messrs. Tolson, Tamm, Glavin,  
Tracy, Hendon, McGuire, Morgan, Rosen, and Harbo.

BHM:HTM

66-64

116-6554-5550  
F B I  
55 NOV 18 1946

ORIGINAL COPY FILED IN

57 NOV 21 1946

SAC, Philadelphia

October 29, 1946

Director, FBI

## CRIMINAL RECORDS

This will acknowledge receipt of your office memorandum of October 21, 1946, concerning the suggestion of Lieutenant H. Doll of the Pennsylvania State Police.

It is believed our present policy of setting five years as a limit for furnishing criminal records should be continued. Any suggestion which would add work to the Identification Division cannot be considered favorably at the present time due to our curtailed budget and limited personnel.

The files of the Identification Division, as you know, are the most complete depository of criminal information, which is available to all law enforcement agencies, and making this information available through another source does not seem necessary.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5CJ/BJP

Executive Conference, October 29, 1946, recommend no change in existing Bureau Policy.

ST

JMO:GAS

COMMUNICATIONS SECTION-10/30/46

57 DEC 18 1946

RECORDED 66-2554-5551  
EX-8 48 NOV 12 1946

ORIGINAL FILED IN 66-2761-301

THE DIRECTOR

THE ASSISTANT DIRECTOR

~~THE INVESTIGATIVE~~

11/7/45

The Executive Conference today with Ladd, Tolson, Tracy, Harbo, Clegg, Hendon, Nichols, Glavin, Ladd and Fox in attendance approved the attached Bulletin to the field reiterating the necessity for complying with previous instructions issued in this matter.

Respectfully,

For the Conference

Clare Tolson

J. L. Tamm

Attachment

cc - Mr. Hendon  
Mr. Clegg

11/11/45

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/10 BY SP-5 CIB/MS

104  
Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

RECORDED

INDEXED

317  
EX-8

65-2554-5552

R

THE DIRECTOR

11/9/46

THE EXECUTIVE CONFERENCE

RE: LIFE INSURANCE INVESTIGATIONS

The Executive Conference today with Messrs. Tolson, E. A. Tamm, Harbo, Knepp, Hendon, Nichols, Clegg, Ladd and Rosen in attendance approved the attached Bureau Bulletin with reference to Life Insurance cases indicating the necessity for completing the pending cases in order that they be in position to go forward with the cases which will arise under the National Service Life Insurance Act of 1940.

Respectfully,

For the Conference

Clyde Tolson

E. A. Tamm

Attachment

cc - Mr. Hendon  
Mr. Clegg

11/9/46

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/90 BY SP-FC/lon

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED

INDEXED

EX-8

66-2554-5553

58 NOV 15 1946



THE DIRECTOR

11/7/46

THE EXECUTIVE CONFERENCE

MANUAL OF LOCAL BOARD MEMORANDA  
SELECTIVE SERVICE

The Executive Conference today with Messrs. Tolson, Tamm, Harbo, Tracy, Hendon, Nichols, Clegg, Ladd and Rosen in attendance approved the attached letter to all SAC's transmitting amendments and insertions for the Manual of Local Board Memoranda.

Respectfully,

For the Conference

Clyde Tolson

E. A. Tamm

Attachment

cc - Mr. Hendon  
Mr. Clegg

AKH

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY SP-1/BK

RECORDED

&  
INDEXED

35

66-2554-5554

ww

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Miss Gandy	_____

62

58 NOV 15 1946



SAC, WASHINGTON FIELD DIVISION

OCTOBER 28, 1946

DIRECTOR, FBI

Reference is made to your letter dated September 30, 1946, concerning the desire of the Agents of your office to use the basement gymnasium of the Bureau. This is to advise you that the basement gymnasium will not be available for the Agents of your office from 12 Noon to 1:00 P.M., but it will be agreeable to organize a class of Agents of the Washington Field Office who may make use of the gymnasium for one hour following the close of business each working day. It will be necessary that a qualified Agent of those who desire to take this training voluntarily be designated in each instance to be in charge of the group taking such training.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 CIB/MS

HHC:ER

NOTE: Approved by Executives Conference on October 23, 1946, those present being Messrs. Tolson, Glavin, Tracy, E. A. Tamm, Hendon, Harbo, Ladd, Rosen, and Clegg.

COMMUNICATIONS SECTION  
OCT 29, 1946

COMM STAMP  
ON ORIGINAL

ENCLOSURE

166-2554-5555  
F B I  
55 NOV 7 1946

59 DEC 5, 1946

ORIGINAL COPY FILED IN

October 16, 1946

MEMORANDUM FOR MR. Nichols

RE: John C. Elmore

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/80 BY SP-5CJ/BJP

Reference is made to the attached memoranda submitted by SAC M. W. Acers from Mexico City.

A suggested letter to all SAC's is attached.

There is no record in Bureau files concerning the Florida Police Veterans Benevolent Association.

M. A. Jones

ADDENDUM: JJMcG:MP 10/18/46 - Approved by the Executives Conference consisting of Messrs. Tolson, Rosen, Morgan, McGuire, Hendon, E. A. Tamm, Harbo, Tracy and Glavin.

RECORDED

66-42454-5556

640 05  
62 DEC 1 1946

52133

RECORDED

## OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : MR. NICHOLS

DATE: September 16, 1946

FROM : R. F. CARTWRIGHT

SUBJECT: SUGGESTION OF FIELD CHIEF CLERKS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/84 BY SP-5 CJP/K

The attached suggestion of the Chief Clerks deals with the question of having Bureau stenographers prepare an original and two copies of abstracts where a communication is addressed to a field office with copies to one or more additional field divisions. If this could be done perfectly, it would be a substantial time saver for the Recording Unit. However, we presently spend a good deal of time in retyping abstracts prepared by Bureau stenographers. Some of the reasons are: (1) illegible carbons, (2) insufficient space remaining on the abstract for the necessary information added in the Records Section, (3) errors in form, such as addresses, spelling, etc.

Approximately a year ago after a survey of Recording Unit work, we found that we were retyping an inordinate amount of abstracts originally prepared here at the Bureau. This situation is still present. I believe that if the basic rules for preparing abstracts were more carefully observed it would result in a substantial saving to the Bureau and that constant attention would have to be paid to the supervision of the stenographic work to obtain general adherence to the rules. This would apply, as well, to the suggestion made herein, which is not without merit. If we returned abstracts, in all instances wherein it is necessary to retype them completely, to the stenographers who originally prepared them, a great deal of mail would be delayed in the recording process.

LEB:RC 9/18/46

ADDENDUM: The Executives' Conference consisting of Messrs. Quinn Tamm, Morgan, Harbo, Rosen, Ladd and Nichols, after considering the foregoing suggestion unanimously recommended no change in the present practice.

Attachment

RFG:fvk

1-ENC

RECORDED 61-354-5557  
FBI  
NOV 13 1946

OFFICE OF THE ATTORNEY GENERAL

OCT 23 1946

## OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO: MR. NICHOLS

DATE: October 30, 1946

FROM: R. F. CARTWRIGHT

SUBJECT:

There is attached hereto a suggested rule for inclusion in stenographic manuals, directing that Bureau files are never to be sent or delivered to any offices outside the Bureau by secretarial or stenographic employees except with the specific approval and direction of Assistants to the Director or Assistant Directors.

Attachment:

RFC:jd

Approved by the Executive Conference on 10/31/46, consisting of Messrs. Tolson, Kosen, Ladd, McGuire, Callahan, E.A. Tamm, Morgan, Harbo, Tracy and Hendon.

DIRECTOR'S NOTATION: "O.K.H."

RECORDED

EX-69

EX-69

EX-69

62

58 NOV 15 1946

October 30, 1946

PROPOSED CHANGE IN  
STENOGRAPHERS' MANUAL

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5CJ/bmp

BUREAU FILES

Bureau files are never to be sent or delivered to anyone except Bureau employees. Secretarial personnel and stenographic employees should never forward Bureau files to any offices outside the Bureau except with the specific approval and direction of either the Assistants to the Director or of Assistant Directors. There is to be no exception to this rule.

JJM:RC

Approved by the Executive Conference on 10/31/46 consisting of Messrs. Tolson, Rosen, Ladd, McGuire, Callahan, E. A. Tamm, Morgan, Harbo, Tracy and Hendon.

RECEIVED DIRECTOR  
U.S. DEPT. OF JUSTICE  
OCT 31 4 46 PM '46

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*JJM*

ENCLOSURE

SAC, NEW YORK

OCTOBER 31, 1946

DIRECTOR, FBI

CAPTAIN DANIEL P. A. SWEENEY  
NEW YORK CITY POLICE DEPARTMENT

a  
Reference is made to your letter of October 10, 1946 inquiring concerning the possibility of giving consideration to the appearance of Captain Sweeney before classes of the FBI National Academy. In this connection it is noted that Captain Sweeney is Commanding Officer of the Legal Bureau, New York City Police Department, and has appeared before the Schools for Law Enforcement Administration held at Fordham University and Syracuse University during April and May, 1946, on the subjects "Legal Aspects of Riots and Unlawful Assemblies" and "New York State Laws of Extradition and Rendition and their Practical Application".

The Bureau does not contemplate inviting Captain Sweeney to appear before the Academy inasmuch as the subjects which he is indicated to handle are not regarded as of pertinent application at this time to the Academy's curriculum. Furthermore, for your confidential information, it does not appear from the Bureau's records that the FBI has been invited to appear before the New York Police Academy at any time.

epm;hd

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5CIBW

C  
Approved by the Executives Conference on 10/30/46; Messrs. Tolson, E. A. Tamm, Glavin, McGuire, Hendon, Harbo, Tracy, Ladd and Morgan being in attendance. epm;hd

COMMUNICATIONS SECTION  
OCT 31, 1946

RECORDED

&  
INDEXED

65-2554-559  
NO STATEMENT

DEC 11 1946  
H5

THE DIRECTOR

November 12, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/25/91 BY SP-5CJ/pms

The Executive Conference of November 7, 1946, consisting of Messrs. Tolson, E. A. Tamm, Hendon, Tracy, Harbo, Nichols, Clegg, Ladd, Rosen and Glavin, was advised that during the recent Budget hearings requests had been continuously made for information from the Bureau reflecting the number of investigative matters received in each of the categories of the violations handled by the Bureau; the number closed and the number pending.

The Conference was also advised that the Attorney General had expressed an interest in having such information available in connection with his consideration of Budget estimates.

It was pointed out to the Conference that at the present time the Bureau furnishes to the Budget Bureau the number of investigative matters pending at the beginning of the period; the number of matters received during the period (usually the fiscal year); the number closed and the number pending at the end of the fiscal year. It also furnishes the number by classification of investigative matters pending as of a particular period in a former year as compared with the same period in the present fiscal year. For instance, during the hearings on our appropriations' estimate for the fiscal year 1948, which were held during October, the Budget Bureau was furnished the number of pending cases as of October 1, 1945, as compared with October 1, 1946, showing the increases and decreases in matters pending.

The Conference was further advised that the Budget representatives stated that the Bureau did not give them sufficient information since it did not reflect the turnover in the various types of cases being handled by us.

It was pointed out to the Conference that prior to the war period this information was secured on a monthly basis from the Field and the recommendation was made that the Field be instructed to submit this information to the Bureau beginning with the monthly Administrative Report, which is due on December 6.

For the Director's information this information can be secured from the Field at the time the Administrative Report is prepared since it is necessary for the preparing employee to count the number of cases received, the number closed, and the number pending as of the end of the month; that, rather than get one total in the future, the matters will have to be broken down into the various investigative classifications.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED 13 NOV 15 1946

107-2554-556



EXECUTIVE CONFERENCE MEMORANDUM

November 12, 1946

The Conference recommends that the Field be advised to prepare this information for the Bureau's attention in the future.

Should the Director approve, the attached letter to all SAC's should go forward.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

cc - Mr. Hendon  
Mr. Clegg

E. A. Tamm

*Handwritten signature/initials*

*Handwritten signature/initials*

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

The Director

November 13, 1946

Executives Conference

MESSANGER COVERAGE ON HOLIDAYS

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 12/25/90 BY SP-5CJ/DPF

At the present time the Bureau has no coverage of messengers on Sundays and legal holidays. On Saturdays we have a skeleton messenger force of three persons who work from 9 a.m. to 5:30 p.m. The Conference considered the suggestion made by Mr. McGuire that the Bureau maintain a skeleton messenger force of three persons between the hours of 9 a.m. and 5:30 p.m. on all holidays except Christmas, in view of the fact that on the majority of the legal holidays during the year a large number of Bureau executives and supervisors are at work and matters of importance can be facilitated. It was not felt that we should have any coverage on Sundays as far as messengers are concerned as we have not had any difficulties on Sundays in handling business due to the few employees actually working on those days. The one holiday when everybody will be at home is Christmas and accordingly that is excepted from the suggestion offered.

The Conference was unanimous in approving that a skeleton force of three messengers be available on all holidays except Christmas, this force to consist of three employees working from 9 a.m. to 5:30 p.m. Those in attendance were Messrs. Tolson, Rosen, Long, Ladd, Clegg, McGuire, Hendon, E. A. Tamm, Tracy and Glavin.

Respectfully,  
For the Conference

Clyde Tolson

Edward A. Tamm

cc: Mr. Clegg  
Mr. Hendon

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED  
&  
INDEXED

EX-66

66-5561

you

THE DIRECTOR

November 12, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/25/81 BY SP-5 CIP/AT

~~USCIB~~ ~~USCIB~~  
ARMY REQUEST FOR RESULTS OF BUREAU CRYPTANALYTIC WORK

The Executive Conference, consisting of Messrs. Glavin, Tracy, Clegg, Ladd, Rosen, McGuire, Tamm, Hendon, and Long, on November 12, 1946, considered the request of Colonel Harold G. Hayes, Chief of the Army Security Agency (Arlington Hall) and the Army representative on both USCIB and USCIBCO, that the Bureau make available to them the products of our Cryptanalysis Section.

Due to the Bureau's membership on the U. S. Communications Intelligence Board and Coordinating Committee, we have had available to us the entire products of the cryptanalytic staffs of the Army and Navy. We have not, however, made available the results of our cryptanalytical work. It appears that we have everything to gain and nothing to lose by complying with this request, since with our limited staff our contribution will be very small in comparison with what is being made available to us. Our refusal to reciprocate would put us in an untenable position.

The Conference was unanimously of the opinion that we should comply with the request of Colonel Hayes and that this material be made available to the Army through the Security Division in the same manner as their traffic is delivered to us.

If approved by you, this arrangement will be placed in effect immediately.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

HBL:AF

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
&  
INDEXED

67-12

RTM

66-2554-5562

53 NOV 19 1946

THE DIRECTOR

THE RELUCTIVE COMPLEXION

SUMMARY OF ATTACHED EXECUTIVES' CONFERENCES REGARDING RADIO NETWORKS.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 WBP

9/17/46

At San Diego and at Aldorf-Clinton there are located both a sending and a receiving station which are connected together with leased wires in such a manner that several messages can be sent out at the same time and also several messages can be received at the same time. If either or both were reduced to a simplex system rather than the duplex system which now exists at each place it would mean that the simplex station could send messages only to one station at a time and while sending it could not receive. Similarly while receiving messages from only one station at a time, it could not send any messages. It would be necessary to make time allocations with the connecting radio stations and at the scheduled time messages would be sent or received but they would not be sendable or receivable at any other time than according to schedule. Each of these stations could send or receive, or both, a total of 2,000 words in any 8-hour period, or 6,000 words on a 3-shift basis.

The present annual cost of duplex operations at San Diego with a total of 14 personnel is \$49,150.60 per annum. If San Diego were reduced to a simplex basis it could operate with 5 employees and other fixed charges would make the total cost for simplex operations \$25,075. San Diego maintains connections with Honolulu and Anchorage and in addition makes five minute test calls between Los Angeles, San Francisco, Seattle and Portland daily. The remainder of the time, that is all but about 20 minutes per day, could be divided between Honolulu and Anchorage at staggered intervals in order to arrange fairly frequent contact between those offices. If San Diego were reduced to a simplex system with the reduced cost, the present location of the receiving site would be retained since it is rent free and the antennae would also remain as is and the equipment at this location would be moved out so that in event of emergency it could be reestablished in a short time as a duplex system. It would take about one day for the radio engineer to get to San Diego and an additional day to replace the equipment and connect it to get back on a duplex basis in the event of war or other emergency. If the receiving site were given up completely, the antennae taken down and connecting wires eliminated it would take approximately 3 weeks to reestablish the duplex system.

The committee, composed of Messers, Schmidt, Nichols and Clegg, recommended that San Diego be immediately placed on a simplex basis at the reduced cost and with reduced personnel as shown; that the site of the receiving station with antennae be retained and that as the employees go to the sending station they be directed to go by the receiving site at each shift thus providing 3 inspections per day and once each week with a portable device the connecting wires can be checked. The committee also recommended that after SLS activities had been completely abandoned if war conditions permit the receiving site also be completely abandoned.

RECORDED

166-2554-55

Messrs. Tolson, E. A. Tamm, McGuire and Clegg concurred, pointing out, however, the very limited communication facilities which could result.

Messrs. Ladd, Glavin, Tracy, Long and Rosen were opposed feeling that the

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Poinnington  
Quinn Tamm  
Nease  
Miss Gandy

10/2/46

ORIGINAL FILED IN 60

simplex operation would be comparable to a toy and the Bureau should have the best communication facilities available and they wanted it to remain as at present.

The committee of Messrs. Scheidt, Nichols and Clegg recommended that the Waldorf-Clinton network be retained as at present with a minimum of 15 personnel as long as we continue any phase of our SIS operations and upon cessation of SIS activities the matter then be considered in the light of world conditions as to whether this location too should be converted to a simplex operation.

Respectfully,  
For the Conference.

C. Tolson

H. A. Tamm

hhc;hd

CC - Mr. Hendon  
Mr. Clegg

THE DIRECTOR

11/5/46

THE JOINT COMMITTEE

SUGGESTION #448

EMPLOYEE: BYRON E. McFALL

SA, OKLAHOMA CITY FIELD DIVISION

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/28/10 BY SP-5 CIP/BJ

MEMBERS PRESENT: R. G. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That a list of the subjects in the old Selective Service cases commonly known as "old dog cases" be sent by each field division to each other field office where it would be checked against the indices and any possible identifying information pertaining to the subject forwarded to the submitting office for its use in bringing the case to a conclusion.

ADVANTAGES: 1. Names in no card cases are indexed only in the individual field offices since reports thereon have never been submitted to the Bureau and some of these individuals may be the subjects of old cases in other territories.

DISADVANTAGES: 1. Assuming that each field office has an average of 50 such "old dog cases" this project would require a total of 125,000 individual name checks throughout the field offices. The clerical and administrative burden of this would far outweigh in time and expense any results that might be fulfilled  
2. Following the name searches there would be considerable correspondence between offices.  
3. As a result there would be probably considerable investigative activity and it is not believed that the result would justify all of this work particularly since a large part of the investigative activity would consist in the elimination of individuals of identical name but different identity.  
4. In cases involving common names this procedure would be valueless.

RECOMMENDATION: Unanimously unfavorable.

RECORDED

&  
INDEXED

RGH:R

EXECUTIVES CONFERENCE CONSIDERATION:

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

Unanimously opposed by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Clegg  
Mr. Hendon

THE DIRECTOR

October 31, 1946

THE JOINT COM. ITED

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5CIB/MS

STATION 1044

EX-10: G. W. Harbo

LEAD FIELD DIVISION (SAC)

LETTERS RECEIVED:

R. C. Hendon

H. Schmidt

R. T. Harbo

S. E. McLean

**REPLYING OFFICE:** The suggestion was made by the Kansas Office that approval be given to a form for use in compiling rough draft figures for the preparation of page 10-2-1 of the monthly administrative report. This page has to do with the listing of cases received in the reporting office, cases received from other offices, cases closed during the period and the breakdown that has to do with regular investigative accounting and Collective Service classifications. It was pointed out that the form in question facilitated the preparation of the monthly administrative report.

**ADVANTAGES:** 1. The employee submitting this suggestion pointed that it would facilitate the preparation of this particular page of the administrative report.

**DISADVANTAGES:** 1. The same material can be tabulated without the use of a form which might not be preferable or practical for use in other field divisions.

2. There is no objection to tabulating the material in a rough draft form in the Kansas office without the use of a form.

3. It is just another form.

**RECOMMENDATION:** Unanimously unfavorable.

**SIGNED:**

**EXECUTIVES CONFERENCE CONSIDERATION:**

Unanimously opposed by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

NOV 20 1946



THE DIRECTOR

11/8/46

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 CIB/MS

The Executive Conference, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Clegg, Rosen, Nichols, Hendon, Harbo and Tracy considered a suggestion submitted by SAC Schlenker of San Juan.

Mr. Schlenker suggests that no copy of the form requesting dispositions of local law enforcement agencies be retained in file. Instead, he suggests a brief pencil notation to made in the file by the stenographer. The reply from the law enforcement agency would, of course, be filed upon receipt. The suggestion would eliminate one filing operation.

The Conference unanimously recommends adoption of the suggestion, and if you approve the attached Bulletin will be sent to the Field.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Clegg  
Mr. Hendon

WFT:obp

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
&  
INDEXED  
327

EX-69

66-2554-5566

NOV 20 1946

THE DIRECTOR

11/4/46

THE JOINT COMMITTEE

SUGGESTION #445

EMPLOYEE: JAMES E. FREANEY  
SA, NEW YORK FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-521 DAF

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That recordings from technical surveillances which  
are to be saved be transferred to wire spools.

ADVANTAGES: 1. Such spools take up less space than the flat recordings.

DISADVANTAGES: 1. Wire recordings are magnetic in nature and faulty  
handling of the recorder might erase the recording  
resulting in the material being permanently lost.

2. It would require an additional step in handling  
this material, taking up personnel time which might  
not be compensated for in any saving of space.

3. It would be expensive.

4. Any recording to be retained and those considered  
of potential importance and greater security  
are done so through the use of a disk record.

RECOMMENDATION: Unanimously unfavorable.

SKM:FJ

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference consisting of  
Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg,  
Ladd, Long, and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Hendon

RECORDED  
&  
INDEXED  
317

5562-  
66-2534-

THE DIRECTOR

November 12, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 CJP/MP

The Executive Conference of November 12, 1946, consisting of Messrs. Tolson, E. A. Tamm, Tracy, Clegg, Ladd, Rosen, Long, McGuire and Glavin considered recommendation of Mr. Mohr of the Administrative Division, that a communication go forward to the Field advising all SAC's and supervisors at the Seat of Government of the FBI Recreation Association election and also acquainting the Field with the membership drive for the Recreation Association for the calendar year, beginning January 1, 1947. The Conference recommends that one additional name be placed on Board of Directors voting list, that of SAC Scheidt, of the New York Office, so that one field employee would be listed for the Board of Directors.

The Conference recommends approval of the printing of the ballot for the forwarding of it to the Field, and the suggested form letter to all SAC's and Supervisors.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

E. A. Tamm

CC: Mr. Hendon  
Mr. Clegg

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
INDEXED

EX-10

66-2554-5568

NOV 20 1946

THE DIRECTOR

11/5/46

THE JOINT COMMITTEE

SUGGESTION #426

EMPLOYEE: SAC, D. K. BROWN  
SAVANNAH FIELD DIVISION

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5C/BM

MEMBERS PRESENT: R. C. Hendon D. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That in unknown subject NANTA cases the office of origin be permitted to close the case by memorandum without submission of a report to the Bureau even though prior reports in the same case have been submitted to the Bureau. This refers particularly to those cases where an office is designated as origin on the basis of an RUC report from another district where the car had been recovered.

ADVANTAGES: 1. It would eliminate the necessity of filing one additional report at the Seat of Government.  
2. It would eliminate the work involved in the preparation of a report at the office of origin for the purpose of closing a case since the case could be closed by memorandum.

DISADVANTAGES: 1. This would be the material exception to the rules governing the submission of reports in all types of cases and would lead to confusion.  
2. It would also be another exception to the existing rule for the administrative closing of cases.  
3. In all such instances it would be most inadvisable not to submit a report to the Bureau because it would contain pertinent material for the completion of the Bureau file which would already have been opened.  
4. There would be as much reason for not submitting such reports in other classifications as in NANTA cases and the adoption of the proposal would result in confusion and lack of uniformity.  
5. In some instances material of value both to the Bureau and auxiliary offices, which might tie into this investigation and possibly to others through the general index, would be lost.

RECORDED & INDEXED

RECOMMENDATION: Unanimously unfavorable. A letter of advice as specifically requested should be forwarded to Mr. Brown.

37 NOV 10 1946

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference consisting of Messrs.

Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

THE DIRECTOR

11/4/46

THE JOINT COMMITTEE

SUGGESTION #465

EMPLOYEE: JAMES E. FREANEY  
SA, NEW YORK FIELD DIVISION

MEMBERS PRESENT: R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/40 BY SP-5 CIB/MT

EMPLOYEE SUGGESTS: That recordings indicating subversive connections of subjects be retained for possible use before hearing boards even though they cannot be used as court evidence because of their lack of legality.

ADVANTAGES: 1. The actual recording might be of value before some hearing board in the future which was not bound by the rules of evidence.

DISADVANTAGES: 1. The retention of such recordings would require a tremendous amount of space.  
2. The possible use of such recordings is very remote and does not warrant their retention.  
3. Before such hearing boards not bound by rules of evidence the Agent's testimony on the same subject

matter would have just as much weight as the recording and would be a much simpler presentation.

4. This procedure would be expensive.

RECOMMENDATION: Unanimously unfavorable.

RGH:PJP

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

RECORDED & INDEXED

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Clegg  
Mr. Hendon

58 NOV 20 1946 62

THE DIRECTOR

November 6, 1946

THE JOINT COMMITTEE

SUGGESTION #454

EMPLOYEE: ROBERT J. GRIFFITH  
SA, NEWARK FIELD DIVISION

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CJB

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That as much as two days be devoted to In-Service  
Classes in the nature of a detailed review of the  
laws and rules of evidence.

ADVANTAGES: 1. Many Agents who are law graduates have not  
practiced, others have forgotten the details of  
the rules of evidence while still others have  
never studied law and such detailed review would be  
advantageous to them.

DISADVANTAGES: 1. The two days which would have to be devoted  
to such a review under this suggestion are  
not warranted by the results that would be achieved.  
2. Such time could better be devoted in In-Service  
classes to ~~correspondence~~ *current* investigative and  
administrative problems of the Bureau.  
3. Reference books on evidence are available to  
all Agents who feel that a review thereof would  
be advantageous to their work in the Bureau.  
4. The major portion of the need which appears to  
exist here could be cared for through  
individual initiative.  
5. Instruction in training schools of all types  
presently being afforded Agent personnel  
in respect to the elements of various violations substantially cover this need.

RECOMMENDATION: Unanimously opposed.

RCH:PJM

RECORDED

&  
INDEXED

66-2554-3571

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference consisting of Messrs.  
Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and  
Rosen.

Mr. Clegg  
Mr. Hendon

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

THE DIRECTOR

NOVEMBER 7, 1946

THE JOINT COMMITTEE

SUGGESTION #457 (B)  
EMPLOYEE: BUIST W. SWAIN  
CHIEF CLERK, BIRMINGHAM FIELD DIVISION

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That the ~~FBI~~ form book not be carried on the field office inventory.

- ADVANTAGES:
1. It is in the nature of an administrative file and should be so handled.
  2. Each office has but one such form book and no purpose is served at the Seat of Government through having it on field office inventories.

- DISADVANTAGES:
1. From some points of view this book might be considered as property rather than <sup>an</sup> administrative file.

RECOMMENDATION: Unanimously favorable.

RCH:RJJ.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/80 BY SP-5 CIB/DH

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

62  
NOV 20 1946  
Mr. Clegg  
Mr. Hendon

RECORDED  
INDEXED

EX-29

66-2554-5572



THE DIRECTOR

11/5/46

THE JOINT COMMITTEE

SUGGESTION #447

EMPLOYEE: III-SERVICE FORUM

MEMBERS PRESENT: R. G. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That where it appears that an investigation must be conducted at several different points within a field division by different agents assigned thereto sufficient copies be submitted to that office to permit each Agent to have one available.

ADVANTAGES: 1. It would permit concurrent coverage by a number of Agents at varied points within a territory without the necessity of the receiving office preparing any additional copies.  
2. The field office file, the file of the lead office, would never be stripped of all copies of this report.

DISADVANTAGES: 1. Agents in the reporting office will not be familiar with what areas are covered by particular agents in the Auxiliary Offices and would have no way of knowing how many copies of a particular report should be prepared.  
2. The suggestion would practically require each office to have available a territorial allocation list revealing road trip and resident agent areas.  
3. It would result in the preparation of many unnecessary copies of reports with the result in expense and unnecessary use of paper.  
4. It would require second runs and mimeographed copies of reports in many instances now ordered to have a sufficient number available without any compensating Agents.  
5. It is conceivable in some involved cases that many offices would receive multiple copies of reports and when the investigative work had been completed a voluminous filing problem would enter the picture. It would be necessary for these many copies of an individual report to be retained and the case in a closed status for one year before they could be destroyed.

RECOMMENDATION: Unanimously unfavorable.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/10 BY SP-50/KH

RGH:PO

EXECUTIVES CONFERENCE CONSIDERATION:

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

Unanimously opposed by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

cc - Mr. Clegg  
Mr. Hendon

62

Respectfully,  
for the Conference

Clyde Tolson

E. A. Tamm

58 NOV 20 1946

THE DIRECTOR

November 7, 1946

THE JOINT COMMITTEE

SUGGESTION #457 (C)

EMPLOYEE: BUIST H. SWAIN

CHIEF CLERK, BIRMINGHAM FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJB

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That the films "War and Order" and "The Warning" be eliminated from field office inventories.

ADVANTAGES: 1. These films are now obsolete and have no value.  
2. Their purpose has been served.

DISADVANTAGES: 1. As long as they are retained by the field offices they should be on the inventory.

RECOMMENDATION: Unanimously agreed that all field offices be authorized to destroy these films since they are absolutely of no value at this time which automatically will take them off of the inventory.

RCH:PA

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

RECORDED

&  
INDEXED

Clyde Tolson

62-21

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Clegg  
Mr. Hendon

THE DIRECTOR

11/7/46

THE JOINT COMMITTEE

SUGGESTION #457 (A)

EMPLOYEE: BUIST W. SWAIN

CHIEF CLERK, BIRMINGHAM FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 CJB/DAF

MEMBERS PRESENT:

R. C. Hendon

E. Scheidt

R. T. Harbo

S. K. McKee

EMPLOYEE SUGGESTS: That the MATNAP memoranda no longer be carried on the field office inventory. It is pointed out that when this memorandum was first furnished to the field offices it was of a highly confidential nature and instructions were issued that it was to be placed on the field office inventory. It is an intricate part, however, of each MATNAP case file and is carried as a serial.

ADVANTAGES:

1. No purpose is served through having this on the field office inventory.
2. No greater security is achieved through carrying it on the inventory since sufficient security is afforded the memoranda through serialization thereof.
3. Removing it from the inventory and having it considered only as a serial in the file would place it in a uniform position with other serials many of which are even more confidential.

RECOMMENDATION: Unanimously favorable.

RCH: P

RECORDED  
EX-117

61-2554-5575

EX-117 RECORDED 31 NOV 18 1946

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Tamm, Hendon, McGuire, Clegg, Ladd, Long and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Clegg

cc - Mr. Hendon

31 NOV 20 1946

The Director

11/14/46

The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 12/24/93 BY SP-5 CIB/HP

The Executives Conference consisting of Messrs. Tolson, Rosen, Ladd, Clegg, Hendon, E. A. Tamm, Harbo, Tracy and Nichols considered a request that has been raised by numerous Agents in Charge for a periodic memorandum of statistics, interesting cases and the like to be used in connection with speaking engagements.

It will be recalled that while "The FBI This Week" was being published on a weekly basis the first two or three pages were mimeographed and sent to Field Offices on a weekly basis. Since this has been discontinued the Field has not been furnished information on a systematic basis which would enable them to have up-to-date statistics, I.C.'s and the like for speech purposes. Mr. Jones suggested that a memorandum be prepared and sent out every two weeks.

The Conference considered this matter in some detail. Messrs. Clegg and Nichols recommended that a memorandum be prepared on a monthly basis to be furnished to the Special Agents in Charge as there is a need for this material which is used not only in speeches but quite frequently items are given to press representatives when they call at the offices looking for stories. Messrs. Tolson, Rosen, Ladd, Hendon, E. A. Tamm, Harbo and Tracy recommended that a memorandum be furnished every two months or six times a year.

There is attached for approval a memorandum of eight pages which can be sent out now. In the future memoranda will be limited to two or three pages.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

Mr. Hendon  
Mr. Clegg

Attachment

130-10662

LBN:MP

THE DIRECTOR

THE EXECUTIVES CONFERENCE

11/13/45

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/24/50 BY SP-5 CIP/BJ

The Executives Conference consisting of Messrs. Tolson, Tracy, Harbo, Tamm, Hendon, Nichols, Clegg, Ladd and Rosen considered the Bausch and Lomb Ortho-Rater, which is an instrument to measure visual acuity. With this instrument, according to the company's claims, it is possible to set up standards on certain jobs in so far as visual acuity is concerned. Thereafter in the selection and placement of personnel, their visual acuity as measured on the Ortho-Rater can be compared with the standards developed for the prospective position. For the first year, the cost of this equipment would amount to approximately \$1000.

The Conference, with the exception of Messrs. Tracy and Rosen, recommended against the use of this equipment. The majority feels that visual acuity is but one small factor involved in the performance of any Bureau work. At the present time it is not felt that any visual acuity standard which might be set up through the use of the Ortho-Rater could be a determining factor in either the selection or placement of personnel due to the various needs of the Bureau. In addition it is most doubtful that the results would warrant the original outlay of funds. In addition to this the time of an operator would be involved plus the time required in examining present and prospective personnel. It was felt that while this instrument might have some use in certain types of industrial activity, we were not warranted in its use by any prospective results.

Messrs. Tracy and Rosen thought that it might be worth while to secure such a machine in an effort to better select and place personnel. They thought that it was a progressive type of machine for personnel work which from actual experience might prove to be of some value.

Respectfully,  
For the Conference.

Clyde Tolson

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg

THE DIRECTOR

11/14/46

THE EXECUTIVES CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 CIB/K

USMC CONSTRUCTION ADJACENT TO FBI RANGES, QUANTICO, VIRGINIA

In June, 1945 SAC Sloan at Quantico learned of plans by the Marine Corps to construct housing facilities in the vicinity of the FBI ranges which Sloan considered would be located in an unsafe position and as a result of conferences with Marine authorities the location of the housing was tentatively changed in their plans and no work has been performed until very recently.

Housing for the Non-Commissioned Officers will be to the North and West of the Bureau's ranges and an inspection of the entire premises by the Marine Corps authorities at Quantico have determined that both the housing and the new highway to the housing project will be safe as far as Bureau use of our regular ranges is concerned. Mr. Sloan advised on 11/12/46 that the plans had also been approved at Washington where they considered the situation would be safe. There are, however, two remote prospects of danger. (1) Involves the possible deflection or ricocheting of a bullet from the FBI Rifle Range. To remedy this the Quantico authorities have agreed to construct a bank of dirt 30 feet high to the back of the rifle range, in such a way as to prevent ricocheting into the area concerned.

(2) The second danger, even more remote, is the possibility of bird-shot from the shotguns fired on the surprise target reaching the road enroute to the housing project, the road being about 150 yards away. This is considered beyond the carrying range of the shotgun fire but there was some intimation that if some of the trees were eventually killed there might be some remote danger in the future. Mr. Sloan stated that he had personally gone down to the highway and had had Agents fire their shotguns in that direction and this did not reach that distance at all. Workmen working on the highway have not complained of any shot reaching that distance. Sloan believed it safe and so does the Marine Corps Headquarters at Quantico and the Marine Corps Headquarters at Washington. However, Sloan stated that to remove all possibility of doubt he believes he would be able to persuade the Marine Corps to use 75 foot piling which could be driven in the ground as posts, a distance of 25 feet leaving the posts 50 feet high and between the posts could be built a plank wall made out of two inch plank which would be 50 feet high. This would be of freakish appearance and would increase to some extent the noise from firing a gun in the area.

The Executives Conference on November 12, 1946, those present being Messrs. Tolson, E. A. Tamm, Glavin, Tracy, Hendon, McGuire, Ladd, Long, Rosen and Clegg, unanimously recommended that the bank of dirt 30 feet high be constructed by the Marines as they agreed to do and that SAC Sloan should request the Marine Corps to build the 50 foot wall. The value of the wall was indicated


Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Jones  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Hendon  
Mr. Clegg

NOV 21 1946

by the fact that although there will be a cyclone fence separating the housing facilities and the highway from the range that it was possible that children might climb the fence and this wall would provide the needed protection. It was indicated in both instances that there would be no expense to the Bureau whatsoever for this construction work.

Respectfully,  
For the Conference

  
Clyde Tolson

  
E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Hendon

Mr. Clegg

ENC: PJ



THE DIRECTOR

October 28, 1946

THE EXECUTIVE CONFERENCE

[POSSIBILITY OF CLANDESTINE RADIO TRAFFIC] b7E

The Security Division has called attention to the possibility that [redacted] may be the source of clandestine radio traffic. There is also a similar possibility in connection with three residences maintained on [redacted]. The Security Division recommended either that arrangements be made with the FCC to handle the necessary monitoring to definitely ascertain whether these locations are being used by [redacted] or that appropriate equipment be furnished the [redacted] so that Bureau employees may handle the necessary radio monitoring. b7E

The Conference on October 24, composed of Messrs. Tolson, E. A. Tamm, Glavin, Tracy, Hendon, McGuire, Clegg, Ladd, and Harbo, was unanimously of the opinion that [the monitoring should be done by Bureau employees,] since there would be a question as to what reliance could be placed on the results of the monitoring if it were handled by the FCC. b7E

It was pointed out that the Laboratory felt that the monitoring for a test period should be for two weeks at each site, with 24-hour coverage. It was further felt that former radio monitoring employees who are now assigned to field offices [redacted] should be temporarily made available for this assignment. Three such employees could be assigned at [redacted] for two weeks and three employees on [redacted] for [redacted] b7E

RECORDED 100-224-5579

If the Director approves, the Laboratory will furnish the needed equipment to the [redacted] and [redacted] Office will issue the necessary instructions concerning the temporary assignment of former radio monitoring personnel for the periods indicated above. b7E

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

45  
NOV 29 1946

RH

SAC, CINCINNATI

October 18, 1946

DIRECTOR, FBI

PERSONAL ATTENTION

I am enclosing herewith a copy of a letter dated October 4, 1946, received from Mr. Frazier Reams, Director, Department of Public Welfare, Columbus, Ohio, together with a copy of my reply of this date.

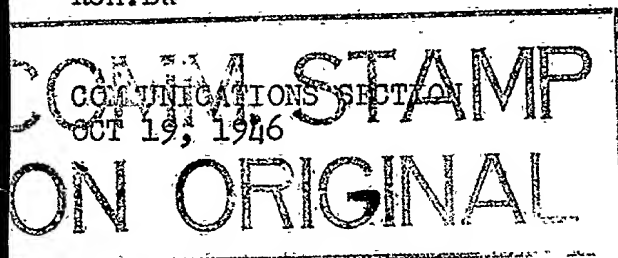
It is desired that Mr. Ostholthoff arrange to personally see Mr. Reams in the very near future. As a matter of policy, the Bureau, of course, cannot recommend that the Bureau of Criminal Identification and Investigation be continued or discontinued, nor have we ever taken a position in opposition to a state bureau of identification. It is believed, however, that Mr. Reams will be interested in having thoroughly explained to him the services which are daily afforded to local and state law enforcement organizations by the Identification Division and Laboratory of the Bureau.

You should also advise Mr. Reams that if desired an expert from Bureau headquarters will be made available to survey the Identification Bureau at the Prison Farm, London, Ohio. This survey would not have for its purpose the determination of the need for or scope of such a Bureau but would only include the operational procedures of an Identification Bureau and suggestions pertaining to the efficient operation will be made. It should be made clear that surveys of this type conducted by the FBI are limited to the making of recommendations concerning operational procedures. Should he desire such a survey, the Bureau should be advised as to the date convenient for our representative to be present.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/HTF

Approved by the Executives Conference consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Tamm, Hendon, McGuire, Morgan, Ladd and Rosen.

RCH:DW



RECORDED

EX - 69

166-2554-5580  
F B I  
55 OCT 30 1946

ORIGINAL COPY FILED IN 166-2554-5580

45

September 5, 1946

MEMORANDUM FOR MR. NICHOLS

RE: RECORD SPECIALISTS

10/26/46 sg-sc:bm

A letter from the SAC at San Francisco recommending that Special Agent Daniel Ray Quinn be afforded instruction in police record survey work has been referred to this Section for our observations.

We have no objection to this Special Agent receiving this training. However, I believe that it would be impracticable to attempt to train one man at a time in this work. Originally thirty were so trained but at the present time only twenty-one are available.

It is suggested that consideration be given to holding over after In-Service approximately seven Special Agents to be selected for this training for a period of three days. It is believed that within this period we can train a small group to adequately handle such assignments.

In this regard we need Record Specialists in the following cities:

San Francisco (Special Agent Daniel Ray Quinn above has been recommended).

Chicago

Detroit

Saint Paul

Pittsburgh

Charlotte

El Paso (It is recommended that Special Agent Potter formerly of the Identification Division be selected.)

ADDITIONAL: LBN:hbm; 9-16-46

Respectfully,

The Executives  
Conference consisting of  
Messrs. Tolson, Rosen, Ladd,  
Moran, Long, Hendon, E. A. Tamm, Tracy, Glavin and Nichols unanimously  
approved the foregoing suggestion, and arrangements will be worked out  
whereby select representatives will be held over at an early date for  
this specialized training.  
AFL:cth

A. E. Leonard

RECORDED

INDEXED

166-2554-5381

63 MAY 20 1946

THIRTY

240  
51 DEC 19 1946

November 14, 1946

Dr. R. C. Williams  
Assistant Surgeon General  
Bureau of Medical Services  
U. S. Public Health Service  
Washington 25, D. C.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 6/24/90 BY SP-5CJ/BTF

Dear Dr. Williams:

Reference is made to your letter of October 11, 1946 addressed to Special Agent George E. Davis of the Washington Field Office of this Bureau with which you enclose a proposed memorandum for dispatch by you to the Medical Officers in Charge of Service, Hospital and other Medical Relief Stations under your supervision.

I want to express my appreciation to you for your thoughtfulness in taking this action and I believe it will be found helpful to our Special Agents throughout the field services if such a memorandum were forwarded by you to your establishments. Your cooperation I assure you is deeply appreciated.

Sincerely yours,

J. Edgar Hoover

cc - Washington Field Office

HHC: PJ

Approved by Executives Conference 11/7/46, those present being Messrs. Tolson, Tracy, Harbo, E. A. Tamm, Hendon, Ladd, Rosen, Nichols and Clegg.

COMMUNICATIONS SECTION  
NOV 14, 1946

RECORDED  
EX-7

F B I  
75 NOV 20 1946

5582

57 JAN 8 1947

FILED IN

November 12, 1946

AIR MAIL

Special Agent in Charge  
Federal Bureau of Investigation  
508 Ponce Popular Building  
San Juan 21, Puerto Rico

ALL INFO  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 CJB/STP

RE: POSTING OF POLICE REPORTS  
SAN JUAN DIVISION

Dear Sir:

Reference is made to your comments in the administrative memorandum prepared in connection with the recent inspection, concerning the assignment of cases to the Puerto Rico Insular Police and the posting of reports received from that agency. Careful note has been taken of your comments and the reasons advanced for the suggestion that you have made that you be permitted to post incoming police reports.

While it is recognized that by the posting of these reports you would be able to decrease the posting delinquencies of these cases, it is not believed desirable at this time to make an exception to the basic Bureau rule regarding posting of intradivision communications, particularly in view of the anticipated decline in Selective Service cases.

Therefore you should continue with your present system of not posting such police reports.

Very truly yours,

John Edgar Hoover  
Director

TEM:elk

Approved by Executives Conference 11/7/46, those present being Messrs. Tolson, Tracy, Harbo, E. A. Tamm, Hendon, Nichols, Ladd, Rosen and Clegg.

COMMUNICATIONS SECTION  
NOV 13, 1946

66-2554-5583

RECEIVED  
11/13/46

58 DEC 26 1946

THE DIRECTOR

11/18/46

THE EXECUTIVES CONFERENCE

RADIO STATION  
Anchorage Office

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5 CIP/ML

SAC Lee O. Teague of the Anchorage Office discussed with Mr. Hendon the situation involving the property on which the Anchorage Radio Station is located. This station is on an 8-acre tract of land three miles from Anchorage which is owned by a Mr. Nicholas T. Weiler. At one time we paid \$15 per month rental for this land but in view of the increase in property values and the possibility that Mr. Weiler might sell this property, the rental was raised to \$50 a month in July. This property can be purchased at the present for approximately \$2000. Mr. Teague stated that with the increase in property values in the Anchorage area a very great possibility exists that at any time this piece of property might be purchased in order to break it up into lots and home sites. He said that the property would be an excellent investment for this purpose and thus is attractive to any prospective buyer. He stated that it was a choice spot for the location of our radio station since it is possible for our aerial to be sighted through a pass from the property which is direct to the degree on the San Diego relay station. In order to protect against a sudden sale of the property to the Bureau's disadvantage, SAC Teague some time ago took an option to buy the property for a nominal sum.

SAC Teague recommends that the Bureau purchase the property at the present time and if the Bureau did not do so he inquired as to the possibility of his purchasing the property since in that manner the Bureau would be protected and in addition it would be an attractive personal investment for him.

The Conference consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Tamm, Hendon, Nichols, Clegg, Ladd and Rosen considered the matter and were unanimously of the opinion that it would be inadvisable to permit SAC Teague to purchase the property since it would in turn be necessary for the Bureau to pay Mr. Teague a rental.

The Conference with the exception of Mr. Rosen, was of the opinion that necessary legal steps should be taken through the Lands Division for the Government to take title to this property either in the name of the Bureau, if necessary, or preferably in the name of the Department for the Government. It is pointed out that the rental of \$50 per month would soon pay for this property in whole and this would remove the possibility of it being sold out from under us.

Mr. Rosen was opposed to the purchase of the property upon general principles.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

*Concurrence should be  
made by Bureau if  
possible*  
Mr. Clegg 12/2

SAC, San Francisco

November 14, 1946

Director, FBI

~~FORM USED FOR TRANSMITTING CALIFORNIA STATE TELETYPE MESSAGES~~

Receipt is acknowledged of your letter dated October 30, 1946, suggesting that the Bureau approve an orange form on which would be prepared messages to be dispatched over the California State Teletype System. The Bureau approves the use of this form by the California offices for the purposes indicated.

Enclosure

CC - Los Angeles (with copy of form enclosed)

CC - San Diego (with copy of form enclosed)

LBN:IP

Approved by the Executives Conference consisting of Messrs. Tolson, Rosen, Ladd, Clegg, Hendon, E. A. Tamm, Harbo, Tracy and Nichols.

COMMUNICATIONS SECTION  
NOV 15, 1946

RECORDED  
&  
INDEXED

311

66-2554-5585  
B I  
46 NOV 20 1946

51 DEC 23 1946

62-1474



SAC, San Diego

November 13, 1946

Director, FBI

66-2334-5586  
MONTHLY RADIO CONFERENCE - SAN DIEGO FIELD DIVISION

RECORDED

EX-5

With reference to your letter of October 31, 1946, concerning the above-captioned matter, the Bureau will not be able to furnish Radio Station WFBF with a cathode-ray oscilloscope.

In response to the further question raised in your communication, the Bureau wishes to advise that it has no objections to your furnishing firearms training to the radio employees assigned to your office.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 CJB/STP

Approved on 11/12/46 by the Executive Conference consisting of Messrs. Tolson, Rosen, Long, Ladd, Clegg, McGuire, Hendon, E. A. Tamm, Tracy, Glavin. The Conference also approved giving firearms training to those radio operators at Clinton and Waldorf who have not already received same.

JEF:RC

COMMUNICATIONS SECTION  
NOV 14, 1946

240  
58 DEC 19 1946

ORIGINAL FILED IN 1-1286-121

Director, FBI

October 31, 1946

SAC, San Diego

MONTHLY RADIO CONFERENCE  
SAN DIEGO FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/94 BY SP-SCI/DH

The conference was held as scheduled October 30, 1946. All Operators were present with the exception of DANIEL G. HINOST who was on duty at the Transmitting Site. The program was as follows:

- (1) Discussion of Interesting Case SAC MURPHY
- (2) Discussion of procedure to be followed GEORGE R. BREWER  
in handling of local law enforcement  
requests for identification data
- (3) Open Forum Discussion

During the open forum discussion, the question arose as to whether or not it would be possible for the Bureau to furnish San Diego Station with a cathode-ray oscilloscope. It was brought out that if such equipment were available it would enable radio employees to study radio under the direction of Chief Radio Operator WALTER, who is familiar with this equipment, and would also facilitate the service of the equipment. The Bureau is requested to make such an oscilloscope available for the above purposes.

The question was also raised as to whether or not it would be possible for the radio employees to be afforded firearms training. It is the writer's recommendation that this be done. The Bureau is requested to advise whether or not this is authorized.

The November conference is scheduled for November 21, 1946. It is contemplated a tour will be made of the Magnetic and Supersonic Inspecting Department of the Consolidated Vultee Aircraft Corporation, San Diego.

WAM:jec  
66-527

RECORDED

66-2554-5516

F B I

EX-6

43 NOV 22 1946

RECEIVED OCT 31 1946

ORIGINAL FILED IN 66-527-121

THE DIRECTOR

November 18, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/98 BY SP-5 CJS/bms

The Executive Conference of November 15, 1946, consisting of Messrs. Tolson, Tamm, Tracy, Harbo, Hendon, Nichols, Clegg, Ladd, Rosen and Glavin, considered a suggestion submitted by Margaret A. Lucey, Stenographer assigned at the Seat of Government, concerning the acute housing situation in Washington.

Miss Lucey states that with the acceptance of the Atomic Energy Personnel Inquiries which the Bureau has been delegated to handle, there arises the necessity for bringing to the Seat of Government a large number of Agents from the various Field offices to serve as Supervisors; that for the most part these Agents are married and have families and some Agents who have already arrived in Washington are spending fruitless days in an effort to find apartments or homes, meanwhile maintaining homes for their families in other cities.

She suggests that the Bureau utilize its Agents' Insurance Fund to purchase an apartment house which could be rented to Agents. She feels that it would be a sound investment and money would be made for the fund and such a purchase would serve a two-fold purpose in increasing the Agents' Fund and permitting Agents to find living quarters. Miss Lucey feels that such a decision, in helping to provide living quarters for its Agent personnel, would benefit the Bureau immeasurably in maintaining its high calibre of manpower.

The Conference is opposed to the adoption of the suggestion, pointing out that the Bureau would have to go into the real estate business; that there would be a calculated risk on investing Agents' Insurance Funds in such a manner; that no such investment could be made unless a majority of the members of the fund would concur in such a suggestion. It is not felt that the Bureau is equipped to handle such a real estate problem at this time; that many matters would arise which would take considerable time and it would be necessary to have a full-time staff of experts to handle any such property provided the members of the fund were agreeable to such a suggestion. The Conference also wishes to point out that funds would not be available in a sufficient amount to build unlimited housing facilities, and if the Bureau took care of certain members and not others, the effect on morale would be serious.

RECORDED  
&  
INDEXED

166-2554-5587  
B I

Subject to the Director's approval, the attached communication has been prepared to be forwarded to Miss Lucey.

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

Mr. Hendon  
Mr. Clegg

NOV 27 1946

WRC:em

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

E. A. Tamm

THE DIRECTOR

November 19, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 9/24/80 BY SP-521/ORT

The Executive Conference of November 15, 1946, consisting of Messrs. Tolson, Tamm, Tracy, Harbo, Hendon, Nichols, Clegg, Ladd, Rosen and Glavin, considered a suggestion submitted by the SAC at Little Rock, that the Bureau establish a 44-hour work week for all of its employees.

The Conference wishes to point out that under present Budget and Departmental regulations, the Bureau must continue on a 40-hour week basis. Funds are not available for employment on a 44-hour week. Favorable action, therefore, cannot be taken on the suggestion submitted by the Agent in Charge at Little Rock.

There is attached hereto a communication addressed to the SAC in connection with his suggestion.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde A. Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg

RECORDED  
&  
INDEXED

343

166-2554-5588  
36 NOV 26 1946

WRG:em

EX-16

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

October 4, 1946

MEMORANDUM FOR MR. TRACY

RE: FILING CABINETS FOR  
CARD INDEX SECTION

It is requested that the Card Index Section be supplied with 100 filing cabinets with tops and bases. Inasmuch as each cabinet is composed of three sections of drawers it will be necessary to obtain 300 such sections. The sections contain 15 drawers each.

Metal cabinets are preferred.

Respectfully,

L. J. Fallon

ADDENDUM: 10-16-46, LJF:mk. Card Index Section presently has 35 cabinets on hand which can be used for expansion which is direly needed. It is estimated that about 600 index cards can be filed in a drawer or 27,000 cards in one cabinet. 100 such cabinets would allow for the filing of approximately 2,700,000 cards. It is noted that at the present time we are receiving 8,000 prints per day for filing and over a period of a year this would be slightly over 2,000,000 prints. It is believed that if any of the 100 cabinets are in excess they can be used to a great advantage for expanding purposes.

WRG:dmb 11-12-46

The Executive Conference of November 12, 1946, consisting of Messrs. Tolson, E. A. Tamm, Tracy, Clegg, Ladd, Rosen, Long, McGuire, and Glavin approve the purchase of the cabinets in question.

LJF:MLK

RECORDED

166-5589-5589  
F B I  
55 NOV 26 1946

240

SAC, El Paso

November 4, 1946

Director, FBI

LEADS RECEIVED BY EL PASO OFFICE FROM  
OTHER OFFICES IN LETTER FORMALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJB/BJF

With reference to your letter of September 9, 1946 the reporting on simple leads received by your office from other field divisions in letter form should be made by letter unless the facts in any particular case in your judgment would make it advisable to use a regular report. It is believed that this practice will eliminate the receipt at the Bureau of any unnecessary reports which require filing.

Approved by Executives Conference consisting of Messrs. Tolson, Tracy, Harbo, Tamm, Callahan, Nichols, Clegg, Hendon and Mumford on 11/1/46

RGH:PU

Approved by the Joint Committee 10/25/46  
consisting of Messrs. Hendon, Harbo, Scheidt and  
McKee.

COMMUNICATIONS SECTION

NOV 4, 1946

ON ORIGINAL

RECORDED

EX-24

166-2554-5590  
F B I  
55 NOV 26 1946

ORIGINAL COPY FILED IN

THE DIRECTOR

11-27-46

EXECUTIVES' CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIP/BR

Messrs. Tolson, Glavin, Harbo, Hendon, Clegg, Ladd, Nichols, McCabe and E. A. Tamm in attendance considered the question as to the disposition to be made by the Bureau of the Gregory Case. Mr. Tamm outlined the background of the case and the possible courses of action suggested in Mr. Tamm's memorandum to you of November 25th. After considering the various possibilities, the conference was of the unanimous opinion that the case should be referred to the Attorney General by memorandum, with the request that he advise the Bureau promptly what, if any, further action was desired of the Bureau in this case. In considering this proposal, Mr. Tolson pointed out that because of the number of persons in official circles who know of the existence of this case, it is not improbable that direct inquiry will be made of the Bureau as to the disposition which has been made of this investigation.

Attached hereto is a memorandum to the Attorney General submitting the most recent summary in this case, requesting the Attorney General to advise the Bureau as promptly as possible what further action is desired and pointing out that such investigative reports as are necessary to clarify any points raised by the attached summary will be submitted to the Department upon request.

Respectfully  
For the Conference

Clyde Tolson

E. A. Tamm  
RECORDED,

Attachment

EAT:ml

cc-Mr. Clegg  
Mr. Hendon

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Harbo  
Kearney  
Quinn  
Tamm  
Tele. Rm.  
Mr. Nease  
Miss Gandy

EX-11

66-2554-5591  
DEC 2 1946



SAC, Memphis

November 13, 1946

Director, FBI

## COMMUNICATIONS COSTS - MEMPHIS FIELD DIVISION .

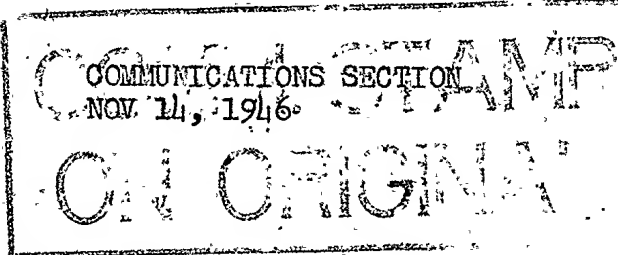
Reference is made to your letter of October 24, 1946, in the above-captioned matter, suggesting that a teletype machine be placed in the Resident Agency in Nashville.

The Bureau has noted that the telephone expenses of your office between Memphis and Nashville for the month of September amounted to \$168.35, whereas telegraph costs amounted to only \$3.82 between those two points. The Bureau suggests that you endeavor to use telegraph facilities to a greater degree for the next 30-day period to see if this will not alleviate the situation. The Bureau will be pleased to have your observations on this point at the completion of a 30-day period at which time we will be glad to reconsider your suggestion that a teletype machine be placed in the Resident Agency at Nashville.

JJM:RC-

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/20/90 BY SP-5 CIB/DM

Approved on 11/12/46 by the Executive Conference consisting of Messrs. Tolson, Rosen, Long, Ladd, Clegg, McGuire, Hendon, E.A. Tamm, Tracy and Glavin.



RECORDED

EX-2

166-2534-5592  
F B I  
55 DEC 2 1946

53 JAN 2 1947  
45

THE DIRECTOR

November 29, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-SCI/PM

*TS*

The Executive Conference, consisting of Messrs. E. A. Tamm, Clegg, Ladd, Glavin, Nichols, Harbo and Tracy, considered a suggestion from Chief of Police A. C. McKnight of Lewistown, Montana, to a Special Agent of the Butte office that wanted notices published in the Law Enforcement Bulletin be changed from the present form to 3 x 5 cards to enable police departments to maintain a fugitive file in a 3 x 5 file cabinet.

In view of the difficulties which would be involved in the Mechanical Section in printing and distributing 3 x 5 cards, the Conference unanimously recommends against the suggestion.

Respectfully,  
For the Conference

*TS*  
Clyde Tolson

*EAT*  
E. A. Tamm *CL*

RECORDED  
&  
INDEXED

cc - Mr. Clegg  
Mr. Hendon

*66-2554-5593*  
DEC 6 1946

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin *ab* \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*TS*  
DEC 6 - 1946

THE DIRECTOR

December 2,  
1946

*re*  
The Executives' Conference

~~PROPOSED SAC LETTER  
REGARDING PHYSICAL SURVEILLANCES~~

With Messrs. Harbo, Ladd, McCabe, Clegg,  
Hendon, Nichols, Tracy and Tamm in attendance,  
the Executives' Conference unanimously approved  
the attached proposed letter to all Special  
Agents in Charge which cautions them against  
inadequacies in the conducting of physical  
surveillances.

Respectfully,  
For the Conference,

*W*  
Clyde Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-50/BHT

Attachment

EAT:MAB

RECORDED & INDEXED  
EX - 33  
66-5594-5594  
31 31 DEC 4 1946

CC \* Mr. Hendon  
Clegg

62  
3 DEC 9 - 1946

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

THE DIRECTOR

NOVEMBER 18, 1946

JOINT COMMITTEE

SUMPTION #473

EMPLOYED: R. T. HARBO  
LABORATORY

*Executive Conference*

MEMBERS PRESENT: R. T. Harbo  
E. C. Hendon

E. Scheidt  
S. K. McKee

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5CIBW

EMPLOYEE SUGGESTS: The Joint Committee considered the question of whether it is desirable as a matter of policy to have police radio transmitters on non-Bureau frequencies in Bureau cars. At present 48 special radio units located in 13 different field offices have been approved for installation although several of these have not yet been purchased and installed. The offices having special equipment of this type were asked to submit a report setting forth specific instances in which the special equipment was of value. The Joint Committee considered the report from the field.

ADVANTAGES:

1. An Agent can by radio request assistance when he is alone in a car and needs the aid of a local officer.
2. In a fugitive case wherein the Agent is being assisted by local officers he can coordinate the search through the use of the radio transmitter in his car. This is alleged to be particularly helpful in rural areas where telephones are scarce. Most illustrations cited in support of this proposition involved searches for escaped prisoners-of-war in 1945.
3. The Agent can report by radio to local authorities any fires or motor vehicle accidents which he encounters while traveling.
4. Increases cooperation with local departments.
5. Enables a quick check of license plate numbers in surveillance cases.
6. After an Agent has been away from his automobile he can, upon returning, check with the central police radio station to ascertain whether there are any messages for him.

DISADVANTAGES:

- RECORDED  
EX-3531 INDEXED 66-2537-5595
1. Cost of installation and repair. The total cost for installation of a two-way radio unit amounts to \$570 whereas the cost for a receiver only is \$205.
  2. Agent may transmit information over the State or local radio which should not be furnished to such agency.
  3. Agents can communicate with the local agency by telephone where necessary. I doubt whether savings in telephone cost would equal the cost of installing and maintaining the transmitters.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: Mr. Clegg

6 - 1946

*RB*

4. The FM equipment is of the fixed-frequency type. In the event it is later desired to use it on a different radio frequency it will cost approximately \$100 per 2-way set to effect such change in the equipment.
5. Some letters from field offices have stated the 2-way radio would enable the SAC to supervise major cases while traveling in his car around the State. This suggests the danger of improper use of the equipment.

RECOMMENDATION: (1) The Committee unanimously believes that as a matter of policy the Bureau should approve the installation in Bureau automobiles of FM radio receivers designed to enable the field Agents to receive broadcast messages through a state police radio network. This could also be applied to a situation where all the time of an Agent, or a major part thereof, is spent in a metropolitan area which is covered by a local police department operating a FM radio transmitter. In each instance, the recommendation of the field would have to be supported by an adequate justification.

(2) Messrs. Scheidt, Harbo, and Hendon recommend that as a matter of general policy the Bureau approve no additional installations of radio transmitters on non-Bureau frequencies since the experience to date does not justify such expenditure.

Mr. McKee feels that the Bureau should adopt a liberal policy in authorizing the installation of two-way FM sets on non-Bureau frequencies.

#### EXECUTIVE CONFERENCE CONSIDERATION:

On November 25, 1946, the Conference composed of Messrs. E. A. Tamm, Ladd, Tracy, Nichols, McCabe, Clegg, Hendon, Glavin, and Harbo, unanimously approved the Joint Committee's Recommendation #1 above and unanimously approved the majority recommendation with reference to point #2.

RTH:AF

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Gurnea \_\_\_\_\_  
 Mr. Harbo \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

THE DIRECTOR

12/1/46

THE EXECUTIVES CONFERENCE

~~PERMITS AND APPLICANTS INVESTIGATION~~  
~~AND SPECIAL INQUIRIES~~

The Executives Conference today with Messrs. E. A. Tamm, Harbo, Wood, Clegg, Hendon, Tracy, Nichols and McCabe in attendance unanimously approved the attached Bureau Bulletin, which reiterates previous instructions to the field regarding the necessity for conducting complete and thorough investigations concerning departmental applicants and subjects of special inquiries of an applicant nature.

Respectfully,  
For the Conference

Clyde A. Tolson

E. A. Tamm

RECEIVED

Attachment

cc - Mr. Hendon  
Mr. Clegg

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/70 BY SP-5 CIP/ST

RECORDED  
&  
INDEXED

311

66-2554-5596

31 DEC 4 1946

EX - 35

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

56 DEC 9 - 1946

JR

THE DIRECTOR

11/18/46

THE JOINT COMMITTEE

SUGGESTION #464-E

EMPLOYEE: FORNEY D. MICHAEL  
CHIEF CLERK, CHARLOTTE DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 CJP/PH

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That a copy of the territorial allocation list be included in the Manual of Rules and Regulations.

ADVANTAGES: 1. Through the manual this would make the list available to all resident agencies for use in submitting rough draft reports.

DISADVANTAGES: 1. This is bulky in size and would take up a lot of room in the manual.  
2. Its use is not imperative to resident agents.  
3. The list is submitted to the field by bulletin when revised and bulletins are supplied to all Special Agents with the result that those agents who desire can insert a copy of the list in their manuals or otherwise retain it.

RECOMMENDATION: Unanimously unfavorable.

RCH:RJP

RECORDED

EXECUTIVES CONFERENCE CONSIDERATION:

INDEXED

66-2554-5597

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

EX-11

Clyde Tolson

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg

Mr. Hendon

DEC 6 - 1946



THE DIRECTOR

11/8/46

*rw*  
JOINT COMMITTEE

SUGGESTION #468

EMPLOYEE: SAC R. C. SURAN  
EL PASO DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 1/24/90 BY SP-5 CIB/BJ

MEMBERS PRESENT: R. T. Harbo  
R. C. Hendon

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: *\*in stead of serials by*  
That clerical employees be permitted to initial serials  
routed to them for filing. At the present time clerical  
employees are only permitted to fix their initials to exhibits.

ADVANTAGES:

1. In very routine matters there is no great reason why the serials should come back to a supervisory employee for initialing.
2. Some serials would get to the files quicker.

DISADVANTAGES:

1. The present practice affords more adequate supervision.
2. It would be almost impossible to catalogue those matters which a clerical employee should or should not initial.
3. The suggestion would lead to lax practices in some instances.

RECOMMENDATION: Unanimously opposed

RCH:ER

EXECUTIVES CONFERENCE CONSIDERATION:

*Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.*

*CLW*  
RECORDED  
&  
INDEXED *62-2554-5598*  
Respectfully,  
for the Conference

Clyde Tolson

*E. A. Tamm*

*OK*  
Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

DEC 6 1946

The Director

November 27, 1946

Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 12/2/90 BY SP-5 CIB/HF

The Executives Conference consisting of Messrs. Tamm, Tracy, Glavin, Ladd, McCabe, Clegg, Hendon and Nichols considered the recent communication of [redacted] wherein he outlines the request of the [redacted] to utilize the facilities of the [redacted] to send daily summaries of weather conditions to the [redacted].

b7D

The daily messages consist of approximately 35 words twice a day. At the present time we have two contacts between the [redacted] and the Bureau's radio station at Waldorf and Clinton. It would be a very simple matter to receive the material in Washington and relay it on to the [redacted]. It is felt that [redacted] might like to be of service to the [redacted].

b7D

The Executives Conference was unanimous in recommending suggesting as a possibility to [redacted] agreeing to undertake to relay the messages from the Bureau to the [redacted] which would be a very simple matter. The Conference recommendation was predicated on the point that it would strengthen our radio setup in that it would be furnishing an essential service to both the [redacted] and the [redacted].

b7D

Respectfully,  
For the Conference

Clyde Tolson

Edward A. Tamm

cc: Mr. Clegg  
Mr. Hendon

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

DEC 6 - 1946

RECORDED  
&  
INDEXED

66-2554-5599

THE DIRECTOR

11/18/46

THE JOINT COMMITTEE

SUGGESTION #464-C

EMPLOYEE: FORNLY E. MICHAEL  
CHIEF CLERK, CHARLOTTE DIVISION

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5CJ/DH

EMPLOYEE SUGGESTS:

That the Selective Service logs submitted with the Monthly Administrative Report be destroyed at the end of one year as is the Monthly Administrative Report. This log is maintained to cover "no card" Selective Service Cases in order that statistics relating to this group of cases may be included in the Monthly Administrative Report at the end of each month. The figures from the log following inclusion in the Monthly Administrative Report are no longer of any particular value except in way of reference should some isolated need arise. These records are not voluminous.

ADVANTAGES:

1. These logs are similar in nature and purpose to the Monthly Administrative Report. Uniformity in handling should exist.
2. They are statistical and not investigative in nature and serve no purpose after one year.

RECOMMENDATION: Unanimously favorable.

RCH:P

EXECUTIVES CONFERENCE CONSIDERATION:

RECORDED

&

INDEXED

166-2554-5600

Unanimously approved by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Hottel  
Quinn Tamm  
Nease  
Sandy

cc - Mr. Clegg

Mr. Hendon

56 DEC 6 - 1946

THE DIRECTOR

November 26, 1946

THE EXECUTIVE CONFERENCE

122  
USCICC  
RADIO MONITORING

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJB

The Communications Intelligence Coordinating Committee has, on several occasions, informally discussed the question of radio monitoring in the United States. Mr. Parsons, the FBI representative, has pointed out to them that we do not police the air waves to detect clandestine radio activity; that at present we are doing no radio monitoring; that any radio monitoring we have done in the past or might do in the future would be confined to specific radio circuits which involve a violation of law within our investigative jurisdiction.

A subcommittee of USCICC has prepared a tentative allocation of radio monitoring of clandestine activities in the United States among the participating agencies. The proposed allocation divides the responsibility among the Army, Navy, and FBI. Radio circuits designated for the FBI to monitor involve the following, when one or both of the radio stations is located in the United States: (1) Espionage; (2) Traffic of political agents who attempt to influence the politics of one nation for the benefit of another; (3) Circuits operated by persons seeking to contravene United States Federal laws; (4) Circuits not identified as to type but which are suspected of belonging to one of the foregoing categories.

The Conference composed of Messrs. E. A. Tamm, Ladd, Tracy, McCabe, Clegg, Hendon, Nichols, Glavin, and Harbo, considered this matter on November 25, 1946, and was unanimously in agreement with the following recommendations:

1. That no policing of the air waves to detect clandestine radio activity be undertaken by the FBI.

2. When the agencies responsible for policing the air waves (at present the Federal Communications Commission) detect any clandestine radio traffic which is suspected of involving espionage or a violation of any other Federal law within the jurisdiction of the FBI it should be referred to us and we will assume responsibility for subsequent monitoring of those circuits. This position is based on the fact that radio monitoring in such instances is in fact an integral part of the investigation of the violation within our jurisdiction and we cannot very well deny any responsibility for such activity. At the same time, the Conference recognized that our facilities are limited and that it would undoubtedly be necessary for us to ask assistance of other agencies with more extensive monitoring facilities in the event the maximum coverage of the clandestine radio circuit were desired, including such activities as radio direction finding.

3. That Mr. I. W. Conrad be designated as the FBI-liaison representative to consult with the Joint Intercept Control group which is the subcommittee of USCICC dealing specifically with radio monitoring activities.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECORDED  
INDEXED  
106-554-5601

4. That Mr. Conrad informally contact the Federal Communications Commission with a view to ascertaining their present radio monitoring activities and their policy in referring matters of interest to the FBI, since nothing along this line has been reported to the Bureau by that agency since the termination of the war.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

REH:AF

cc-Mr. Clegg  
Mr. Hendon

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

THE DIRECTOR

November 19, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 CIB/DM

The Executive Conference, consisting of Messrs. L. A. Tamm, Clegg, Ladd, Glavin, Nichols, Harbo and Tracy, considered the matter of collections made by various In-Service classes at Quantico for the purpose of additional magazines and a new combination radio-phonograph. It appears three In-Service classes recently contributed voluntarily a sum of money for magazines and a new radio.

Mr. Clegg was of the opinion the FBI should finance such matters. Special Agent R. J. Herby at Quantico has suggested he believed that the Agents would have a better feeling that Quantico is their school if they are permitted to make voluntary contributions.

The Conference was advised that the FBIRA has purchased the following equipment this year for Quantico: 3 dozen softballs, 1 dozen softball bats, 1 dozen softball gloves, 1 gross ping pong balls, 3 dozen darts, 3 footballs. These purchases amounted to approximately \$225.00. In addition, Mr. Remmerberger, Treasurer of the FBIRA, advised he has bills from Quantico for the payment of newspapers and magazines in the amount of \$103.03. This will be paid as soon as sufficient funds are available.

The Conference was advised that the FBIRA officers are of the opinion the FBIRA cannot afford additional expenditures at Quantico. The treasury is depleted at the present time and in view of the heavy demand on the FBIRA for Service Award Keys, rather close budget control is necessary. The Conference unanimously recommended that the FBIRA each year at the beginning of the year set aside a definite sum for use at Quantico in order that the Special Agent in Charge at Quantico might know exactly how much he can count on during the year for sports equipment and newspapers and magazines.

The Conference was unanimously opposed to collections from In-Service classes. If you approve, the FBIRA officers for 1947 will be appropriately contacted.

Respectfully,  
For the Conference

Clyde Tolson

L. A. Tamm

Mr. Clegg  
Mr. Hendon

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Ladd  
Mr. Glavin  
Mr. Nichols  
Mr. Harbo  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

THE DIRECTOR

12/2/46

EXECUTIVES CONFERENCE

CAPTAIN TILLMAN WINGFIELD DERRICK  
YORK COUNTY POLICE, SOUTH CAROLINA  
APPLICANT 34th SESSION FBI NA

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 12/24/90 BY SP-5 CJB/MS

The Executives Conference on 11/27/46, Messrs. Tolson, Glavin, Tracy, Hendon, E. A. Tamm, Hendon, McGuire, Ladd, McCabe and Clegg being present, considered the application of Captain Tillman Wingfield Derrick of the York County, South Carolina, Police.

The attached memorandum sets forth allegations made by a sheriff that Derrick accepted a \$300 payment to liquidate a \$150 fine. The fine was based on an arrest for illegal sale of whiskey in 1943 by one Jeff Porter who states that he knows \$300 was paid Derrick and the fine was \$150 and his brother, Will Porter, states that he paid Derrick the \$300. The court records show the final disposition included a fine of \$150 plus a probationary sentence.

Facts developed show that the applicant was assigned to the sheriff's office and the applicant was then removed from the sheriff's office to take charge as Captain of the Rural Police which the sheriff objected to and vigorously opposed, claiming that it was a political move in order that the Captain of Police might appoint those who are recommended by politicians.

Senator Britt was contacted by the Porters in order to get his assistance in having the fine reduced to \$150 and Senator Britt states that Derrick collected the \$150 at York, South Carolina and Senator Britt knows of no other funds being paid.

Senator Joseph R. Moss who nominated the applicant states he was an attorney for Porter at the time of arrest and that he knows nothing of an additional \$150 being paid but if it were paid he believes that it would have been paid to Senator Britt rather than to Derrick, the applicant, because Senator Moss has complete faith in the applicant.

John Porter, a nephew of Will and Jeff Porter, did not believe that Derrick would receive or would accept the additional \$150 and he states that his uncles, who were the defendants, were very close friends of the sheriff and would do anything the sheriff suggested in order to hurt Derrick.

Derrick personally states he received \$150 which he took to York, South Carolina and paid to the Clerk of the Court and that he did not receive any money in addition to the \$150 and he advises that Sheriff Moss conducts a smear campaign in each election in order to bring the Rural Police back under the Sheriff's office.

In view of the political motives involved and since it appears to be a determination of a question of fact as between two conflicting groups who

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Lindor  
Perrin  
Quinn Tamm  
Nease  
Jandy

DEC 10 1946




are politically in opposition to each other, the Executives Conference unanimously were of the opinion that the charges are not substantiated and that there is no reason to decline the acceptance of Derrick and it is believed he should be considered eligible to attend the Academy.

Respectfully,  
FOR THE CONFERENCE

CLYDE TOLSON

  
E. A. TAMM

  
HHC:HD

CC - MR. CLEGG  
MR. HENDON

THE DIRECTOR

11/18/46

THE JOINT COMMITTEE

SUGGESTION #464 (A)

EMPLOYEE: FOPLEY E. MICHAEL  
CHIEF CLERK, CHARLOTTE DIVISION

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJP/MP

EMPLOYEE SUGGESTS:

That section 6D (1) of the Manual of Rules and Regulations which states the rule as to how and when Special Agents are to submit daily reports should be revised to include the fact that such reports are to be destroyed after they have become one year old.

ADVANTAGES: 1. It would in one place show exactly what is done with daily reports.

DISADVANTAGES: 1. This would duplicate another section of the manual covering the destruction of daily reports and other administrative files.  
2. This section of the manual is designed to give instruction to the Agent as to his responsibilities in so far as the submission of daily reports is concerned and relates to the preparation and maintenance of daily reports and not the destruction thereof.  
3. If this rule were amended as suggested, to be consistent every other rule relative to the preparation and maintenance of administrative records would have to be amended to reflect the period after which they are destroyed.  
4. Section 6J of the manual covers the destruction of all administrative files and records.

RECOMMENDATION: Unanimously opposed.

RGH:RBY

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

RECORDED  
& 334  
INDEXED  
EX - 33

166-2554-5604  
11 18 46

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Clegg  
Mr. Hendon

THE DIRECTOR

November 15, 1946

THE JOINT COMMITTEE

SUGGESTION #461

EMPLOYEE: K. R. McINTIRE  
TRAINING AND INSPECTION DIVISION  
SEAT OF GOVERNMENT

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/ST

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That unless special reason exists therefor memoranda not be submitted on sources of information by Special Agents but that Special Agents dictate the source of information card.

ADVANTAGES: 1. These memoranda serve no purpose since all necessary information can be incorporated directly on the source of information card in a concise manner.  
2. It will save unnecessary filing and filing space.  
3. The index card for the indices can be prepared from the source of information card as easily as from the memoranda.

DISADVANTAGES: None.

RECOMMENDATION: Unanimously favorable and that in addition instructions be issued that such memoranda that are contained in many offices in volume should now be destroyed.

RGH:PAJ

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Clegg  
Mr. Hendon

Mr. Hendon

Mr. Quinn Tamm

Mr. Nease

Miss Gandy

E. A. Tamm  
RECORDED  
&  
INDEXED

EX-36

166-2554-5605  
RECORDED  
37 DEC 5 1946

THE DIRECTOR

11/18/46

JOINT COMMITTEE

SUGGESTION #258

EMPLOYEE: RACHEL L. GALLAVAN  
BIRMINGHAM DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/40 BY SP-5 CJB/AY

MEMBERS PRESENT: R. T. Harbo  
R. C. Hendon

EMPLOYEE SUGGESTS: That the investigative files on Bureau applicants be destroyed after a period of five years.

ADVANTAGES:

1. This would save space generally in the office.
2. There is infrequent cause for referring to these files after they have become this old.
3. In unusual situations the field could consult the Bureau where the material would be permanently retained.

DISADVANTAGES:

1. It would set up a special rule as to these types of files which is not warranted.
2. The amount of space to be saved is small in relation to the amount of filing space in any field office.
3. These files are of value as reference material similar to other files in the office and to the great number of personnel investigations which will soon confront the Bureau in connection with the Atomic Commission work and the CIG investigations references will probably be made more frequently to these files.
4. The amount of information contained in the files at the Seat of Government in many instances is not nearly as complete as that in the field office files, particularly with reference to the applicant investigations made in the last few years since they are reported by teletype or memorandum. The Bureau's files are not as complete as the field files wherein are maintained the Agents' notes.
5. Derogatory information relating to Bureau applicants should not be destroyed in view of the danger of a possible oversight in future investigations incident to reapplications. Neighbors who furnished derogatory information initially might not be available or in a position to supply such information at the time of a later investigation.
6. Such a project might logically entail a review of index cards with the placing of notes thereon to reflect the date when the file was destroyed which would add to the clerical effort necessary in achieving this saving of space.
7. It is doubtful that the saving of space warrants the necessary expenditure of clerical time.
8. The information contained in the field office files relative to Bureau applicants might be useful in connection with future dealings with the applicant on the part of the field office.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECOMMENDATION: The Joint Committee points out that this matter was referred to 9 representative SACs, 8 of whom were in favor of destruction, with SAC McKee opposing, although each indicated that references from time to time were made to the files.

cc: Mr. Clegg  
Mr. Hendon

EX-103 INDEXED 6-2554-5606

JOINT COMMITTEE RECOMMENDATION: Unanimously that these files not be destroyed after they have become five years old but that they be retained similar to all other files in the office.

EXECUTIVES CONFERENCE CONSIDERATION: The Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance, unanimously agreed with the recommendation of the Joint Committee.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

ROH:DW

72845

11/8/46

MEMORANDUM FOR MR. NICHOLS

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 12/24/90 BY SP-5 CJB/MP

It is respectfully requested that Mr. Renneberger's Section make up form letters exactly like the letters attached hereto. These letters are addressed to the various editors of publications carrying photographs and descriptive data of fugitives wanted by the FBI. In view of the rapid apprehension of many of our fugitives, it is oftentimes necessary for a typist to write three complete sets of these letters in one week. By having the name of the individuals and the complete addresses, along with the usual paragraph and closing, printed it will then only be necessary for the typist to fill in the name of the fugitive or fugitives apprehended, address an envelope, and it will be ready to mail. This will save a tremendous amount of typist's time in the period of a year. The typist assigned to do this job is Miss Lockwood, who types index cards and other work in the Library, and about three mornings each week she has to spend the entire morning typing up these letters which are nothing more than typed form letters. I do think this is an economical move on the part of the Bureau and recommend that it be done immediately.

Respectfully,

M.A. Jones

JJM:RC

11/12/46 - Approved by the Executive Conference consisting of Messrs. Tolson, Rosen, Long, Ladd, Clegg, McGuire, Hendon, E. A. Tamm, Tracy and Glavin.

RECORDED

66-2554-5607  
FBI  
NOV 15 1946

11/28

THE DIRECTOR

11-13-46

JOINT COMMITTEE

SUGGESTION #411

EMPLOYEE: E. E. CONROY  
NEW YORK DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/94 BY SP-501 BHR

MEMBERS PRESENT: R. T. Harbo  
R. C. Hendon

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That the attached changes in Section 19 of the  
~~Manual of Instructions~~ dealing with conspiracy investigations  
be made. The Committee was unanimous in recommending that  
Section 19-B "Essential Elements" have added the following:

"An overt act is not necessary to prove con-  
spiracy to violate the Selective Service and  
Training Act of 1940."

RECOMMENDATION: This is the only exception to this general proposition and  
should be shown in the Manual. The Committee was unanimously  
opposed to all of the other suggestions in the belief that  
they added nothing to the Manual as presently constituted,  
being principally minor changes back and forth in the  
arrangement of sentences and wording.

RCH:LR

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on November 27, 1946, with Messrs. Tolson,  
Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in  
attendance, unanimously approved the recommendation of the Joint  
Committee.

Respectfully,  
For the Conference

Clyde Tolson

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon  
62  
56 DEC 9 - 1946

E. A. Tamm  
RECORDED  
&  
INDEXED  
EX-69

66-2554-5608



THE DIRECTOR

12/2/46

EXECUTIVES CONFERENCE

FBI NATIONAL ACADEMY ASSOCIATES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BWP

The Executives Conference on 11/27/46, those present being Messrs. Tolson, Glavin, Tracy, Hendon, E. A. Tamm, Hendon, McGuire, Ladd, McCabe and Clegg, considered the attached report on the activities of the Board of the FBI National Academy officers who met in Washington on November 23.

It is observed that the group unanimously recommended a retraining school to begin September 29 and conclude October 3, 1947, to coincide with the final week of the final class which will be in session during the year 1947 in Washington. The board members voted unanimously to finance their own entertainment program which would include Dutch Treat Luncheons and a general banquet. There is also a reception scheduled for Monday afternoon, the first day of the retraining school, at 4:30 PM, which will be a Dutch Treat affair and only graduates of the Academy and the Director and supervising officials of the Bureau will be represented in order to renew acquaintances. Major Harvey Callahan of the Washington Police Department was appointed Chairman of the Committee on Arrangements.

Secretary Thomas Ryan of the Buffalo, New York Police Department advised that he is handling approximately 6,000 pieces of outgoing mail per year and estimates about 2,000 more before the end of the year, including Christmas Cards. He announced that although the Buffalo Office had been very gracious in offering services as the Director had agreed, he had personally found that the stenographers had a great deal of work on their books and he always felt that he was imposing on the stenographers and too, he is at his office at the police department and he finds it inconvenient and frequently impossible to leave his office to go to the FBI Office and he doesn't want to request the stenographer to come to his office. A recommendation made by him was approved for him to spend up to \$100 per month until the next reunion next October for clerical assistance. He also indicated his belief that a regular Executive Secretary should be authorized at the next annual meeting (September 29 to October 3, 1947) to handle correspondence; write letters collecting dues and, in general, to manage the affairs of the Associates.

The Conference recognized that there would be problems involved in the event an Executive Secretary were selected as he might make decisions inconsistent with the Bureau's wishes and this might develop an inclination to find sources of income, including contributions and advertisements, or that there might be other undesirable trends if this development occurred.

The Conference therefore unanimously recommended as follows:

1. That the Bureau make plans to hold a retraining school on the dates indicated with the understanding that the entertainment functions would be on a Dutch Treat "pay as you participate" basis and that a constructive program of

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

hnc:hd

INDEXED

66-2554-5609

training be developed and that the Bureau offer its fullest cooperation in making arrangements and plans for the retraining school and reunion. It is noted that one full day would be devoted to a business session including modification of the constitution, election of officers, and the like.

2. That the Bureau notify the officials of the Associates that it would willingly receive here at Washington all correspondence addressed to the Associates; prepare replies for the signature of the appropriate officials; that it would even type up notices for the signature of the proper official of the Associates for the collection of dues, and that it would perform full secretarial and "Executive Secretary" service for the associates even if it required a full-time stenographer to perform such duties.

The proper officials will be so advised if the Director approves.

It may be noted that in accordance with the suggestion from the Executives Conference, they proposed an amendment to the Constitution eliminating all honorary memberships completely.

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson

E. A. Tamm

hho:hd

CC - Mr. Clegg  
Mr. Rendon

November 15, 1946

SUGGESTION #459

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

ADVANTAGES: 1. Photographs of I.O. fugitives would be available in all instances to each Agent for display to individuals contacted.

2. This might result in some apprehensions.

RECOMMENDATION: Unanimously opposed.

RCH:PJP

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5ci/bmz

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. 1  
RECORDED  
&

INDEXED

EX-4 31

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Hurkea  
Perts  
Quinn  
Tamm  
W.C. Clegg  
W.D. Ladd

Mr. Clegg  
Mr. Hendon

THE DIRECTOR

11/18/46

THE JOINT COMMITTEE

SUGGESTION : #464-D  
EMPLOYEE: Forney E. Michael  
Chief Clerk, Charlotte Division

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That section 13D (2) of the Manual of Files and Regulations providing that letters requesting investigation be sent to Auxiliary Offices in duplicate be changed to provide that when copies of such letters are sent they also be sent in duplicate.

ADVANTAGES: 1. This would be specific in requiring that letters and copies of letters be sent in duplicate, where investigative action was requested.

DISADVANTAGES: 1. The present provision is sufficiently broad to require that copies of letters also be sent in duplicate and the purpose to be served does not warrant the expense and difficulty required by a manual change.  
2. The exercise of common sense should preclude the necessity of making any change in this manual.

RECOMMENDATION: Unanimously unfavorable.

RCH: P.J.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/80 BY SP-5ci/bm

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Harbo  
Mr. Hendon  
Mr. McGuire  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

DEC 9 - 1946

cc - Mr. Clegg  
Mr. Hendon

THE DIRECTOR

November 27, 1946

S. J. TRACY

*ps*

*b*

The Executive Conference, consisting of Messrs. Tolson, E. A. Tamm, Clegg, Glavin, Ladd, Nichols, Rosen, Harbo, Hendon and Tracy considered the attached proposed form letter to be used in the Identification Division.

The Identification Division is presently handling all prints, regardless of their nature, as criminal prints if they are received on the criminal form. It is proposed that the form letter attached be sent in each instance to the contributor advising that the fingerprint card appears to be an applicant, a personal identification card, or an application for a license instead of a criminal arrest. It is hoped by the use of the form letter to encourage contributors to use the ~~proper~~ form in submitting fingerprints.

If you approve, the form letter will be printed and placed in use in the Identification Division.

Respectfully,  
For the Conference

*OK*  
Clyde Tolson

*EO*  
E. A. Tamm

cc - Mr. Clegg  
Mr. Hendon

Attachment

SJT:db;obp

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CJB

*clp*

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Miss Gandy	_____

*A-4*  
EX-11

INDEXED  
311

66-3554-5612

November 15, 1946

THE DIRECTOR  
THE JOINT COMMITTEE

SUGGESTION #460  
EMPLOYEE: WILLIAM V. CLEVELAND  
ASAC, NORFOLK DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 02/26/90 BY SP-5 CIP/DPF

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That offices of origin, upon the apprehension of a deserter, be permitted to close the case by memorandum without submitting an investigative report.

ADVANTAGES:

1. Any necessary information for future reference can adequately be covered by a memorandum.
2. Such reports are not necessary for the Seat of Government since no reports in deserter cases are submitted to the Bureau.
3. In those small percentages of instances where the Army might subsequently request a report covering the apprehension the material can be furnished by letter or if desirable the report can then be prepared.
4. It would save time necessary in the preparation of a report.

DISADVANTAGES: 1. In some instances it might be necessary to retype material into report or letter form for transmittal to Army authorities.

RECOMMENDATION: Unanimously favorable and that a bulletin to this effect be sent to the field.

RGH:PR

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Quinn Tamm  
Nease  
Jandy

DEC 12 1946

cc - Mr. Clegg  
Mr. Hendon

RECORDED  
INDEXED  
E. A. Tamm

6-254-5613

THE DIRECTOR

11/12/46

JOINT COMMITTEE

SUGGESTION 470

EMPLOYEE: SA ARTHUR F. WILLIAMS  
NEWARK FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/HF

MEMBERS PRESENT: R. T. Harbo E. Scheidt  
R. C. Hendon S. K. McKee

EMPLOYEE SUGGESTS: That files be set up in the Newark, Philadelphia, and New York offices for the recording of all property in excess of \$50 in value which is stolen, recovered, or apparently surreptitiously offered for sale, each file to contain identical information for the use of the field divisions concerned and for the further use of law enforcement agencies in the areas, the information to be contributed both by field division personnel and police departments.

~~NATIONAL STOLEN PROPERTY FILE~~

ADVANTAGES:

1. This would provide a centralized recording of all property involved in thefts for the benefit of the Bureau and local law enforcement organizations permitting coordination between recoveries and thefts.
2. This would tend to promote cooperation between the Bureau and local agencies.
3. Leadership in this field would be taken by the Bureau.
4. Daily bulletins prepared by individual police departments are not the subject of wide distribution.
5. It is felt that information received for inclusion in this field could be forwarded to the Bureau in many instances in order to build up the National Stolen Property File.
6. It is believed that the adoption of this suggestion would result in the receipt of many new cases with respect to Theft from Interstate Shipments and Theft from Government Property cases.

DISADVANTAGES:

1. This, in effect, is an extension of the National Stolen Property File maintained at the Bureau and would tend to interfere with the operation of the National Stolen Property file.
2. A tremendous amount of administrative effort would be required in the collection, compilation, and maintenance of this material.
3. It would be most difficult in so far as a large majority of such property is concerned to identify it from the records maintained due to lack of real identifying data, such as serial numbers.
4. Progressive police departments prepare daily bulletins for the use of the members of their department and for neighboring departments which include, among other items, the description of property stolen.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon

RCM:EM

RECORDED  
INDEXED

166-2557-5614  
37 DEC 8 1946



5. The proposal is unsound in theory <sup>relying</sup> ~~since~~ as it does upon 3 files which duplicate each other instead of one master file which is now maintained in the National Stolen Property File in Washington. The possible benefits which might be derived from the maintenance of such files do not begin to justify the vast amount of effort and expense which would be entailed in the maintenance of such files.
6. The Bureau would have absolutely no interest in the information except in the smallest percentage of cases.
7. If stolen property is of such a nature as it cannot be identified, it is unlikely that any benefits would be derived from listing it in any file; if the stolen property can be identified, it should be listed in the National Stolen Property File instead of a local file.
8. This would be a constantly recurring headache due to the decisions which would have to be made as to when material listed in the file had become obsolete.

RECOMMENDATION: Messrs. Scheidt, Hendon, and Harbo opposed; Mr. McKee in favor.

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executive Conference on November 27, 1940, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

THE DIRECTOR

11/13/46

JOINT COMMITTEE

SUGGESTION #408

EMPLOYEE: SAC E. E. CONROY  
NEW YORK DIVISION

MEMBERS PRESENT:

R. T. Harbo  
R. C. Hendon

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That the attached changes be made in Section 13 of the Manual of Instructions dealing with ~~assaulting~~ and killing of Federal officers. These suggestions appear to involve largely merely the changing of the arrangement of sentences and the wording of the Manual without adding anything of value or the elimination of material which the Committee felt should be retained. Therefore, the Committee felt that the proposed changes were no improvement and are opposed to making the suggested changes.

RECOMMENDATION:

ES:ER

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon

ALL INFO CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5ci/bny

62  
DEC 9 - 1946  
EX-68

166-2554-5615

THE DIRECTOR

11/15/46

JOINT COMMITTEE

SUGGESTION #415  
EMPLOYEE: E. E. CONROY  
NEW YORK DIVISION

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 C101

MEMBERS PRESENT: R. T. Harbo E. Scheidt  
R. C. Hendon S. K. McKee

EMPLOYEE SUGGESTS: That Bureau jurisdiction in stowaway cases which involve aliens be relinquished to the Immigration and Naturalization Service.

ADVANTAGES:

1. It would eliminate duplication since the Immigration and Naturalization Service takes these aliens immediately into custody and for purposes of deportation must obtain the same information which the Bureau must obtain in handling the violation of the stowaway statute.
2. United States Attorneys in the majority of these cases decline prosecution in favor of deportation.

DISADVANTAGES:

1. The stowaway violations come under a specific Federal criminal statute separate and apart from the immigration laws and are properly under the Bureau's jurisdiction.
2. The Bureau in the past has demanded jurisdiction over this violation and been supported therein by the Department.
3. Stowaway cases have been a good source of statistics in the past, whereas in some classifications of cases there has been a decrease in convictions. With respect to stowaway cases there has actually been an increase in past years.

RECOMMENDATION: Unanimously unfavorable.

RCH:ER

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executive Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon

THE DIRECTOR

11/18/46

JOINT COMMITTEE

SUGGESTION #420

EMPLOYEE: SA L. A. HINCE

TRAINING & INSPECTION DIVISION

MEMBERS PRESENT:

R. T. Harbo  
R. C. Hendon

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That the following revisions be made in Section Two of the Manual of Instructions dealing with arrests, Searches, and Seizures:

1. A short paragraph should be placed under Section 2A-1 to explain that the phraseology "immediately taken before a committing officer" is now interpreted to mean "without unreasonable delay" inasmuch as the Supreme Court rules are taken to supersede any conflicting language in previous legislation.
2. That section 2A-(2) can be omitted. It deals with the powers of marshals and deputies and is not particularly significant.
3. That the following paragraph should be added as 2B(5): "Warrants can be addressed generally so that they may be served by any authorized officer. The Department of Justice suggests addressing warrants to 'any United States Marshal or any other authorized officer'."
4. In the second line of 2C-(1) and 2C-(2) the three words "in the district" should be deleted inasmuch as the present rules make warrants wherever issued of good standing in other districts.
5. That Section 2M(1) be revised as follows: "If, upon a warrant issued on an indictment or an information, a person is arrested in a judicial district other than the one in which the warrant was issued but in the same state or, if arrested in another state but at a place less than one hundred miles from the place where the warrant was issued, the person arrested may be taken before the district court in which the prosecution is pending or, for the purpose of admission of bail, before a commissioner in the district of arrest. If the place of arrest does not fall within the foregoing geographical limitations or, regardless of place, if the arrest is upon a warrant issued upon a complaint or without a warrant, prior to transporting a prisoner from one judicial district to another, a waiver of removal should be secured from the prisoner or he should be arraigned and given a removal hearing."

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: Mr. Clegg

Mr. Hendon

RMH:BN

RECORDED

INDEXED

66-2554-5617

6. Section 2D-(6) delete the words "as noted in Section 2-A."

ADVANTAGES:

1. All of these suggestions improve this section and bring it up to date in keeping with new rules of Federal criminal procedure.

DISADVANTAGES:

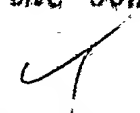
None

RECOMMENDATION: Unanimously favorable

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference on November 27, 1948, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

  
Clyde Tolson

  
E. A. Tamm

THE DIRECTOR

11/18/46

JOINT COMMITTEE

4.0  
SUGGESTION 467  
EMPLOYEE I. W. CONRAD  
LABORATORY

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 12/26/94 BY SP-5 CJB/HF

MEMBERS PRESENT: R. T. Harbo E. Scheidt  
R. C. Hendon S. K. McKee

EMPLOYEE SUGGESTS: That the Bureau utilize male dispatchers at the FM  
250 watt field office stations at New York, Washington,  
Detroit, and Los Angeles and that these men be chosen from  
former radio monitoring personnel.

ADVANTAGES:

1. It is alleged that Special Agents in two-way radio cars would respond more favorably to a male voice than to instructions issued by a female.
2. It is alleged that the male voice is superior in clarity and carrying quality over the air.
3. It is alleged that males are more prone to be level headed in handling dispatching duties during emergency periods.

DISADVANTAGES:

1. The female employees presently assigned are trained in the operation of Bureau telegraph stations. Such stations are located in each of the four offices and, therefore, employees so qualified must be assigned to the office. At present the Bureau has a surplus of female radio operators and they should be assigned to the available radio positions.
2. The male employees who were formerly radio monitors are now generally assigned to technical surveillances, thus making it unnecessary to assign Agents to those duties. Therefore, this is the most economical arrangement.
3. The alleged superiority of the male over female employees as has been indicated is questionable at best.
4. In the event of an urgent investigative activity which involves the use of the radio station, an Agent or a supervisor will in all probability temporarily serve as the dispatcher.

RECOMMENDATION: Unanimously unfavorable.

RTH:ER

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously unfavorable on November 25, 1946,  
by Messrs. E. A. Tamm, Ladd, Tracy, McCabe,  
Clegg, Hendon, Nichols, Glavin, Harbo.

RTH:AF

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Hennington  
Quinn Tamm  
Nease  
Gandy

DEC 10 1946

cc: Mr. Clegg  
Mr. Hendon

INDEXED & INDEXED 66-2557-5618

RD ✓

THE DIRECTOR

11/13/46

JOINT COMMITTEE

SUGGESTION #336

EMPLOYEE: MISS DOROTHY T. BRACKEN  
NEW YORK FIELD DIVISION

MEMBERS PRESENT: R. T. Harbo E. Scheidt  
R. C. Hendon S. K. McKee

EMPLOYEE SUGGESTS: That the attached form be adopted for use by field offices on the leased line teletype circuit.

ADVANTAGES:

1. This form on one page handles all of the necessary information previously requiring two pages of the old type form.

DISADVANTAGES:

None

RECOMMENDATION: Unanimously favorable.

CRCH:ER

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously approved by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

RECORDED  
&  
INDEXED

EX - 28

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: Mr. Clegg  
Mr. Hendon

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/50 BY SP-5 CIB/OK

58 DEC 11 1946

62-154-5619



THE DIRECTOR

JOINT COMMITTEE

SUGGESTION #469

EMPLOYEE: SAC N. H. MCCABE  
INDIANAPOLIS FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/91 BY SP-5 C/BH

11/12/46

MEMBERS PRESENT:

R. T. Harbo  
R. C. Hendon

Edward Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That offices be permitted to administratively close an unknown subject NMVTA case notwithstanding the fact that the Bureau has been furnished copies of previous investigative reports.

ADVANTAGES:

1. It would eliminate the necessity for preparing a report for the sole purpose of closing a case, saving Agent, stenographic, and clerical time, both in the field and at the Seat of Government.

DISADVANTAGES:

1. Where investigative reports have been submitted to the Bureau the files should be complete in showing that the case has been closed; otherwise it cannot be supervised.
2. Closing reports in this type of situation can easily be prepared and the number is not voluminous.
3. Complete files even in unknown subject cases are of value at the Seat of Government in the supervisory development of ring cases.
4. Closing reports in this type of situation would tend to cause a closer review of the file to insure that the case was being properly closed than would be the case if they were closed administratively.

RECOMMENDATION: Unanimously opposed.

ICH:ER

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

RECORDED  
&  
INDEXED

66-2554-5626

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

Mr. Hendon

DEC 9 - 1946

THE DIRECTOR

11/18/46

THE JOINT COMMITTEE

SUGGESTION #464 (B)

EMPLOYEE: FORNEY E. MICHAEL  
CHIEF CLERK, CHARLOTTE DIVISION

MEMBERS PRESENT:

R. C. Hendon  
R. T. Harbo

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS:

That section 6-I (26) of the Manual of Rules and Regulations be amended to include the provisions that "95 Laboratory Matters" file be maintained on each law enforcement agency as is done for (1) - Training Matters; (32) - Identification Matters; (33) - Uniform Crime Reporting Matters and (94) - Research.

ADVANTAGES:

1. The same reason exists for having an individual laboratory file on each department as exists for having an individual file on the other classifications since all cover the relationship with the particular law enforcement agency.
2. This would provide a logical place for file laboratory matters relating to particular departments.

DISADVANTAGES:

1. There is no great need for such files due to the small volume of material relating to Laboratory matters involving any particular police agency.
2. Copies of laboratory reports forwarded by the FBI Laboratory to individual law enforcement agencies are no longer supplied to field offices as a matter of policy by the Bureau and are only received in exceptional cases. It is felt that in these isolate instances that they might well be properly filed either in 95-0 or the research files as to the Departments concerned.

RECOMMENDATION: Messrs. Harbo, Scheidt and Hendon were in favor of the suggestion.  
Mr. McKee was opposed.

RCH:PO

EX-4

RECORDED  
INDEXED  
64

66-2554-5621

EXECUTIVE CONFERENCE CONSIDERATION:

Messrs. Tolson, Tracy, Tamm, McCabe, Clegg, Ladd, McGuire and Glavin were opposed to the suggestion in the belief that there was insufficient material to require the maintenance of a separate file in the 95 classification covering Laboratory matters for each Police Department. They felt this was particularly true in view of the elimination of the 95 classification.

Mr. Clegg  
Mr. Hendon


DEC 11 1946 240

WAT

of the rule requiring the forwarding of Laboratory reports to each field office covering submissions from the Police Departments in its territory.

Messrs. Harbo and Hendon were in favor of the suggestion upon the basis that there of course would be no requirement that in every instance a 95 file be opened but that such would be opened when there were Laboratory matters to put therein. They were of the belief that this would arise almost as frequently as the need would arise for the placing of Identification matters in a separate 32 file or the placing of Uniform Crime Report matters in a separate 33 file. They were of the belief that in the interest of uniformity a separate file for Laboratory matters should likewise be maintained on each law enforcement agency.

Respectfully,  
For the Conference

  
Clyde Tolson

  
E. A. Tamm

THE DIRECTOR

11/8/46

THE JOINT COMMITTEE

SUGGESTION #466  
EMPLOYEE: KENNETH S. LAY  
FBI LABORATORY

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIP/mj

MEMBERS PRESENT: R. T. Harbo  
R. C. Hendon

E. Scheidt  
S. K. McKee

EMPLOYEE SUGGESTS: That the Bureau adopt a uniform phonetic alphabet to be utilized in spelling out names in Bureau telephone or radio-telephone messages. The employee points out that the Army and Navy use a standardized phonetic alphabet in which the word "Able" is always used to make it clear that the letter "A" is referred to.

ADVANTAGES:

1. The use of such an alphabet known to all Bureau employees would leave no room for doubt in the spelling of names.
2. The use of such an alphabet would eliminate any verbage in spelling out names.

DISADVANTAGES:

1. Every employee would have to memorize the 26 standardized words.
2. More time would be lost while employees stopped to think what the word representing a certain letter is than would be saved by the standardization.
3. The same principles are already being followed without a formalized system.
4. Other words than the ones suggested would be just as effective in this respect.

RECOMMENDATION: Unanimously opposed.

RCH:ER

EXECUTIVE CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

RECORDED  
INDEXED

EX - 26

64 66-2554-5622  
Clyde Tolson

E. A. Tamm

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc: Mr. Clegg  
Mr. Hendon

THE DIRECTOR

THE EXECUTIVES CONFERENCE

12/4/46

ASSISTANT CHIEF LOUIS MILICI  
PROTECTION DIVISION  
PUBLIC BUILDINGS ADMINISTRATION  
WASHINGTON, D. C.  
CONTEMPLATED POLICE SCHOOL

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/80 BY SP-5 CIB/DP

Assistant Chief Louis Milici, Protection Division of the Public Buildings Administration, has requested assistance in a police training school for his Protection Officers of the Public Buildings Administration. The Bureau accepted an officer from that organization in the FBI National Academy, an officer Joseph J. Krell, graduate from the 32nd Session. Mr. Milici wants to know if it would be possible for the diplomas, which he will issue, to bear the phraseology indicating the school was conducted "In cooperation with the FBI" as is indicated on certificates of attendance for those who attend field police schools.

He also inquired if certain of the instructors of the Bureau could participate in their program of training on subjects which were specially selected.

The Executives Conference on November 25, 1946, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg, recommended unanimously that the phraseology indicated be permitted on the diplomas issued by the Public Buildings Administration and that members of our instruction staff be permitted to participate in their school.

Respectfully,  
For the Conference

Glyde Tolson  
RECORDED &  
INDEXED

EX - 26

E. A. Tamm

65-16-2554-5623

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

HHC:FPJ

THE DIRECTOR

12/3/46

THE EXECUTIVES CONFERENCE

MONTHLY PISTOL PRACTICE

The Executives Conference on November 25, 1946, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg, considered the procedure followed in the monthly pistol practice in the indoor range by supervisors and WFO Agents in Washington. Tours usually reach the range shortly after 10:00 A.M. and frequently continue until 5:30 in the afternoon. This places a definite limitation upon the use of the indoor pistol range and a suggestion was made by SAC Sloan and Supervisor J. S. Rogers that supervisors at the Seat of Government not be required to engage in monthly pistol practice and that the period from 9:00 - 10:00 A.M. be made available for WFO Agents to receive their monthly practice.

The Executives Conference did not approve the suggestion. Instead they recommended that the WFO Agents be required each month to fire the prescribed course when they are not on the outdoor range and second that as for the supervisors at Washington they be scheduled to appear in the range over a 60 day period during the 5 months when they are not required to fire on the outdoor range. This, it is believed, would make it possible for WFO Agents to meet the requirements monthly and for the supervisors at Washington to meet the requirements once each 60 days covering the period when they do not take firearms training at Quantico.

Respectfully,  
For the Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 CIP/MS

Clyde Tolson

E. A. Tamm

RECORDED  
&  
INDEXED

EX-4

54

66-2854-5624  
DEC 6 1946

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Hendon  
Mr. Clegg

DEC 11 1946

THE EXECUTIVES CONFERENCE

2

DEC 10 1946



THE DIRECTOR

12/3/46

THIS IS CONTAINED WITHIN

RECEIVED CHIEF OF POLICE  
FEDERAL BUREAU OF  
INVESTIGATION  
WASHINGTON, D.C.  
THE NATIONAL ACADEMY OF SCIENCES

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 12/26/90 BY SP-5 GJH/BJ

The Executive Conference on November 25, 1946, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg, considered the application for Lieutenant Charles Follett of Bangkok, Siam to attend the FBI National Academy. The attendance of this individual was recommended unfavorably by the Executive Conference on February 25, 1946 at which time he desired to take a full year's course of training. On July 30, 1946 the Bureau received a formal request from the Director General of the Police Department of Bangkok requesting that this officer be permitted to attend the Academy for a period of six months to a year.

The Bureau is now in receipt of a formal application which, however, is signed by Follett. The conference unanimously recommended unfavorably. First the January session of the Academy is already filled to capacity with pending invitations and applications and secondly it was believed undesirable for the Bureau to accept this individual due to the unsettled world conditions and the lack of desire to impart American methods to a representative from Siam.

The recommendation of the conference was unanimously unfavorable.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

166-2554-5626

31 DEC 6 1946

RECORDED  
&  
INDEXED

EX-28

cc - Mr. Hendon  
Mr. Clegg

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

SAC, Seattle

November 18, 1946

Director, FBI

## SUGGESTED CHANGE IN FBI HANDBOOK

Reference is made to the suggestion submitted by Special Agent Emory E. Bundy of your office by letter dated September 4, 1946 concerning "Suggested Changes in the FBI Handbook." It is not felt that the provisions of Part one, Page 14, last paragraph of Section 23 and Part One, Page 31, Section 51-K are inconsistent. The use of routing slips in returning an unnecessary report is interpreted as in the nature of a follow-up in that particular case. It is not believed that the two provisions cause any confusion nor is there sufficient warrant for revision.

With reference to Section 55 of Part one it is felt that the present instructions relative to the preparation of summary reports adequately reflect the Bureau's desires and policies. The first sentence indicates that a summary report for other than prosecutive purposes may be prepared in any office at the discretion of the SAC and it is not intended to limit this privilege to the office of origin as you suggest in your proposed provision. Further, as a general rule it is believed that summary reports whether for prosecutive or investigative purposes should be prepared with the first page on the regular pink form.

Approved by the Executives Conference on 11/27/46,  
with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire,  
Clegg, Ladd McCage, Hendon and Glavin in attendance.

COMMUNICATIONS SECTION  
DEC 3, 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/70 BY SP-5 C. B. H.

RCH:PJ

Approved by Joint Committee 10/25/46, those present  
being Messrs. Hendon, Harbo, Scheidt and McKee.

RECORDED

48 DEC 9 1946

EX-18

501-2

ORIGINAL FILED IN 66-11102

The Director

12/5/46

*110*  
The Executives Conference

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIPM

The Executives Conference consisting of Messrs. Tolson, Glavin, Harbo, Tracy, E. A. Tamm, Hendon, Clegg, Ladd, McCabe and Nichols considered the suggestion of Mr. Nichols that the summary of the receipt and disposition of selective service cases by field offices from October 16, 1940, through September 30, 1946, be furnished to the various field offices inasmuch as the field offices frequently are requesting this summary information in connection with press inquiries.

There were two views expressed by the conference. Messrs. Ladd and Nichols favored sending out the material since it had already been prepared. The remaining members of the conference were opposed to sending it out. All members of the conference were unanimous in recommending that the tabulation of this data by field offices in the future be discontinued.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

CC - Mr. Hendon

CC - Mr. Clegg

LBN:MP

RECORDED

&  
INDEXED

EX-30

66-2554-5628

*MP*

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

240  
65 DEC 11 1946

THE DIRECTOR

December 3, 1946

22  
The Executive Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-50/PR

At a meeting of the Executive Conference on Tuesday, December 3, 1946, attended by Messrs. Tolson, Glavin, Nichols, Clegg, Harbo, Hendon, Tracy, McCabe and Ladd, the Conference was advised of the recommendation of SAC Hood to the effect that the Bureau locate an applicant whose background is sufficiently well known to the Bureau that an investigation would not be necessary and preferably a veteran who has not been employed by the Bureau and that he be approached for the purpose of subsidizing him for the long-range purpose of having him build himself up in the Communist Party so that in a number of years he could work himself into high party circles. Mr. Hood was of the opinion that if such a veteran were enrolled in school and became active in veterans and Communist circles, that in a number of years he might be able to work himself into a key position in the Communist Party. Mr. Hood points out that he realizes that in the beginning the Bureau investment in this matter would not pay off but he is definitely of the opinion that as a long range program, this matter would pay dividends to the Bureau.

Messrs. Clegg and Tracy recommend that attempts be made to put this suggestion into practice.

Messrs. Tolson, Glavin, Nichols, Harbo, Hendon, McCabe and Ladd were opposed to this recommendation pointing out that there would be no control over such an individual and that in the event he finished college or five years from the time the program was started, he decided he wanted a better job, there would be no way the Bureau could control him.

Respectfully,  
For the Conference

Glyde Tolson

E. A. Tamm

DML:da

cc - Mr. Clegg  
Mr. Hendon

RECORDED  
&  
INDEXED

66-2537-5629

240  
23 DEC 11 1946

THE DIRECTOR

11/8/46

THE JOINT COMMITTEE

SUGGESTION #458

EMPLOYEE: E. SCHEIDT

SAC, NEW YORK FIELD DIVISION

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/HK

MEMBERS PRESENT: R. C. Hendon E. Scheidt  
R. T. Harbo S. K. McKee

EMPLOYEE SUGGESTS: That the index cards on the cases covered by the "Old German" classification numbers, all of which are now over 25 years old, be destroyed.

ADVANTAGES: 1. This would result in considerable saving in the index sections. For example, it would result in the destruction of some 40,000 index cards in the New York Office.  
2. The material to which the index cards relate under present Bureau rules has now been destroyed in the various field divisions.

DISADVANTAGES: 1. The presence of the index card in the field office indices flags the fact that the files relating thereto have been destroyed but that the information is available from the Seat of Government.  
2. Cases will arise from time to time where this information would be pertinent and should be available to the field office through a check with the Bureau.  
3. A lack of uniformity in this respect would exist if an exception was made for the New York Office.

RECOMMENDATION: Unanimously unfavorable and that the attached letter go forward to the New York Office.

RGH:PRF

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference on November 27, 1946, with Messrs. Tolson, Tracy, Harbo, Tamm, McGuire, Clegg, Ladd, McCabe, Hendon and Glavin in attendance.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc - Mr. Clegg  
Mr. Hendon

The Director

12/5/46

The Executives Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 CIP/MP

The Executives Conference consisting of Messrs. Tolson, Glavin, Harbo, Tracy, E. A. Tamm, Hendon, Clegg, Ladd, McCabe and Nichols considered Mr. Leonard's observation in connection with the Uniform Crime Reporting project, it being pointed out that there were 5,380 contributors as of November 20, 1946, which is 251 less than the 5,531 contributors as of December 31, 1945. Most of the decline occurs in cities under 10,000 and in sheriffs' offices.

It was pointed out to the conference that there are two ways to approach the matter - namely, sending out a form letter which would probably result in securing approximately 150 of the non-contributors of reports this year. The second suggestion was to have the field contact the approximately 1,000 law enforcement agencies who at one time or another have contributed but who are not contributing now. These contacts could be made as the Agents call at Police Departments and Sheriffs' Offices on other business and would not necessitate any extra travel or any additional work. It was suggested that an effort be made to handle at least 20% of these contacts before the end of January, 1947, and the rest during 1947. This would probably bring in enough contributors to exceed last year's figure. Since the inception of the Uniform Crime Reporting project we have had fewer contributors in only one year. There were 70 less contributors in 1943 than in 1942.

The conference was unanimous in recommending a systematic program of contacting non-contributing agencies.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Hendon  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
&  
INDEXED

EX - 35

106-2554-5631  
DEC 10 1946

THE DIRECTOR

12-3-46

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/14/90 BY SP-SCI/DP

The Executive Conference of November 27, 1946, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Clegg, McCabe, Nichols, Hendon, Harbo and Glavin recommended that the attached circular from Mr. S. A. Andretta, Administrative Assistant to the Attorney General, concerning withholding of bulk mailings for period, December 1, 1946, to December 26, 1946, inclusive, be circularized to the Field and the Seat of Government.

Subject to the Director's approval, there is attached hereto such a form letter to all SAC's and Supervisors at the Seat of Government.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

CC: Mr. Hendon  
Mr. Clegg

E. A. Tamm

Attachment

RECORDED  
&  
INDEXED

66-2554-563  
DEC 12 1946

URG:dmb

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

DEC 12 1946



THE DIRECTOR

12/5/46

THE EXECUTIVES CONFERENCE

PROVOST MARSHAL'S OFFICE, U. S. MARINE CORPS, QUANTICO, VA.  
FBI NATIONAL ACADEMY

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 EJP/mt

The Executives Conference on December 2, 1946, those present being Messrs. E. A. Tamm, Harbo, Ladd, McCabe, Hendon, Tracy and Clegg, considered the request of the Provost Marshall's Office, U. S. Marine Corps, at Quantico, Virginia for a representative of that office to attend an early session of the FBI National Academy. They had been informed the January session has already been enrolled so that they desire to send a representative to the April session.

A few years ago when applications were received from the Provost Marshall's Office at Quantico for one of their representatives to attend the Academy in order to avoid establishing a precedent which might cause the Provost Marshall's Office of the Army and the Shore Patrol Office of the Navy to make similar requests, the Bureau did not accept a representative in the FBI National Academy but instead, due to the splendid cooperation of the authoratives at Quantico, a representative of the Provost Marshall's Office was accepted in a New Agents' Class. This particular representative has in the meantime been transferred to Camp Lejeune Marine Base in North Carolina.

SAC Bills of Charlotte has advised that the graduate of the New Agents' Class referred to above is now at Camp Lejeune and has done such an outstanding job that the Lt. Colonel in charge of the Provost Marshall's work now wants an additional representative from his office to attend an early session of the Academy and he is in fact filing an application at an early date for this purpose.

The Executives Conference considered the question as to the acceptability of the above mentioned prospective applicants who have not yet been specifically named. It was pointed out in the discussions that New Agents' Classes deal to a considerable extent with the Bureau's rules and regulations and administrative matters that would have little if any interest to a Marine Provost Marshal representative, and the work in the Academy would be more appropriate throughout. It was also pointed out that there were certain confidential items of instruction in Communism and similar subjects given to New Agents which are not given in the same manner to police. On the other hand if representatives are accepted from the Marine Corps, the precedent is established and the Provost Marshals of the Army and similar representatives from the Navy can make application. It was further pointed out that with representatives from the Forestry Service, the National Park Service, the Public Buildings Administration and TVA there had already been established a precedent for taking Federal police officials.

Mr. E. A. Tamm expressed the opinion that after the applicants had

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

EX - 33

RECORDED & INDEXED

166-2054-5633

1 DEC 10

ENC: PJ

been named and the applications received, their special educational qualifications could be considered and if their education was of sufficiently high level they would be accepted in a New Agents' Class; otherwise, they would attend the National Academy.

All other members of the conference felt these representatives should be accepted in the FBI National Academy, due to the fact that the Marine Corps cooperates so splendidly and this would be in part a payment of rent. It was believed we could use the answer to the Army and Navy, if they apply, that this acceptance of the Marines was due to a special arrangement between the FBI and the Marines because of our building and facilities at Quantico..

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

*Agree with  
this view  
12/6  
✓*

*AK*

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Miss Gandy	_____

THE DIRECTOR

December 3, 1946

THE EXECUTIVE CONFERENCE

USCIGC - ALLOCATION OF CRYPTANALYSIS WORK

As a result of our negotiations with the U. S. Communications Intelligence Coordinating Committee, they have now proposed that the FBI assume the responsibility for the cryptanalysis work on Spanish and Central American diplomatic intercepted material. It was pointed out to the Conference that USCIGC first suggested that the FBI undertake responsibility for the cryptanalytical handling of clandestine messages and commercial coded traffic. However, the Bureau disapproved that proposed assignment.

The present proposal is in accordance with the suggestion of the FBI and our present staff in the Cryptanalysis Section of the Laboratory is adequate to handle the work involved. The present proposal by USCIGC is an informal one but there is every probability that this assignment of cryptanalysis work will be made to the FBI if we indicate our approval.

The Conference on December 2, composed of Messrs. E. A. Tamm, Ladd, McCabe, Clegg, Hendon, Nichols, Tracy, and Harbo, was unanimously of the opinion that the proposed assignment should be approved by the Bureau. If the Director approves, we will indicate to USCIGC that the proposed assignment is satisfactory. This means that we would discontinue work on diplomatic messages other than those involved in the proposed assignment, since the other material has been allocated to either the Army or the Navy. The proposed allocation has for its purpose the elimination of duplication in cryptanalytical work, with the products of the Army, Navy, and FBI Cryptanalysis sections being made fully available to all agencies participating in USCIGC.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 CIB/HK

12H:AF

cc-Mr. Clegg  
Mr. Hendon

RECORDED  
& INDEXED  
INDEXED

DEC 10 1946

66-235-1-5634

RH

240

THE DIRECTOR

12/5/46

THE EXECUTIVE CONFERENCE

The Executive Conference, consisting of Messrs. Tolson, Clegg, Ladd, Glavin, Harbo, McCabe, Hendon and Tracy on December 3, 1946, considered the matter of illegible War Department fingerprints.

For the Director's information, during the entire war period fingerprints not susceptible of classification have been returned to the War Department to be retaken and resubmitted to the Identification Division.

At the present time, the Adjutant General's Office has fifty four-drawer cabinets of these fingerprints, totaling several hundred thousand. Mr. Tracy advised the Conference that a Major Bell of the AGO stated it had not been possible, for various reasons, for the War Department to secure retakes, inasmuch as the Armed Services were disseminated rather rapidly throughout the world during the war period. It is the War Department's plan, unless the Bureau is willing to take these fingerprints, to send them to St. Louis with a suggestion they be incorporated in the Army personnel files stored at that point. At the present time, the fingerprint cards are filed in alphabetical sequence.

In the event the Bureau agreed to take these fingerprint cards, it would be necessary for index cards to be made and filed in the recriminal file. The fingerprints themselves could be kept in the present alphabetical sequence or refiled by Army serial number to facilitate their location. They cannot be classified and filed in the fingerprint file.

The Conference unanimously recommends against accepting these fingerprints from the War Department and if approved the Adjutant General's Office will be so advised.

Respectfully,  
For the Conference

cc - Mr. Clegg  
Mr. Hendon

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/50 BY SP-5CJ/DM

Mr. Tolson CJT:obp  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

RECORDED  
INDEXED  
DEC 10 1946

66-2554-5635

E. A. Tamm

240

THE DIRECTOR

12-2-46

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5 C. D. H.

The Executive Conference of November 27, 1946, consisting of Messrs. Tolson, McCabe, Ladd, Clegg, McGuire, London, Harbo, Tracy and Glavin considered the suggestion of SAC Bryce, of the Oklahoma City Division, for the purchase of a jeep for the Oklahoma City Division.

The Conference was advised that there are times when it is necessary for agents assigned to the southeastern section of Oklahoma to cover leads by saddle horses or wagons, or wait sometimes for weeks before roads are passable in commercial automobiles, thereby delaying investigations; that such investigations could be handled without delay if a jeep were available. The Conference was further advised that Mr. Bryce pointed out that in a recent road blockade in an effort to cause apprehension of the Nixon brothers following the robbery of the Walters National Bank of Walters, Oklahoma, damage incurred to Bureau automobiles was terrific, and that if a jeep could have been used in connection with this road blockade, it would have, in all probability, paid for itself in repairs that were subsequently necessary on the Bureau passenger cars utilized in that road blockade.

The Conference was further advised that Bryce has located a jeep which can be purchased for \$800.

The Conference recommends that Bryce be authorized to purchase the jeep in question. Should the Director approve the Conference recommendation, the attached communication should go forward to SAC Bryce.

Respectfully submitted,  
FOR THE CONFERENCE

RECORDED

INDEXED

Clyde Tolson

EX - 33

DEC 1 1946

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

Mr. London  
Mr. Clegg

Attachment

W.C. Crib

240

DEC 1 1946

THE DIRECTOR

December 4, 1946

THE EXECUTIVES CONFERENCE

JOHN J. JACKSON

GRADUATE FBI NATIONAL ACADEMY

12/4/46 sp-52/104

The above named graduate of the Academy was a representative of the New Orleans Police Department. Superintendent George Reyer of that department has retired (under considerable pressure and after a political campaign had brought in a new administration). Reyer, according to rumor, owns 50% interest in the New Orleans Private Patrol. In New Orleans the police do not patrol the residential section as in other cities but residents employ members of a Private Patrol to patrol the residential areas. This patrol was at one time headed by former Agent Sam Gurevich. After Reyer retired from the police department and his successor was appointed Jackson was offered the position of Acting Head of this Private Patrol and he resigned from the New Orleans Police Department and is now actively in charge of the Private Patrol group.

During the period leading up to Reyer's retirement, Jackson furnished the New Orleans Office and also the New Orleans Item with confidential information about Reyer and the department which would be considered disloyal even though the allegations might have been true and the allegations might have indicated irregularities. Jackson's ambition was to be the Superintendent of Police but he was not successful. He has applied, with Reyer's endorsement, for active membership in the IACP and has been turned down due to the fact that he is not a law enforcement officer according to <sup>their</sup> interpretation. The attitude of Jackson towards the Bureau has always been friendly.

The Executives Conference on November 25, 1946, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg, recommended that he be treated as one who is not in active law enforcement and be listed in this manner in the directory by the use of asterisks which is the usual custom and it is believed he should remain on the Bureau's regular mailing list.

Respectfully,  
For the Conference

RECORDED  
&  
INDEXED

66-554-5637

Clyde Tolson

311

DEC 10

E. A. Tamm

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

Mr. Hendon

Mr. Clegg

EX-11

DEC 12 1946

~~CONFIDENTIAL~~

RECORDED

66-2554-5638

FBI

EX-18

64 DEC 9 1946

ORIGINAL FILE

62  
57 DEC 27 1946

~~CONFIDENTIAL~~



cc Mr. Tanu  
Mr. Ros  
Mr. Callan  
Mr. May

# THE DIRECTOR

September 23, 1946

A. ROSEN

APPLICANT INVESTIGATIONS FOR  
THE CENTRAL INTELLIGENCE GROUP

The following plans are being submitted for your approval in connection with the Bureau's conduct of investigations of applicants for the Central Intelligence Group.

### PROCEDURE:

A Desk is being established in the Selective Service-Civil Section of the Investigative Division to supervise these investigations.

In connection with the Desk an index will be established which will show the name of each applicant, the date the request was received from the Central Intelligence Group to conduct the investigation, the date the Field was ordered to conduct the investigation, the various offices involved in the investigation, the deadline date, and the date the reports from the various offices were received in the Bureau. The index will also contain the date upon which the reports were transmitted to the Central Intelligence Group.

The investigations will be completed and the reports will be transmitted to the Central Intelligence Group within two weeks after receipt by the Bureau of the request to conduct the investigations.

Whenever a person of prominence is an applicant, or if a former Bureau employee is an applicant, a memorandum will be prepared for your information. In the case of former Bureau employees, the information to be transmitted to the Central Intelligence Group from our personnel files will be cleared with Mr. Glavin as is our present practice with regard to other types of applicants.

If approved, arrangements will be made with the Central Intelligence Group to forward the applications and biographical data concerning each applicant to the Bureau by Special Messenger. These applications will be delivered directly to the Supervisor in charge of this Desk. This is in conformance with our present procedure regarding Departmental applicants and has been found to be a time-saving device.

It is understood that the investigations will be handled at the rate of 100 per month, and efforts will be made to have the Central Intelligence Group forward them to the Bureau in a steady stream rather than in bunches inasmuch as such a procedure will result in the Bureau being able to handle them more efficiently.

You will be advised by memoranda, periodically, of the progress of these  
ions.

06/11/2017

11-29-46 GFK

Memo to the Director

The Field will be ordered to conduct these investigations by teletype. The teletype will contain a deadline. Field offices will set out leads for other offices by teletype or telephone, advising the Bureau when they have done so, in order that we will know which offices have investigation to conduct.

The Field is being advised of the expeditious nature of these investigations.

A new character is being used to identify these investigations, namely: "Applicant - Central Intelligence Group". The new file classification will be "118".

It is believed we should have a specific record of the transmittal of each report to the Central Intelligence Group, and therefore, a form memorandum is being drawn up for this purpose. In the interest of saving time, if you approve, the reports will be transmitted by Special Messenger.

In a discussion with the Files Section, it has been indicated that the most efficient method of operation would be to have Defense Reviewers make the file reviews in the Files Section. Any information developed relative to the Applicant would be transmitted to the Supervisor on the Desk who would correlate it for transmittal to the Field, to the Central Intelligence Group, or to both. It is understood that five Defense Reviewers could handle the work in the Files Section.

Since we have agreed to conduct these investigations within two weeks, the Field is being allowed 10 calendar days to complete the investigations.

PERSONNEL:

Under the proposed plan, it is contemplated that two supervisors in the Investigative Division will be able to handle the volume of work, assisted by two clerks. As above stated, the File Section has indicated that five Defense Review Clerks will be necessary there to handle the file reviews.

SPACE:

It is contemplated that one additional room will be necessary to house the employees on this Desk, in the Investigative Division.

RECOMMENDATION:

If you approve, the attached bulletin will be transmitted to the Field advising it of the fact that the Bureau intends to conduct these investigations and also advising the Field of the necessity for thorough investigation and expeditious handling of these cases.

Mr. Tolson \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

September 24, 1946

ADDENDUM:

The above recommendations were universally approved by the Executive Conference today. Those in attendance: Tolson, Tamm, Tracy, Harbo, Hendon, Callahan (for Glavin), Nichols, Ladd and Rosen.

COPY: FQ

SAC, [REDACTED]

b7E

November 19, 1946

DIRECTOR, FBI

~~LOGS USED ON TECHNICAL SURVEILLANCE~~ [REDACTED]

a With reference to your letter of September 25, 1946 it is desired that the log required on technical surveillances [REDACTED] be maintained even though [REDACTED] The log should reflect thereupon all individuals [REDACTED]

[REDACTED] It is believed that any other rule would be dangerous from the security standpoint and would encourage unnecessary visiting on the part of personnel [REDACTED] By maintenance of the log you will be able to give close supervision so as to prevent employees other than those actually handling [REDACTED] or who have other authorized business therein from entering. It may become necessary in the future by any number of reasons to determine what persons were [REDACTED] on a given date and through this medium this information can be ascertained. b7E

RCH:PJ

*Executive Conference*  
ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/82 BY SP-5 C/PJ

Approved by Joint Committee 10/25/46, those present being Messrs. Hendon, Harbo, Scheidt and McKee.

COMMUNICATIONS SECTION  
NOV 25, 1946

EX-7  
169

166-3554-5639  
FBI  
46 NOV 16 1946

66-254-5640  
SAC, EL PASO

December 2, 1946

EX-8  
DIRECTOR, FBICHIEF OF POLICE MANUEL MONTOYA  
SANTA FE, NEW MEXICO  
FBI NA GRADUATE

Reference is made to your letter of November 6 in which you recommend that the Bureau consider reinstating Chief Montoya's name to the roster of FBI National Academy graduates, and in which letter you stated that you were unable to find in the records of the El Paso Office any information as to why Montoya was permanently deleted from the list of graduates of the Academy.

By letter of September 11, 1942, SAC Bryce, of El Paso, advised the Bureau in detail as to the activities of Montoya. Because of this it was decided to remove Montoya's name from the list of graduates. In view of that derogatory information it is the Bureau's opinion that Montoya's name should not be restored to the directory.

Approved by the Executives Conference on 11/27/46, Messrs. Tolson, Glavin, Tracy, Hendon, E. A. Tamm, Hendon, McGuire, Ladd, McCabe and Clegg being present. hhd;hd,

JSR:djb

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-SCI/PTX

COMMUNICATIONS SECTION  
DEC 3, 194662  
58 DEC 27 1946

## OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : MR. CLEGG

DATE: November 21, 1946

FROM : J. S. ROGERS

SUBJECT: CHIEF OF POLICE MANUEL MONTROYA  
SANTA FE, NEW MEXICO  
FBI NA GRADUATE

10/24/40 sp-5 cjm

Attached hereto is a letter from El Paso regarding the above graduate of the Academy in which SAC Suran recommends that the Bureau consider reinstating Montoya's name to the roster of graduates of the Academy. Suran states that he has been unable to locate from the records of the El Paso Office any information as to why Montoya was permanently deleted from the directory although he has been told by Agents of that office that he was removed because he was operating the Bank Bar which is a legitimate establishment in Santa Fe.

There is a letter in Montoya's file from El Paso written by SAC Bryce dated September 11, 1942. This letter points out that Montoya was elected Police Magistrate in Santa Fe and shortly thereafter appointed himself as a Chief of Police. Montoya then named one Joe Romero as Police Magistrate. Romero had a bad reputation in that his only occupation for the last twenty years has been that of a gambler and all round hustler and pimp. His wife is reliably reported to have been a Madam in a house of prostitution and subsequent to Romero's appointment as Police Magistrate his wife re-opened a house of prostitution in Santa Fe.

Montoya, who graduated from the Academy on September 30, 1939, was a Patrolman with the Santa Fe Police Department at that time. He was an average student who did not speak English fluently and who was rather retiring. He resigned from the Santa Fe Police Department in March, 1941, to become the proprietor of the Bank Bar, a second-class joint in Santa Fe. He was elected Police Magistrate in April, 1942. Montoya operated a dance hall which was patronized wholly by prostitutes and panderers.

At the time of SAC Bryce's letter he stated that Montoya was attempting to install slot machines in all the billiard parlors under the pretense that the revenue would be given to the purchase of War Bonds. Bryce also stated that Montoya operated a gambling room in the back of the Bank Bar. Bryce recommended that the Bureau give no consideration to reinstating Montoya as a graduate of the Academy.

Recommendation: In view of this, I recommend that we do not restore him to the status of a graduate in good standing. If you approve, there is attached hereto letter to El Paso.

Attachment

JSR:djb

EX-6 RECEIVED  
INDEX66-2554  
FBI

61 DEC 19 1946

Approved by the Executives Conference on 11-27-46, Messrs. Tolson, Glavin, Tracy, Hendon, E. A. Tamm, Hendon, McGuire, Ladd, McCabe and Clegg being present, HEC:HD

COPY:FO

OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : THE DIRECTOR  
FROM : T. E. NAUGHTEN

DATE: 9/13/46

SUBJECT: ELIMINATION OF THE SUBMISSION OF  
CUSTODIAN INVENTORIES TO BUREAU.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5CIP/PH

SUGGESTION: That the field be advised it is not necessary to submit to the Bureau biennially a copy of the custodian inventory although each field division should maintain such in an up-to-date condition at the field office in the event the office is located in a Federal Building.

- REASONS:
- (1) Custodian inventory is of no practical value and interest to the Bureau at any time. A check with the Inventory Section of the Chief Clerk's Office revealed no substantial reason for the Bureau to receive these since generally no reference is made to them by the Bureau.
  - (2) During the course of field inspections a complete physical check of the property is taken and compared (a) with Bureau inventory and (b) with custodian inventory. Thus, this would in no way diminish the responsibility on the part of the field to maintain an accurate and current recording of nonexpendable property within the division.
  - (3) It would eliminate one additional unnecessary record submitted to the Bureau.

TEH:ER

10/31/46

CONSIDERATION OF JOINT COMMITTEE: Unanimously unfavorable, for the reason that as a good business procedure it is desirable for the Bureau to receive the Custodian inventory; otherwise, there is no record at the Seat of Government of all property in possession of the various offices including its condition. Mr. Glavin points out that these inventories upon receipt carefully reviewed to make certain that property listed thereon should presently be in possession of the office.

The Joint Committee consisted of Messrs.  
Hendon, Harbo, Scheidt and McKee 10-25-46

RCH:PJ

EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference consisting of Messrs. Tolson, Tracy, Harbo, Tamm, Hendon, Nichols, Clegg, Ladd and Rosen.

Respectfully,  
For the Conference

Director's notation: "OK H."

Clyde Tolson E. A. Tamm



## OFFICE MEMORANDUM - UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 9/13/46

FROM : T. A. NAUGHTEN

SUBJECT: SUGGESTION  
RETENTION OF CODED MESSAGES IN THE FIELD

10/24/40 68-501 bmf

SUGGESTION: That Section 6 J (3) of the Manual of Rules and Regulations be changed to permit the destruction of field copies of coded messages when such are one month old rather than requiring their retention for one year and destruction on a monthly basis.

REASONS:

- (1) Formerly these messages were destroyed on a straight monthly basis. Now they are required to be retained for one year and then destroyed monthly.
- (2) Inquiry at various field offices in recent inspections failed to reveal any reason supporting the necessity for their retention for one year.
- (3) The clear equivalent of the message is filed in the pertinent file and is sufficient. Rarely is reference made to the coded equivalent which is normally retained in the office. Such references would not be made later than one month after the dispatch of the coded message itself.

TAN:ER

10/31/46

CONSIDERATION BY JOINT COMMITTEE: Unanimously unfavorable to any change. As a matter of policy it has been decided by the Bureau that materials to be destroyed in field offices can be destroyed either at the end of one or three years. Prior to the issuance of this policy there were innumerable existing rules as to when various types of files and serials were to be destroyed. For the sake of uniformity it was felt that the one and three year provisions are efficient and adequately cover the problem.

RCH:PJ

The Joint Committee consisted of Messrs. Hendon, Harbo, Scheidt and McKee 10/25/46.

## EXECUTIVES CONFERENCE CONSIDERATION:

Unanimously opposed by the Executives Conference consisting of Messrs. Tolson, Tracy, Harbo, Tamm, Hendon, Nichols, Clegg, Ladd and Rosen.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

Director's notation: "OK H."

THE DIRECTOR

December 4, 1946

THE EXECUTIVES CONFERENCE

~~DELINQUENCY OF INVESTIGATIVE CASES~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 CIB/BJ

The Executives Conference on November 25, 1946, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg, considered the report of a sub-committee consisting of Messrs. Ladd, Hendon and Clegg on the matter of delinquency as reported by field offices in investigative work.

I. The present rule which has been in effect for an extended period is that in the event a report has not been submitted by a field office where the case is pending and active for a period of 45 days the case is to be counted as delinquent.

Earlier this year the Bureau issued instructions which sought to eliminate many of the interim reports which were being submitted on partial investigations by field offices and thus at the present time when a field office would have two or three leads they are instructed to consolidate all the information covering all the leads into a single report and thus no report is made until the case is concluded where the leads are pending and their investigative reports submitted. At least this is the general rule. In offices of origin the investigation may be completed and the office is awaiting investigative work to be performed by auxiliary offices. Under the present arrangement it is possible for a field office to actually have completed substantially all of the pending investigative work in the field office and the insert pages of the report may be typed but the report will not be submitted until all of the work is finished and still the case is counted as delinquent. Fear was expressed that this situation if challenged might subject the Bureau to criticism and that the matter should be studied further for the purpose of bringing about any necessary correction.

Mr. Ladd, Mr. Hendon and Mr. Clegg unanimously were of the opinion that there should be no change in the present rule. As long as any investigative work is pending in a field office they felt that until it was cleaned up and reports submitted that actually there had been no benefit to the Bureau or to the United States Attorney until the report was submitted and all leads had been covered in that field division. The mere fact that some or practically all of the investigation had been completed but there were still pending a small amount or considerable amount of investigative work in the same division that the case was delinquent if it had not been completely handled and reported upon within the time prescribed and the mere fact that some of the Agents knew the answer to some of their investigative inquiries or even to all of them would be immaterial unless a report had been submitted; therefore, they unanimously recommended that the present rule continue. With reference to the Office of Origin the Bureau has to some extent decentralized supervision in many types of cases and the increased

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

cc - Mr. Hendon

Mr. Clegg

11/13/46

EX-57  
RECORDED  
&  
INDEXED

11-1554-5643

burden of responsibility on the Office of Origin which is the supervising office of any case should make it necessary that the Office of Origin follow up the case with Auxiliary Offices and the fact that some of the Auxiliary Offices had not submitted a report within a 45 day period should cause the Office of Origin to report the case as delinquent since they are charged with following it up as to thoroughness as well as promptness. Thus the reporting of such a case as delinquent keeps a desirable type of pressure on both the Office of Origin and the Auxiliary Office which it is believed should continue.

*2 share  
majority  
view*  
This matter was considered by the Executives Conference and all members except Mr. Glavin were in favor of continuing the recording of delinquencies as at present. Mr. Glavin felt that if a field office had performed any investigative work within a 45 day period even though a report had not been submitted the case should not be recorded as delinquent because it had received some investigative attention during the 45 day period covered by the administrative report.

II. The next question presented by the sub-committee was the desirability of having reported to the Bureau, twice each year on January 1st and on July 1st, the total number of pending days' work in each office. This would be a part of the monthly administrative report for those two months. The procedure of compiling and reporting this information would be to have each Agent submit a report of his own estimates as to the amount of pending work assigned to him which had not been covered by investigation on these two periods and that the total amount of pending work in each field office would thus be estimated in number of days' work which, of course, would also include the number of days' work in "unassigned cases." The former procedure whereby at the time a new case was received there would be placed on the assignment card an estimate as to the total number of days' pending work should be revived in keeping with this plan and this would permit a rapid calculation as to the total amount of work pending in unassigned cases so that where there is a large volume of unassigned work there would be no unusually lengthy burden of file review placed on the supervisor. The estimates would be based upon the knowledge and experience of the individual Agents and would be made in half day units with no time included for travel since the half day calculation even for the simplest lead would approximately make up for any required travel time involved.

*2 share  
majority  
view*  
Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Nichols, Glavin and Clegg concur with this suggestion particularly in view of the fact that Mr. Glavin stated he could and would make constructive use of this information.

Mr. Hendon was opposed to this suggestion since it would involve a considerable amount of time. The Agents would have to make their estimates and report and tabulations would have to be made and supervisors would have to make the tabulations for the unassigned work. Mr. Hendon indicated that his office would not make a considerable amount of use of this information in effecting transfers although it would be considered in

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

the sum total of information available as to the need for transferring personnel. He further indicated that the estimates would be at best mere estimates and uniformity necessarily would not exist as shown by previous experience and the figure thus would not be of outstanding value to him. He therefore was opposed to this suggestion.

Respectfully,  
For the Conference

Glyde Tolson

  
E. A. Tamm

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

SAC, NORFOLK

NOVEMBER 27, 1946

DIRECTOR, FBI

~~AM RADIO RECEIVERS IN BUREAU AUTOMOBILES~~  
NORFOLK FIELD DIVISION

Reference is made to your letter of November 7, 1946, relative to the above entitled matter.

In view of your statement that the AM receivers in Bureau cars in your Field Division serve no useful purpose inasmuch as the Police Departments in your area use FM equipment, it is desired that no further maintenance work be performed on this equipment toward keeping it in operating condition. However, the equipment should be left in the cars for the present pending further instructions from the Bureau relative to its disposition.

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BK

APPROVED BY EXEC. CONFERENCE 11/27/46  
Messrs. Tolson, E. A. Tamm, Tracy, Hendon,  
McGuire, Clegg, Ladd, McCabe, Harbo.

RECORDED

INDEXED

61 DEC 11 1946

IWC:PJD

COMMUNICATIONS SECTION  
NOV 29, 1946

ORIGINAL COPY FILED IN

DEC 27 1946

THE DIRECTOR

12-10-46

THE EXECUTIVE CONFERENCE

The Executive Conference of December 5, 1946, consisting of Messrs. Tolson, E. A. Tamm, Rosen, Long, Ladd, Clegg, Nichols, Hendon, Tracy and Glavin recommend the attached Bureau Bulletin regarding Transportation of Household Goods and Personal Effects; Transportation Expenses of Immediate Family, which states further in detail the provisos of the executive order covering this particular matter, be prepared and transmitted to the Division Service.

Respectfully submitted,  
FOR THE CONFERENCE

Attachment

Glyde Tolson

CC: Mr. Hendon  
Mr. Clegg

E. A. Tamm

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5ai/pmf

WRG:dmb

*Handwritten signature*

Tamm
Long
Ladd
Clegg
Nichols
Hendon
Tracy
Glavin
Rosen
Tolson
Carson
Quinn
Nease
Gandy

66-2554-5646

THE DIRECTOR

December 6, 1946

THE EXECUTIVES' CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 C/BTF

The Executives' Conference, with Messrs. Glavin, Tracy, McGuire, Hince, Mumford, Rosen, Tolson and E. A. Tamm in attendance, considered the question raised by Mr. Douglas McGregor on December 4, 1946 as to whether the Bureau should abandon or materially revise its system of designating confidential sources, confidential informants and persons who do not want their names disclosed by symbols in investigative reports. The conference is of the unanimous opinion that the Bureau's several unfortunate experiences in having informants and sources of information embarrassed by the ill-advised disclosure of their identity by Departmental officials justify the continuation of the present system. The conference feels, however, that the field must exercise a high degree of judgment and common sense in using informant symbols only when there is some real necessity or justification for the use of the symbols. The conference consequently recommends that the present program be continued but that the attached bulletin be sent to all Special Agents in Charge and Special Agents calling their attention to the necessity for using symbols only when there is some real reason for it.

Respectfully,  
For the Conference

Clyde Tolson

Edw. A. Tamm

cc-Mr. Clegg  
Mr. Hendon

EAT:m1

RECORDED  
&  
INDEXED

66-2554-5647

EX-11

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

56 DEC 16 1946



COPY:EQ

SAC, PHILADELPHIA

NOVEMBER 27, 1946

DIRECTOR, FBI

*see* *X* FM RADIO EQUIPMENT

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 CIP/MS

Reference is made to your letter of November 20, 1946, relative to the above-entitled matter, advising that within a short time the AM radio receivers in Bureau cars would become obsolete in your territory in view of the pending change to FM radio equipment.

In view of the stated situation, it is desired that no further replacement or maintenance work be performed on such equipment; however, it is desired that the AM receivers be left in the present cars and that you resubmit a recommendation relative to their disposition at such time as the changeover to FM is completed in your territory.

*O*  
APPROVED BY EXEC. CONFERENCE 11/27/46

Messrs. Tolson, E. A. Tamm, Tracy, Hendon, McGuire, Clegg, Ladd, McCabe, Harbo. *P*

ETC:PJD

COMMUNICATIONS SECTION  
NOV 29, 1946

RECORDED  
INDEXED  
EX-4

*66-2554-5648*  
F B I  
61 DEC 13 1946

ORIGINAL COPY FILED IN *80-648*

*56 JAN 9 1947*

SAC, Seattle

December 6, 1946

Director, FBI

*rs*

EMERGENCY EVIDENCE KIT, SPEEDGRAPHIC KIT,  
FINGERPRINT CAMERA KIT AND ROAD WORK KIT

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5a/bhp

Reference is made to your letter dated October 17, 1946 in which you requested that there be furnished to you four leather zipper folders or envelopes so that you could set up a special evidence kit, an emergency speedgraphic kit, a fingerprint camera kit and a road work kit in your office. The Bureau has considered this matter and does not desire to set up a system of maintaining such special kits in each office with a detailed accounting of contents and therefore the proposal is not being approved for your office as a continuous matter. In the event any special need exists at any time for a leather envelope to be used to contain any of the materials listed or any portion or even more of course it is perfectly proper for appropriate action to be taken for this purpose but as a requirement and as a regular matter for your office or all offices, the Bureau does not approve setting up such kits. Each Agent is issued a leather envelope and when he has need or expects need for any of the material listed in any of the four collections of equipment the material can be issued in the usual manner to meet the individual requirements of each Agent.

HHC:PJ

COMMUNICATIONS SECTION  
DEC 6, 1946

RECORDED

EX-8

166-2554-5649  
FBI  
61 DEC 13 1946

0  
Approved by Executives Conference 12-2-46  
those present being Messrs. E. A. Tamm, Harbo,  
Ladd, McCabe, Hendon, Tracy and Clegg.

ORIGINAL COPY FILED IN

65 DEC 1 1946

COPY: FQ

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 02-23-2011

SAC, Miami

December 5, 1946

Director, FBI

~~CONFIDENTIAL~~

With reference to your letter of November 13, 1946 concerning sources of information you are advised that it is agreeable for the names of  located in your division to appear in the source of information file of your office whenever it appears logical for you to do so. b7D

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE~~

~~ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 CIB/MS~~

COMMUNICATIONS SECTION  
DEC 5, 1946

RECORDED

66-2554-5650  
F B I  
61 DEC 13 1946

HHC:PJ

Approved by Executives Conference 11/25/46, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg.

~~Classified by SP-5 CIB/MS  
Declassify on: OADR  
10/26/90~~

ORIGINAL COPY FILED IN 66-2554-5650

58 DEC 13 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5 C.B.M.

*E.H.W.*  
66-2554-5651

NOT USED

*C*

THE DIRECTOR

12/11/46

EXECUTIVES CONFERENCE

\*POLICE TRAINING SCHOOL  
ATHENS, TENNESSEE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 C/BM

The Executives Conference on December 11, 1946, considered a recommendation submitted by the Knoxville Field Office that a police training school be authorized, the same having been requested by Sheriff Knox Henry of McMinn County, Athens, Tennessee. Athens, Tennessee was, of course, the subject of nation-wide publicity in connection with the election riots, Sheriff Henry being elected on the so-called GI ticket. There is presently pending an election fraud case in this locality involving the attempt to locate the primary ballot box of the last election. Also under way is an investigation regarding the theft of guns from the armory, the theft having been reported one week after the election.

According to SAC King at Knoxville, Sheriff Henry and his deputies had nothing to do with the rioting incident during the fall election and are very cooperative with the FBI. He points out that the sheriff and his deputies appear to be desirous of doing a good job, are honest and sincere in the request for police instruction, and the SAC accordingly recommends the school.

Messrs. Tolson, Ladd and Morgan felt in view of all the circumstances that we should participate in this school tentatively scheduled for January of 1947 in view of the fact that the sheriff was in no way involved in the difficulties at Athens, Tennessee and there appears to be no proper basis for an exception in this instance to our usual policy to extend police training to departments desiring it.

Messrs. Tracy, Harbo and McGuire felt that we should assist in this type of police training but the school should be postponed as long as possible in view of the investigations being conducted in the vicinity of Athens.

Messrs. Hendon and Rosen were opposed to the conducting of police training at Athens inasmuch as the situation there is an inflammatory one and that the holding of a police school while investigations were underway in the vicinity would be highly undesirable.

Respectfully,  
FOR THE CONFERENCE

Dlyde Tolson

E. A. Tamm

2 Concurs  
H.

240

56 DEC 17 1946

CC - Mr. Clegg, Mr. Hendon

THE DIRECTOR  
THE EXECUTIVE CONFERENCE

December 11, 1946

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5 C/BH

*German Matters - Army*

The Executive Conference, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Glavin, Rosen, Hendon, McGuire, Harbo and Tracy considered a request from The Provost Marshal General's Office of the War Department. For the Director's information, the Military Police Division in Germany is interested in obtaining a set of fingerprints of all persons who are POW on the Continent. It is estimated there are in excess of 12,000 such persons. The War Department is requesting the Bureau to furnish photostatic copies of each fingerprint card; further, that they be furnished with this a copy of the criminal record, if any. There is pending at the recent time a request for photostatic copies of 105 men.

The Conference unanimously recommends approval of the request even though it entails considerable expense and time to the Bureau. The Conference believes the matter of the identification of POWs in the European Theater is a matter of sufficient importance to warrant the Bureau's assistance as requested.

If you approve, instructions will be issued in the Identification Division and the War Department will be advised it will be possible to handle this project for them.

Respectfully,  
For the Conference

Clyde Tolson

E. A. Tamm

cc - Mr. Clegg  
Mr. Hendon

EJT:obp

RECORDED  
&  
INDEXED

66-2554-5653

DEC 13 1946

EX-7

*M*

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Harbo  
Hendon  
Quinn Tamm  
Gandy

240

11-13-46

1946

THE DIRECTOR

12/10/46

THE EXECUTIVE CONFERENCE

CIVIL SERVICE RETIREMENT ACT

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5C/BHT

The Executive Conference consisting of Messrs. Tolson, E. A. Tamm, Tracy, McGuire, Hince, Mumford, Long, Rosen and Glavin approved the preparation of the attached statement concerning the Civil Service Retirement Act for distribution to Field and Seat of Government employees.

For the Director's information, there has been a request for such an up-to-date statement of the benefits of the Retirement Act to be prepared for Bureau employees and the Conference feels that the attached statement can be understood by Bureau employees and certain pertinent information of interest to our employees can be transmitted to them through this statement.

Should the Director approve the preparation of the statement, it will be prepared for forwarding to the Field and Seat of Government employees.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

E. A. Tamm

CC - Mr. Clegg  
Mr. Hendon

Attachment  
WRG:lrđ

RECORDED  
347 &  
INDEXED  
EX-7

66-2554-5654

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

57 DEC 19 1946 240



THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/20 BY SP-5

Should the Director agree, the attached communication should go forward to all SAC's.

Clyde Tolson

cc: Mr. London  
Mr. Clegg

E. A. Tamm

RECORDED  
INDEXED  
EX-28

66-2554-5655

son  
A. Tamm  
ES  
vin  
id  
hols  
en  
cy  
son  
n  
nea  
bo  
don  
rington  
rr. Tamm  
se  
rdy

THE DIRECTOR

December 10, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 C/BHF

The Executive Conference of December 9, 1946, consisting of Messrs. Tolson, E. A. Tamm, Tracy, Harbo, Hendon, McGuire, Ladd, Rosen and Glavin, approved a suggestion made by Mr. Glavin that due to the scarcity of film, only outdated film packs be utilized by Bureau Agent personnel for training purposes.

Should the Director agree, the attached letter should go forward to the Field and Seat of Government at this time.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

E. A. Tamm

CC: Mr. Hendon  
Mr. Clegg

Attachment

WEC:omb

RECORDED  
&  
INDEXED  
352  
EX-8

166-2554-5656

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

DEC 13 1946

THE DIRECTOR

December 12, 1946

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/26/90 BY SP-5C/BHF

The Conference considered the suggestion made by Mr. H. B. Long of the Laboratory that the requirement for presentation of badges to gain entrance to the Laboratory space be discontinued.

Mr. Long pointed out that the Cryptanalysis Section is now in space which is set off by partitions; that the Laboratory space is part of the regular tour route, and members of tours could easily detach themselves from such tour groups if they so desired, and that any person desiring access to Laboratory space without the use of a badge could gain entrance in that manner. Mr. Long pointed out that under the present procedure it is necessary for outside persons coming to the Laboratory to be escorted by an employee of the Laboratory.

The Conference on December 11, 1946, composed of Messrs. Tolson, Glavin, Tracy, Hendon, Morgan, Ladd, McGuire, Rosen, and Harbo, was unanimously of the opinion that no change should be made in the present requirement. It was felt that although we do not have 100% security against outside individuals we should not give up the degree of security which our present practice does afford us. The procedure followed by the Laboratory is the same as that followed by the Records Division and the Personnel Unit of the Chief Clerk's Office which are located on the 7th Floor.

Respectfully,  
For the Conference

Glyde Tolson

E. A. Tamm

RTH:AF

cc-Mr. Clegg  
Mr. Hendon

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

RECORDED  
&  
INDEXED  
EX-89

66-2554-5657

240

SAC, Newark

December 5, 1946

Director, FBI

~~IN~~-SERVICE FIREARMS TRAINING

Reference is made to your letter dated November 15, 1946 with reference to firearms training at Quantico while you were in In-Service Training recently. In connection with your suggestion that by means of timing devices used in the Dueling Course it may be determined the rapidity with which a student makes a decision and fires a shot you are advised that timing devices are attached to the surprise targets as a part of the system and whenever it appears advisable due to a lapse of time or due to any other reason to indicate the amount of time involved this will be done, in fact it is the usual practice at present. In connection with your suggestion that the <sup>Bureau</sup> supply a quantity of left-handed shooting jackets you are advised that the extra pads for shooting jackets can be purchased for a very nominal sum and the necessity for exercising the maximum amount of economy has led the Bureau to conclude that no additional shooting jackets of the type suggested should be purchased at this time.

The Bureau desires to express its appreciation for your thoughtfulness in submitting these suggestions.

HHC:PJ

COMMUNICATIONS SECTION  
DEC 6, 1946

EX-49

RECORDED  
&  
INDEXED  
22

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 12/24/90 BY SP-5C/bm

66-1554-5658  
F B I  
61 DEC 13 1946

Approved by Executives Conference  
11/25/46, those present being Messrs. E. A. Tamm,  
Harbo, Ladd, Tracy, McCabe, Hendon, Nichols,  
Glavin and Clegg.

58 JAN 2 1947

1947

SAC, Boston

November 29, 1946

Director, FBI

POSTING TELETYPES, MEMORANDA AND LETTERS  
TO ASSIGNMENT CARDS.

Reference is made to your letter of September 30, 1946, concerning the posting of teletypes, memoranda and letters to assignment cards. Your interpretation of the limitations placed upon such posting unless sent to other offices or to the Bureau and substituted for investigative reports. Paragraph one of section 6-K of the Rules and Regulations states the rule as to when communications other than reports can be posted while paragraph two of that section merely indicates that posting in such instances can not be done without the specific approval of a supervisory employee. The Bureau does not desire to make any exceptions to the rule in Deserter Cases and in no instance should purely intra-division memoranda be posted.

HCH:PJ

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/26/90 BY SP-5 C. B. M.

COMMUNICATIONS SECTION  
NOV 30, 1946

0  
Approved by Executives Conference 11/25/46, those present being Messrs. E. A. Tamm, Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg.

Approved by Joint Committee 10/25/46, those present being Messrs. Hendon, Harbo, Scheidt and McKee.

166-2554-5659  
F B I  
RECORDED 61 DEC 13 1946

ORIGINAL COPY FILED IN 66-162563

62  
55 DEC 27 1946

THE DIRECTOR

12-12-46

THE EXECUTIVE CONFERENCE

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/40 BY SP-5C/PNF

The Executive Conference of December 11, 1946, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Rosen, Harbo, Nichols, London, Harbo, Tracy and Glavin was advised that Mr. Conrad, of the Laboratory, has submitted a report on Model A-2 Dictaphone Recorder, Mr. Conrad pointing out the possibility of utilizing such a recorder for the Bureau's work. The Model A-2 Recorder utilizes a plastic belt instead of the regular cylinder, and this belt can be very easily filed in a small space, recording is just as easy, and transcription can be secured without difficulty. He also pointed out it could be easier to transmit such recordings to divisional offices from Resident Agents in the field.

Mr. Glavin pointed out to the Conference that there is very little use of the dictaphone and dictaphone in the field at the present time; that we have a number of these machines which are not being utilized at the present. He is also opposed to the purchase of any additional machines of this type. The Conference is in agreement and recommends no further action be taken in connection with this particular matter at this time.

CC: Mr. London  
Mr. Clegg

WRC:dmb

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

E. A. Tamm

RECORDED & INDEXED  
212

Tolson	
E. A. Tamm	
Clegg	
Glavin	
Ladd	
Nichols	
Rosen	
Tracy	
Harbo	
London	
Quinn	
Nease	
Gandy	

DEC 20 1946

66-2554-566  
116

SAC, Los Angeles

December 9, 1946

Director, FBI

\*FBI NATIONAL ACADEMY

SUGGESTIONS OF CHIEF OF POLICE JOHN STROH

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/26/50 BY SP-5 C/BHP

Reference is made to your letter dated November 15, 1946, submitting suggestions of Chief of Police John Stroh of Torrance, California, with reference to the courses in the FBI National Academy.

In connection with the suggestion that only those officers with the rank of sergeant or higher be permitted to attend the Academy, you are advised that experience has shown that many very fine and intelligent patrolmen have attended successfully and some of them have subsequently become Chiefs of Police, and many of the others have risen in rank at a very rapid rate.. In fact, some Chiefs of Police have sent a patrolman to the Academy, stating that the patrolman was being groomed by the Chief as his eventual successor at the time of the Chief's retirement. It thus appears that it would be inadvisable to adopt this suggestion.

In connection with the suggestion for increasing the course in photography, you are advised that in order to effect the increase suggested, it would be necessary to delete certain other material in which other officers would be more interested than in the subject of photography. Thus it has become necessary to try to balance the program in such a way as to serve the needs of the majority who do attend, with an opportunity for specializing in certain courses during the two concluding weeks of each session.

The regular program on traffic matters calls for one week of traffic training during the regular course, which can be followed, if desired, by two weeks' traffic training for those who desire to specialize for this period of time in this subject during the concluding two weeks of the session. At times some of the instructors who were scheduled to appear are not available and have to postpone or advance the time of their appearance consistent with their own business, and it is not always possible to have the visiting instructors appear at the specific time they are requested to give courses of instruction.

Also, in addition to the planned course dealing specifically with traffic, there are other matters such as police administration and organization which naturally include certain phases of traffic and its control, which appear more logically under the general topic of "Police Administration and Organization." This is explained to the class at the beginning of the course and they are advised to make use of loose-leaf notebooks so that they can arrange the course material in what appears to the students to be logical sequence.

Approved by Executive Conference December 4, 1946, Messrs. Tolson, Glavin, Tracy, E. A. Tamm, Hendon, Nichols, Ladd, H. B. Long, Rosen and Clegg being present. HHC

HHC:elle  
JAN 8

COMMUNICATION SECTION

DEC 9, 1946

RECORDED  
INDEXED

6-2554-5661

ORIGINAL COPY FILED IN



COPY: FQ

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : Mr. R. T. Harbo

DATE: October 8, 1946

FROM : D. J. Parsons

SUBJECT: AGE OF INK RESEARCH

72844

One of the most perplexing problems in document work is a question which frequently arises pertaining to the age of ink writing. We have, from testing the work of others and perusing literature on the subject over a number of years, adopted a technique which permits us to estimate the age of writing with respect to other writing with which it is compared. No absolute measure has ever been found, but due to a number of approaches that have been applied, it is believed that we should conduct research in an effort to improve our technique and eliminate improper methods which may not be satisfactory but which have never been fully explored.

Dr. F. M. Miller located in the Document Section is our principal authority in this field and is the logical man to undertake this research. In order that this work can be completed in as short a time as possible, we will arrange to have him spend approximately half his time on research. It is estimated approximately 30 man-days should be assigned at this time.

RECOMMENDATION

It is recommended that a research project of 30 man-days in the field of age of ink writing be authorized.

APPROVED BY EXEC. CONF. 10-30-46: Messrs. Tolson, E.A. Tamm, Glavin, Tracy, Hendon, McGuire, Morgan, Ladd, and Harbo.

DJP:mek

166-2554-5662  
F B I  
61 OCT 18 1946

DIRECTOR, FBI

November 18, 1946

SAC, OMAHA

LIBBEY-OWENS-FORD TRANSPARENT MIRROR

Mr. WILLIAM H. RADIGAN, Industrial Representative of the LIBBEY-OWENS-FORD GLASS COMPANY, 120 South La Salle Street, Chicago, Illinois, called at the Omaha Field Office on November 14, 1946, and advised that his company is now placing the Libbey-Owens-Ford Transparent mirror on the market for commercial use.

Mr. Radigan said he intended to contact other field offices also, as he felt the FBI should be advised of this development in the use of the mirror.

ACL:TMH

RECORDED

166-5554-5663  
FBI  
61 DEC 17 1946

12/6/46

The Executive Conference of December 4, 1946, consisting of Messrs. Tolson, E. A. Tamm, McCabe, Ladd, Clegg, Hendon, Nichols Harbo, Tracy and Glavin was advised by Glavin that the Libbey-Owens Ford Glass Co. has advised the Omaha Division that its Company is putting the X-ray mirrors on the market for commercial use.

RG:tgh

ORIGINAL COPY FILED IN

THE DIRECTOR

12-12-46

THE EXECUTIVE CONFERENCE

The Executive Conference of December 12, 1946, consisting of Messrs. Tolson, E. A. Tamm, Tracy, Harbo, Hendon, Nichols, Clegg, Ladd, Rosen and Glavin recommended in the case of reinstatement to active service of Special Agents, that in those instances where the Special Agent has been out of the service for three years or longer or if the total service rendered by the Special Agent has been less than a year, he be returned in the New Agents' Class for a period of ten weeks upon resuming active duty.

In every instance where the Special Agent has not been out of the service for three years or longer and has more than one year of active service as a Special Agent, he need only attend In-Service training upon his return to active duty.

Should the Director approve, the procedure above-suggested will be followed in the future.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson

E. A. Tamm

CC: Mr. Hendon  
Mr. Clegg

ERG:cmh

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 10/24/00 BY SP-SC/bmr

RECORDED

DEC 23 1946

THE DIRECTOR

12-12-46

THE EXECUTIVE CONFERENCE

The Executive Conference of December 11, 1946, consisting of Messrs. Tolson, E. A. Tamm, Ladd, Rosen, Morgan, Nichols, Hendon, Harbo, Tracy and Glavin considered a suggestion advanced by Mr. Glavin as a result of certain instructions issued by Inspector Naughten during the inspection of the Louisville Division to the effect that the field discontinue sending to the Bureau custodian inventories covering Resident Agents' Offices.

It was pointed out to the Conference that in Resident Agencies, we are usually located in Government-owned space and the Custodian of the building furnishes the necessary equipment in the space such as desk, a table, chair and cabinets. Mr. Glavin pointed out that there is no particular purpose in having such inventories at the Seat of Government. He recommended, however, that the custodian inventories in the headquarters cities where there is a considerable amount of equipment charged to such an inventory be continued.

The Conference unanimously agreed it is not necessary to forward to the Bureau custodian inventories for Resident Agents space.

Should the Director approve, the field will be so advised.

CC: Mr. Hendon  
Mr. Clegg

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson  
E. A. Tamm

WRG:dmb

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/24/90 BY SP-5CJ/SNF

RECORDED

EX - 35

Tamm  
n  
Is  
Tamm  
Tamm

DEC 23 1946

THE DIRECTOR

12/12/46

THE EXECUTIVES CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 10/24/90 BY SP-5CIBMF

From time to time letters are received from attorneys in connection with missing persons. It often occurs that a relative of a missing person will contact an attorney who will go to great trouble in trying to locate such a person, including a contact with the Bureau for any information our Identification Division records might show. It is, of course, the policy of the Bureau to advise close relatives of missing persons concerning information which we might have to assist in their location and we place missing persons notices on their behalf. It has been the general policy, however, to advise an attorney making an inquiry in such a case that our files are confidential and that information cannot be furnished. It has further been suggested to the attorney that if the relative would write direct to this Bureau, such information would be made available.

The Executives Conference considered this policy and Messrs. Tolson, Hendon, Morgan and McGuire recommend that it be changed. It is the recommendation of these members that in missing persons cases where some specific reason does not exist to the contrary, the same information be furnished to attorneys who in their communications indicate they are making the request for a relative of a missing person as would be furnished to the relative direct. They feel that a contrary policy has a tendency to unnecessarily antagonize attorneys and that no reason exists for withholding such information in instances of this type. They have observed that many letters received from attorneys in such instances seek to benefit the missing person, for example, in trying to place inherited money in their possession.

Messrs. Glavin, Tracy, Harbo, Ladd and Rosen are opposed to any change in the present policy. They feel that to furnish such information to attorneys would make it difficult to refuse attorneys other types of information upon their request. They further feel that we should not be of assistance to an attorney in collecting a fee in missing person cases. Mr. Tracy further pointed out that he could not see any difference in furnishing such information to an attorney than in furnishing it to some other individual or to a private detective agency whose assistance a relative might have sought.

Respectfully,  
For the Conference

RECORDED

Clyde Tolson

E. A. Tamm

Tolson  
E. A. Tamm  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Carson  
Egan  
Gurnea  
Harbo  
Hendon  
Pennington  
Quinn Tamm  
Nease  
Gandy

CC - Mr. Clegg

THE DIRECTOR

12/4/46

THE EXECUTIVES CONFERENCE

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/25/90 BY SP-5C/BMP

Inquiry has been made as to whether Sheriff Tom Will Lane of Wharton, Texas will be permitted to continue writing stories for five newspapers in his county while attending the FBI National Academy. Sheriff Lane at present submits a weekly article to each of five county papers in his county including The Wharton Spectator, The El Campo News, The El Campo Citizen, The Wharton Journal and "Svoboda" of El Campo, Texas.

It was not indicated specifically that the Sheriff would write about the Academy while in Washington and it was believed that possibly many of his articles will relate to the city of Washington itself.

Mr. E. A. Tamm, at the Executives Conference on November 25, 1946, was of the opinion that it might establish a bad precedent if we permitted this individual to write articles during his attendance at the Academy even though the articles were first reviewed and approved by the Crime Records Division. This, he believed, would lead eventually to officers writing magazine articles and even books about the Academy and course of training and the precedent would be established in this instance.

All other members of the conference present, Messrs. Harbo, Ladd, Tracy, McCabe, Hendon, Nichols, Glavin and Clegg, recommended that if Sheriff Lane was talked to by a representative of the Crime Records Division upon his arrival and was informed that any article written would have to be approved by the Bureau since it was a fundamental requirement that the contents of the course of training were not subject to publicity since it was confidential as to law enforcement techniques and methods and if he would agree to this procedure and would agree not to disclose subsequently confidential information discussed it would be agreeable for him to write such articles as has been his practice for some time. It was pointed out that students are interviewed by reporters when they are in Washington provided a representative of the Crime Records Division is present and upon their return they give out stories concerning the Academy and it might be beneficial for this to be done in this instance.

Respectfully,  
For the Conference

Glyde Tolson

E. A. Tamm

Mr. Hendon  
Mr. Clegg

RECORDED

EX-8

61 DEC 19 1946

ORIGINAL COPY FILED IN 100-1171-10

THE DIRECTOR

12/2/46

EXECUTIVES CONFERENCE

FBI NATIONAL ACADEMY ASSOCIATES

THE NATIONAL ACADEMY ASSOCIATES

MEETING IS POSTPONED

on 12/2/90

54-561/246

72843

The Executives Conference on 11/27/46, Messrs. Tolson, Glavin, Tracy, Hendon, E. A. Tamm, Hendon, McGuire, Ladd, McCabe and Clegg being present, considered the requisition of the Georgia Chapter of the FBI National Academy Associates for a membership card, a draft of which is attached; to be printed by the Bureau and distributed by the Bureau to the Savannah office for use by the officials of the Georgia group of Associates.

Messrs. Glavin, Hendon and McGuire were opposed to the Bureau printing and furnishing these membership cards since there were no available appropriations for such purposes; since there would have to be other cards, each one different, for membership in other states since the name of the state or region would appear on the membership card and they were of the belief that each state or regional group of Associates should prepare their own membership cards.

Messrs. Tolson, Tracy, E. A. Tamm, Hendon, Ladd, McCabe and Clegg were of the opinion that the Bureau should do this in self defense for fear that otherwise the state and regional groups would prepare cards with the words FBI being featured prominently leading to possibilities of embarrassment, perhaps of impersonation and to false assumptions on the part of the public as to the affiliation of the member with the Bureau.

The Savannah Office will be advised in keeping with the decision of the Director.

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson

RECORDED

E. A. Tamm

61 DEC 23 1946

CC - Mr. Clegg  
Mr. Hendon

hnc;hd

ORIGINAL COPY FILED IN 94-346-26



THE DIRECTOR

THE EXECUTIVE CONFERENCE


December 19, 1946

72842

The Executive Conference of December 19, 1946, consisting of Messrs. Rosen, Ladd, Nichols, Clegg, Hendon, Tracy and Glavin, was advised of the instructions received from Mr. Charles A. Peters, Deputy Commissioner for Buildings Management, concerning Christmas decorations in government buildings.

A copy of the regulations is attached hereto.

Respectfully submitted,  
FOR THE CONFERENCE

  
Clyde Tolson

  
E. A. Tamm

cc: Mr. Hendon  
Mr. Clegg

Attachment

2012 amb

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 10/16/00 BY SP-5/BJS

RECORDED & INDEXED

354

EX-35

166-2554-5669

31 DEC 21 1946

62

7131

November 6, 1946

72841

Mr. T. J. Slowie, Secretary  
Federal Communications Commission  
New Post Office Building  
12th and Pennsylvania Avenue  
Washington, 25, D. C.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 12/26/80 BY SP-5 CJB/ONE

#323,013

Dear Mr. Slowie:

Reference is made to your letter of November 26, 1946, requesting this Bureau's comments relative to applications being received by the Federal Communications Commission from certain private detective agencies for authorization to construct experimental radio facilities.

Since these applications are not those of a duly constituted law enforcement agency, no comments are being made with reference thereto. Your bringing this matter to my attention is sincerely appreciated.

Sincerely yours,

John Edgar Hoover  
Director

HBL/mek

ADDENDUM: 12/6/46 - The Executive Conference composed of Messrs. Tolson, Tracy, Tamm, Clegg, Glavin, Long, Mumford, Rosen and McGuire felt that no comment should be made in connection with this matter.

COMMUNICATIONS SECTION  
DEC 7, 1946

RECORDED

EX-69

106-2554-5670  
FBI

61 DEC 18 1946

ORIGINAL COPY FILED IN 100-1-7-

ORIGINAL COPY FILED IN

FEDERAL BUREAU OF INVESTIGATION  
FOIPA  
DELETED PAGE INFORMATION SHEET

No Duplication Fees are charged for Deleted Page Information Sheet(s).

Total Deleted Page(s) ~ 6

Page 4 ~ Duplicate

Page 27 ~ Duplicate

Page 150 ~ Duplicate

Page 151 ~ Duplicate

Page 158 ~ Referral/Consult

Page 289 ~ Duplicate